



# **Journal of the 54th Annual Meeting of the Convention of the Episcopal Diocese of Hawai'i**

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Seto Hall, 'Iolani School, Honolulu, Hawai'i

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October 21-22, 2022

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## Section I: Organization Of The Episcopal Church And Diocese Of Hawai'i Directory

### Organization of the Episcopal Church

Presiding Bishop	The Most Rev. Michael Bruce Curry
Episcopal Church Center Office	815 Second Avenue New York, New York 10017
The Presiding Bishop's Official Seat	National Cathedral of St. Peter and St. Paul Washington, D.C.
Province VIII President	The Rt. Rev. Gretchen Rehberg

### Diocese of Hawai'i Directory

(Province VIII)	
Bishop	The Rt. Rev. Robert L. Fitzpatrick
Treasurer	Ms. Dixie Kaetsu
Chancellor	Mr. Wayne Yoshigai, Esq.
Vice Chancellor	Mr. Kevin W. Herring, Esq.
Historiographer	Mr. Stuart Ching
Registrar	Ms. Rae Costa
Episcopal Church Women	Ms. Louise Aloy
St. Andrew's Schools	Dr. Ruth Fletcher, Head of School standrewsschools.org
Episcopal Camp and Conference Center at Mokulē'ia	Mr. Darrell Whitaker, Executive Director campmokuleia.com
A Cup of Cold Water	Ms. Deb Lynch episcopalhawaii.org/a-cup-of-cold-water.html
Diocesan Support Center	229 Queen Emma Square, Honolulu HI 96813
Telephone	(808) 536-7776
Fax	(808) 538-7194
Diocesan Website	<a href="http://www.episcopalhawaii.org">www.episcopalhawaii.org</a>

## Standing Committee

Name	Year	Name	Year
The Rev. Libby Berman	2024	Ms. Fran Kramer	2024
Mr. William Bonnet	2025	The Rev. Andrew McMullen	2023
Mr. John Decker	2023	The Rev. Hau'oli Tomoso, President	2025
Ms. Sylvia DeGooyer	2022	The Rev. Raymond Woo	2022

## Diocesan Council

The Rt. Rev. Robert L. Fitzpatrick, President / Ms. Dixie Kaetsu, Treasurer

Name	Year	Name	Year
Ms. Kimberly Arakawa	2024	Mr. Trip Lynch, <b>Asst. Treasurer</b>	2022
Mr. Tim Bostock	2023	Ms. Phyllis Miller	2023
The Rev. Christopher Bridges, <b>Vice President</b>	2024	Ms. Nancy Rowe, <b>Secretary</b>	2023
Ms. Cheryl Corbiell	2022	The Rev. Carol Arney	2022
The Rev. Bruce DeGooyer	2023	Vacant (Lay Kaua'i)	2024
The Rev. Mark Haworth	2022	Vacant (Clergy At-Large)	2024

## Commission on Ministry

Name	Year	Name	Year
The Rev. Charles Browning, <b>Chair</b>	2024	The Rev. Nahoia Lucas	2023
Ms. Lisa Delong	2025	Mr. Lindy Marzo	2023
The Rev. M. Keleawe Hee	2022	The Rev. Katlin McCallister	2025
Ms. Shari Lynn	2024	Ms. Marty Serwatowski	2022

## Commission on Finance and Budget

Name	Name
Ms. Wana Agasa	Ms. Jan Hashizume
Mr. Richert Au Hoy	Ms. Dixie Kaetsu, <b>Chair</b>
Mr. Tim Bostock	Ms. Cindy Sakai
Mr. John Decker	

## Commission on Investments

Name	Name
The Rev. Preson Lentz, <b>Chair</b>	Mr. Will Stack
Mr. Trip Lynch	Ms. Jaime Yamane

**Commission on Property and Insurance**

<b>Name</b>	<b>Name</b>
The Rev. Chris Bridges, <b>Chair</b>	Mr. David Callies
Mr. Joe Kindrich	Ms. Louisa Le Roux

## Section II: Journal of Proceedings

THE 54<sup>TH</sup> ANNUAL MEETING OF THE CONVENTION  
OF THE EPISCOPAL DIOCESE OF HAWAI‘I CONVENED IN SETO HALL AT ‘IOLANI SCHOOL  
IN HONOLULU, HAWAI‘I

Saturday, October 22, 2022

The Order of Business of the Convention  
The Right Reverend Robert L. Fitzpatrick, Bishop, Presiding

### Convening of the 54<sup>th</sup> Annual Meeting of the Convention

#### Opening Prayer

The Rev. John A. Hau‘oli Tomoso offered an opening prayer.

#### Introductions

Bishop Fitzpatrick introduced Annalise Pasalo, Secretary of Convention, who will introduce the other members on stage and other members of Convention to be noted.

Secretary of Convention Pasalo introduced those on Stage:

1. The Rt. Rev. Robert Fitzpatrick, Bishop
2. Mr. Wayne Yoshigai, Chancellor
3. Ms. Evette Tampos, Dispatch of Business Chair

Secretary of Convention Pasalo introduced the following:

- A. Canonically Resident Clergy new to the Diocese since the last Annual Meeting:

The Rev. Dcn. Alberta Buller  
The Rev. Kerry Holder Joffrion  
The Rev. James Loughren (in absentia)  
The Rev. Jennifer Masada  
The Rev. Karen Swanson  
The Rev. George Wong

- B. Clergy who have recently left our Diocese

The Rev. Heather Hill  
The Rev. Elizabeth Zivanov

- C. Ordained to the Transitional Diaconate since the last Annual Meeting

The Rev. Dcn. Frank Condello II

- D. Clergy who have retired

The Rev. Dcn. Peter Wu  
The Rev. Becky Tinnon

The Bishop called The 54<sup>th</sup> Annual Meeting of the Convention of the Diocese of Hawai‘i to order at 8:52am.

#### Quorum Report of the Credentials Committee

The Bishop invited the Credentials Committee Chair, Ms. Jill Haworth, to present the quorum report.

Ms Haworth reported on Clergy quorum:

The total number of clergy in good standing who are both canonically resident and domiciled OR Clergy of a denomination in full communion with The Episcopal Church and installed as Rector, Vicar, priest-in-charge, Associates, Curates, or Youth Ministers of an Episcopal Church in the Diocese of Hawai‘i, as per Diocesan Canon 1.1

is: 78

One-third of this number is required to constitute a quorum.

X .333

The minimum number of clergy required to be present & registered to constitute a quorum is: 26

The number of clergy present and registered for this meeting who are in good standing and both canonically resident and domiciled OR Clergy as per Diocesan Canon 1.1 is 49.

A clergy quorum is present.

### **Lay quorum**

*The following lay quorum is with regard to the 33 Parishes and Missions that had paid their 2021 assessments in full.*

The total number of possible lay Delegates permitted under Article III, Section 2 is:

136

To constitute a quorum, a majority of this number is required to be present and registered.

X .5

That number must be greater than:

67

There are 112 Delegates present and registered for this meeting.

A lay quorum is present.

Ms. Haworth reported on behalf of the Credentials Committee that this Convention had a quorum in both orders and is duly constituted.

The Credentials Committee moved that the newly constituted Mission, Hālau Wa‘a Episcopal, Hono‘uli‘uli Ahupua‘a, O‘ahu, be admitted to this Convention and that the Delegates be seated with voice and vote.

That motion was in order and, coming from a Committee, there was no need for a second.

Ms. Haworth, chair of the credentials committee, reported that

The Convention received certification that the congregation is duly organized and functioning as a Mission of the Diocese, and the congregation has accepted the responsibilities of membership in The Episcopal Church and this Diocese. Please see pages 153 to 163 in the Workbook. All that was needed for Hālau Wa‘a Episcopal to be fully accepted into our Diocesan ‘Ohana was for



the Mission to be admitted into this Convention and the elected Delegates seated with voice and vote.

Vote by affirmation.

Motion was affirmed.

The Delegates of Hālau Wa‘a were seated on the floor as full members of this Convention.

Ms. Jill Haworth updated the quorum report on behalf of the Credentials committee.

*Now, the following lay quorum is with regard to the 34 Parishes and Missions.*

The total number of possible lay Delegates permitted under Article III, Section 2 is:	<u>139</u>
To constitute a quorum, a majority of this number is required to be present and registered.	X .5
That number must be greater than:	<u>76</u>

There are 115 Delegates present and registered for this meeting.

### **Granting of Seat and Voice**

The Credentials Committee moved that the following receive seat and voice at this Meeting:

- A. Other Clergy:
  - 1. The Rev. Fakatollimafi “Mafi” Vakameilalo, (registered)
- B. Lay Members of the Diocesan Council who are registered, but not Delegates
  - 1. Kim Arakawa (registered)
  - 2. Nancy Rowe (registered)
- C. Others
  - 1. Kyle Mitchell, Camp Mokulē‘ia
  - 2. Lynea Mitchell, Camp Mokulē‘ia

There was a vote by simple majority.

The granting of seat and voice to lay members of the Standing Committee, Diocesan Council, and Guests who are registered but not delegates is approved.

### **Announcement of Appointments to Committees of the Convention (by Title) and Adoption of the Agenda**

#### **Adoption of Agenda**

There are 4 special orders of Business:

- A. General Convention Deputies’ Report
- B. Camp Mokulē‘ia

- C. The Diocesan Council Listening Team Report
- D. Hālau Wa‘a

Dispatch of Business Chair Evette moved the adoption of the agenda.

No second is needed since the motion was made by committee – just a simple majority needed

The Agenda was adopted.

**Report on Nominations:**

The convention reviewed the nominations for General Convention Deputy and other Diocesan Offices and then opened the floor for additional nominations. Secretary of Convention Pasalo walked through the ballots.

*Ballot GC-C1*

On page 56 of the e-Workbook, the sample Ballot GC-C1: General Convention – Clergy Deputies. There are four seats open for Deputies and four for Alternates.

There were 10 nominations received:

- Charles Browning and his completed nomination form is on page 28.
- Steven Costa and his completed nomination form is on page 30.
- Bruce DeGooyer and his completed nomination form is on pages 30-31.
- Christopher Golding and his completed nomination form is on page 31.
- Brian Grieves and his completed nomination form is on page 32.
- David “Kawika” Jackson and his completed nomination form is on pages 32-33.
- Jenn Latham and her completed nomination form is on page 33.
- Paul Lillie and his completed nomination form is on page 34.
- Katlin McCallister and her completed nomination form is on pages 34-35.
- John A. Hau‘oli Tomoso and his completed nomination form is on page 35.

Nominations were open from the floor.

No nominations from the floor.

Nominations were closed.

*Ballot GC-L1*

On page 57, the sample Ballot GC-L1: General Convention – Lay Deputies. There are four seats open for Deputies and four for Alternates.

There were 11 nominations received:

- Kim Arakawa and her completed nomination form is on pages 35-36.
- Mary Carpenter and her completed nomination form is on pages 36-37.
- John Decker and his completed nomination form is on pages 37-38.
- Sylvia DeGooyer and her completed nomination form is on page 38.
- Faye Hee and her completed nomination form is on page 39.

- Charles “Chaz” Hill and his completed nomination form is on pages 39-40.
- Ryan Kusumoto and his completed nomination form is on page 40.
- Kenneth Peter Lee and his completed nomination form is on page 41.
- Roth Puahala and his completed nomination form is on pages 41-42.
- Bill Schilling and his completed nomination form is on page 42.
- Evette Tamos and her completed nomination form is on pages 42-43.

Nominations were open from the floor.

No nominations from the floor.

Nominations for General Convention Deputy were closed.

Nominations continued for other Diocesan Offices.

*Ballot A-1*

On page 58 of the e-Workbook, the sample Ballot A-1: Diocesan Council – Clergy Kaua‘i County. There was one seat open for a three-year term.

There was 1 nomination received and his completed nomination form is on page 44:

- David “Kawika” Jackson

Nominations were open from the floor.

No nominations from the floor.

Nominations were closed.

*Ballot B-1*

On page 59, Ballot B-1: Diocesan Council – Clergy Honolulu County. There was one seat open for a three-year term.

There were 3 nominations received and their completed nomination forms are on pages 44-46 :

- Carol Arney
- Frank Condello II
- Mark Haworth

Nominations were open from the floor.

No nominations from the floor.

Nominations were closed.

*Ballot C-1*

On page 60, Ballot C-1: Diocesan Council – Lay Hawai‘i County. There was one seat open for a three-year term.

There were 2 nominations received and their completed nomination forms are on pages 46-47:

- Chris Heyer
- Evette Tampos

Nominations were open from the floor.

No nominations from the floor.

Nominations were closed.

*Ballot D-1*

On page 61, Ballot D-1: Diocesan Council – Lay at-Large. There was one seat open for a three-year term.

There were 2 nominations received and their completed nomination forms are on pages 48-49:

- Cheryl Corbiell
- Trip Lynch

Nominations were open from the floor.

No nominations from the floor.

Nominations were closed.

*Ballot E-1*

On 62, Ballot E-1: Standing Committee – Clergy at-Large. There was one seat open for a four-year term.

There was 1 nomination received and his completed nomination form is on page 50:

- Andrew McMullen

Nominations were open from the floor.

No nominations from the floor.

Nominations were closed.

*Ballot Ea-1*

On page 63, Ballot Ea-1: Standing Committee – Clergy at-large. There was one seat open for a one-year term.

There was 1 nomination received and her completed nomination form is on pages 50-51:

- Giovan King

Nominations were open from the floor.

No nominations from the floor.

Nominations were closed.

*Ballot F-1*

On page 64, Ballot F-1: Standing Committee – Lay at-Large. There was one seat open for a four-year term.

There was 1 nomination received and his completed nomination form is on page 51:

- Douglass Adams

Nominations were opened from the floor.

No nominations from the floor.

Nominations were closed.

*Ballot G-1*

On page 65, Ballot G-1: Cathedral Chapter - Clergy. There was one seat open for a two-year term.

There were 2 nominations received and their completed nomination forms are on pages 52-53:

- Frank Condello II
- Christopher Golding

Nominations were open from the floor.

No nominations from the floor.

Nominations were closed.

*Ballot H-1*

On page 66, Ballot H-1: Cathedral Chapter - Lay. There was one seat open for a two-year term.

There were no nominations previously received.

Nominations were open from the floor.

Matthew Brown, Cathedral of St. Andrew nominated Mary Carpenter (St. Clements). Matthew Brown moved to close nominations

Cheryl Chang seconded. the motion.

Phyllis Miller nominated Marcelo Acopan Jr. from St. Paul's.

Nominations are now closed.

*Ballot I-1*

On page 67, Ballot I-1: Secretary to Convention -Clergy or Lay. There is one seat open for a one-year term.

There was 1 nomination received and their completed nomination form is on page 54:

- Annalise Pasalo

Nominations were open from the floor.

No nominations from the floor.

Nominations were closed.

*Ballot J-1*

On page 68, Ballot J-1: Confirmation of Bishop's Appointments. This is the canonically required ballot to confirm the Bishop's appointments. The Canons require that this be done by ballot so you will be voting to confirm Bishop's Appointments.

All nominations were closed.

Bishop Fitzpatrick offered The Bishop's Address.

The convention was dismissed for a 10 minute break.

The convention reconvened at 10:09am.

**Special Order of Business: 2022 General Convention Report**

The Bishop called on the following deputies to the 2022 General Convention to make the report- Kim Arakawa, Ryan Kusumoto, Paul Lillie, Steve Costa, Keleawe Hee, Hau'oli Tomoso, Mary Carpenter, and Jenn Latham.

**The 1<sup>st</sup> Diocesan Ballot**

Bishop Fitzpatrick proceeded with the 1<sup>st</sup> Diocesan Ballot using Election Runner.

Chair of Dispatch of Business, Tampos explained the voting process for Ballots GC-C1, GC-L1, and Ballots A-1 through J-1.

The voting procedure was read as follows:

Please take out your Voter Login Card. On this card is your Voter ID, Voter Key, Election Runner website, QR code which will take you right to the Election Runner website and Instructions.

- Step1: Type URL in internet browser
- Step 2: Select ballot to vote
- Step 3: Enter Voter ID and Voter Key
- Step 4: Vote and **Click Submit**

1st Ballot Voting closed for the General Convention Deputies and other Diocesan Offices.

### **Report on Resolutions**

Chair of Dispatch of Business, Tampos reported on the Resolutions received.

Two resolutions were received before the 45-day filing deadline in this Convention's Rules of Order. The Resolutions are in the e-Workbook on pages 18 to 27:

**Resolution 1:** 2023 Minimum Clergy Compensation and Benefits Policy of the Episcopal Diocese of Hawai'i

**Resolution 2:** Civic Education for Greater Voter Participation

This Convention can act on these Resolutions.

No resolutions from the floor.

Report on agenda, nominations, and resolutions concluded.

The recorded Response to the Bishop's Address was shared.

The Bishop dismissed the convention for lunch at 11:15am. The meeting was recessed until 12:30pm.

Convention reconvened at 12:30pm.

### **Report on the 1<sup>st</sup> Ballots**

Annalise read the results of the first ballot, certified by the Elections Committee.

Ballot GC-C1:169 ballots received, Steven Costa elected with 123 votes

Ballot GC-L1: 169 ballots received, Kimberly Arakawa elected with 96 votes; Ryan Kusumoto elected with 116 votes

Ballot A-1: 165 ballots received, David "Kawika" Jackson elected with 165 votes

Ballot B-1: 164 ballots received, no election on first ballot

Ballot C-1: 155 ballots received, Evette Tampos elected with 112 votes

Ballot D-1: 151 ballots received, Cheryl Corbiell elected with 82 votes

Ballot E-1: 164 ballots received, Andrew McMullen elected with 164 votes

Ballot Ea-1: 162 received, Giovan King elected with 162 votes

Ballot F-1: 161 ballots received, Douglass Adams elected with 161 votes  
Ballot G-1: 160 votes received Frank Condello II received with 81 votes  
Ballot H-1: 158 ballots received, Mary Carpenter elected  
Ballot I-1: 166 ballots received, Annalise Pasalo elected with 166 votes  
Ballot J-1: All appointments confirmed;  
Wayne Yoshigai appointed as Chancellor with 157 votes  
Kevin Herring appointed as Vice Chancellor with 157 votes  
Rae Costa appointed as Registrar with 164 votes  
Alberta Buller appointed to Commission on Ministry with 160 votes  
Katlin McCallister appointed to Disciplinary Board with 157 votes  
Kerry Holder Joffrion appointed to Disciplinary Board with 156 votes  
Frank Condello II appointed to Disciplinary Board with 161 votes  
Devin Alford appointed to Disciplinary Board with 157 votes  
Laurie Luczak appointed to Disciplinary Board with 157 votes

Second ballot needed.

Bishop introduced the second ballot. Voting was completed on Electionrunner. 2nd Ballot Voting closed for the General Convention Deputies and other Diocesan Offices.

The Bishop introduced a special agenda item, the Listening Team Report.

### **Treasurer's Report by Title**

Dispatch of Business Chair Evette moved the adoption of the Treasurer's Report as found on pages 106-122 of the e-Workbook.

As the motion was made by committee, no second was needed, only a simple majority required. No discussion.

The Treasurer's Report has been adopted.

### **Consideration of Resolutions- Compensation Review**

Dispatch of Business Chair Evette reminded everyone of the Rules of Order when considering resolutions.

Except by leave of the Convention, no member shall speak more than twice on the same question, nor longer than three (3) minutes at one time, nor in any event, a second time until every member choosing to speak shall have spoken.

Remember to address the Bishop as the Chair of the Convention and not to directly address the members of Convention.

If things seem to become overly long, I have a Resolution limiting debate to 15 minutes total of discussion and a resolution that will propose limiting debates to two (2) minutes each with two



(2) pro and two (2) con speeches on the issues.

The Bishop introduced Resolution #1 on pages 18-26 of the e-Workbook: “2023 Minimum Clergy Compensation and Benefits Policy of the Episcopal Diocese of Hawai‘i”

There is no recommendation on this Resolution because it is, in fact, a report and resolution directly to Convention as required by Diocesan Canon 38.

Bishop Fitzpatrick called upon Kawika Jackson of the Compensation Review Committee to address the Convention.

Kawika, on behalf of the Compensation Review Committee, moved adoption of Resolution # 1.

Since this resolution came from a canonically established committee, no second is needed.

Kawika made additional comments on Resolution #1.

Bishop Fitzpatrick asked for additional comments, reminding the Convention to address the Chair of the Convention.

A simple majority was needed to adopt this resolution.

There was no discussion.

Resolution #1 was adopted by a simple majority.

The Bishop introduced the Special Order of Business: Camp Mokolē‘ia Video.

### **Report on 2<sup>nd</sup> ballot/vote on 3<sup>rd</sup> ballot**

Annalise read the results of the second ballot from the Election Committee.

GC-C1: 163 ballots received; no election, a third ballot is necessary

GC-L1: 163 ballots received; no election, a third ballot necessary

Ballot B-2: 163 ballots received; Mark Haworth elected with 84 votes

Third ballot needed. Bishop introduced the second ballot. Voting was completed on Electionrunner. 3rd Ballot Voting closed for the General Convention Deputies and other Diocesan Offices.

### **2023 Budget Motion (pages 69-88)**

Ms. Nancy Rowe, the Secretary of **DIOCESAN COUNCIL** moved adoption of the budget on behalf of the Council.

There was no need for a second because the Budget is presented by Diocesan Council.

There was time for questions, debate, and amendments after a word from Dispatch of Business. Dispatch of Business Chair Evette offered a reminder about our rules regarding debate.

Except by leave of the Convention, no member shall speak more than twice on the same question, nor longer than three (3) minutes at one time, nor in any event, a second time until every member choosing to speak shall have spoken.

Remember to address the Bishop as the Chair of the Convention and not to directly address the members of Convention.

If things seem to become overly long, I have a Resolution limiting debate to 15 minutes of discussion and a resolution that will propose limiting debates to two (2) minutes each with two (2) pro and two (2) con speeches on the issues.

The floor was open for questions and debate on the Budget.

No second was needed since the motion was made by the Diocesan Council – just a simple majority needed.

The budget was adopted by a simple majority.

Secretary Annalise called to attention to be read by Convention three amendments to the Constitution of the Episcopal Church which were adopted for first reading at the General Convention this past July:

1. “Amend the Constitution and Canons Relating to Mergers of Dioceses” on pages 9-12 of the workbook.
2. “Amend Article X of the Constitution of the Episcopal Church” on pages 13-14 of the workbook.
3. “Amend Article 1 Sc. 7 of the Constitution” on pages 15-16 of the workbook.

Changes in the Constitution are required to be shared at all Diocesan Conventions before the next General Convention, and the second reading of the changes and final action.

### **Consideration of Resolutions**

Bishop Fitzpatrick introduced Resolution #2 on page 27 of the e- Workbook. Resolution 2: Civic Education for Greater Voter Participation.

No second was needed since the motion was made by committee – just a simple majority needed.

Ryan, Chair of the Committee on Resolutions, moved to Adopt Resolution #2 as submitted. Ryan made additional comments on Resolution #2.

Geoff Wall from St. Michael’s and All Angels on Kauai provided comments within discussion.

Terry-Ann Moses from All Saints provided comments within discussion.

Ray Woo from St. Luke’s Episcopal Church, Honolulu provided comments within discussion and posed a question: from where and from whom will we receive civic education? Answer from Bishop Fitzpatrick: The Episcopal Church Public Policy website.

Cher Elwood from St. Michael’s and All Angels on Kauai provided comments within discussion.

Mary Carpenter from St. Clement's provided comments within discussion.

Resolution #2 has passed by simple majority.

Bishop Fitzpatrick introduced the Special Order of Business: Hālau Wa'a Video and remarks from Mark Haworth.

### **Report on 3<sup>rd</sup> ballot**

GC-C1: 156 ballots received, Hau'oli elected with 84 votes, David "Kawika" Jackson elected with 70 votes,

GC-L3: 156 ballots received, Mary Carpenter elected with 63 votes, Roth Puahala elected with 75 votes, Alternate 4 is a tie between Kenneth Lee and Sylvia DeGooyer.

To break the tie, the two nominees (or representatives) will draw straws immediately following the meeting.

### **Courtesy Resolutions**

Bishop Fitzpatrick called attention to the Courtesy Resolutions on pages 151-152 of the e-Workbook.

Imelda Padasdao moved the adoption of the Courtesy Resolutions by title.  
No second is needed.

Courtesy resolutions were adopted.

### **Set date and location of the 2023, 2024 and 2025 Annual Meetings**

Annalise announced the next three Annual Meetings:

October 27-28, 2023, Island of O'ahu

October 25-26, 2024, Island of O'ahu

October 24-25, 2025, Island of O'ahu

Secretary-elect Annalise nominated Jessie Hoffman as Assistant Secretary for the Convention.

Jessie Hoffman was elected as the Assistant Secretary.

### **Adjournment - 2:26pm**

#### **Closing Prayer: The Rev. Jazzy Bostock**

This 54<sup>th</sup> Annual Meeting of the Convention of the Diocese of Hawai'i was adjourned with the singing of "The Queen's Prayer" on page 177 in the e-Workbook.

ATTACHMENT 1

**From:** Donald Hart <[dphart817@gmail.com](mailto:dphart817@gmail.com)>  
**Date:** October 17, 2022 at 4:53:56 AM HST  
**To:** Robert Fitzpatrick <[RLFitzpatrick@episcopalhawaii.org](mailto:RLFitzpatrick@episcopalhawaii.org)>  
**Subject:** Greetings to Convention, Oct. 2022

Dear Bob, and all participating in your Annual Convention:

I sent you my greetings and prayers as you enter your Annual Diocesan Convention this week. I know it is hard work to prepare and coordinate all the pieces that go into making the Convention a successful meeting. I also know that through a miracle of grace all those pieces celebrate the good news of God's love and God's essential challenge to live more deeply into the beloved community the church hopes to be. And thank you, Bishop Bob, for your leadership!

Elizabeth and I share many wonderful memories of our time and ministry with you. We are thankful to God, and to many of you, for that gift.

We send our love and prayers.     +Don Hart  
9th Bishop to serve in the Hawaiian Islands  
3rd Bishop of the Diocese of Hawaii

### Section III: Attachments to the Journal Proceedings

<u>Attachment #</u>	<u>Title</u>
1	The Bishop's Address
2	The Bishop's Report
3	Convention Plans Committees
4	Agenda
5	Resolutions
6	2018 Proposed Budget Narrative and Numbers
7	The Bishop's Statistical Report
8	Official Clergy List
9	Annual Report of the Treasurer
10	Incomplete Yr 2018 Audits
11	Report of the Standing Committee
12	Report of the Commission on Ministry (COM)
13	Report of the Commission on Finance and Budget
14	Report of the Commission on Investments
15	Report of the Commission on Property and Insurance
16	Report of the Compensation Review Committee
17	Report from the Historiographer
18	Report from the Canon for Congregational Life and Leadership
19	Report from the Dean of Waiolaihui'ia
20	Report from Executive Assistant
21	Report from Business Manager
22	Report from Communications Contractor
23	Other Diocesan Reports
24	Reports from Subsidiary Organizations
25	Registered Clergy Delegate List
26	Registered Lay Delegate List
27	Necrology List
28	Courtesy Resolutions
29	Teller's Report

## Attachment 1: The Bishop's Address

at the Annual Meeting of the Convention of the Diocese of Hawai'i  
Saturday, October 22, 2022

The Right Reverend Robert L. Fitzpatrick, Bishop

Aloha Kakahiaka.

As I begin my Convention Address today, I invite you to join me in saying the prayer that St Francis of Assisi offered to God before the Crucifix at the chapel of San Damiano in about 1205.

Let us pray together:

Most High, glorious God,  
enlighten the darkness of my heart and give me  
true faith, certain hope, and perfect charity,  
sense and knowledge, Lord, that I may carry out  
Your holy and true command. Amen.

This is one of two prayers that I say every day. You might remember that Francis prayed these words after he heard the voice of God to “Go and build my Church.” He took it to literally mean rebuilding the ruined chapel, but soon understood the command as something much more.

For Francis and for us – for you and me, God’s People – the commandment of God to be lived is the Great Commandment found in Mark 12:29-31 when Jesus said: “The most important one is Israel, listen! Our God is the one Lord, and you must love the Lord your God with all your heart, with all your being, with all your mind, and with all your strength. The second is this, You will love your neighbor as yourself. No other commandment is greater than these.”

As you well know, the Church is NOT our buildings. We – you and I, God’s People – are the Church. Likewise, the Diocese is not the Bishop and the very few people that work on the second floor of the Memorial Building at the Cathedral, but we – you and I, God’s People – are the Diocese of Hawai'i.

Let me acknowledge up front that we live in interesting times. We are here in person. We are together! Yes, there are masks and we’ve had to have vaccinations and booster shots, but we are together. The Pandemic has abated – or at least we’re getting used to it. We are learning to live with the COVID-19 virus – as we must live with the flu – as a new regular part of life. We’ve changed. The Pandemic has impacted our lives in ways we’re just beginning to understand.

There is more: the war in Europe and Korean missile launches over Japan; a Stock Market crash and inflation; hurricanes and wildfires directly related to climate change; nationalism and violence. Racism, sexism, and homophobia seem to again be publicly proclaimed in some corners of the world and our society. Somehow the 2020’s feel like the 1920’s and ‘30’s.

Yet, as I shared in my written Convention Report for the past year, we have come back together. We are worshipping in person. Fellowship is returning. We are serving our communities, we are caring for the houseless and the hungry. We are being God's Church. Mahalo!

I am most happy to be making visitations again. The core of my ministry and my greatest joy is being with you – God's people. The Church only exists in relationship: our relationship with God through Jesus Christ, our relationship with one another, and our relationship with the community around us and the world. We are an incarnational people.

As I listen to the very preliminary reports from the Diocesan Council's Listening Team and from what I hear from you – God's people – I know that nurturing relationships is a primary ministry of the Diocese and for me as Bishop over the next few years. As Disciples of Christ Jesus, I think our diocesan ministry of reconciliation will be about renewing our relationships with our neighborhoods and islands, with people around us, and with the created order.

So, I want you to keep two words in mind as you pray and serve God: RELATIONSHIPS AND RECONCILIATION. Through the years, repeated surveys and conversations leading to strategic plans and visions have clearly stated that you – God's people – no we – every clergy person and every congregation – need to work, party and pray together. We adopted a vision in 2017 that stated that we would:

1. Seek to strengthen our identity as one 'ohana and the relationships within our 'ohana among clergy, lay leaders and congregations.
2. Focus on improving the capacity for communication within our congregations, across the Diocese, and into our communities as we engage in evangelism.

We have made small strides in this through the years. The Pandemic slowed us down a bit, but we still kept trying. A Cup of Cold Water on Maui is an example. Congregations sometimes gather for fellowship. There are occasional joint worship events. Let's be honest, it has not been enough. We have to work together by island and by region.

We know how to do this! We have had examples. The historic way of being one mission of the Episcopal Church on West Kaua'i with two sites is decades old. St. James Church on Hawai'i has incorporated St. Columba's, Pa'auilo, into one parish 'ohana. We also had a major failure on west O'ahu. We learned good lessons. Further, sharing and cooperation have happened before.

What does it take? I think three things:

1. Work together: This can be an outreach project. It also might mean going to help your neighboring congregation on a work day and then having them come help you.
2. Eat and party together: Yes, we are incarnational people. We bond over food.
3. Worship and learn together: As Disciples of Christ Jesus, we are nurtured and shaped by the Scripture, spiritual practices, and the worship of God. They define us.

Why do I think this is important at this point in our life together as God's People in the Diocese of Hawai'i?

We need one another! We need all voices and everyone's engagement to meet the challenges of life in our new environment.

We must be clear on the role of clergy. Priests are called to preach and administer the Sacraments. God's people expect their priests to be spiritual leaders. Deacons are called to make the needs of the world known to God's people. God's people should expect deacons to be holy pains in the neck (or somewhere else) making the needs of the world known and calling God's People to respond. The ordained are not called to negotiate contracts or be property managers. They are not called to fill out financial reports.

How does the other practical "business" of the Church get done? Well, I think that is up to you, God's People. We likely will need one another.

More importantly, we need one another to see and respond to the world around us. We need one another to reach our neighbors with the love of God in Jesus Christ. We know there is no such thing as a lone Christian. We each individually must be in the fellowship of Disciples – part of God's People. Likewise in the Episcopal Church, there is no lone congregation. We need to be in the fellowship of the Diocese. We are together the Body of Christ – the Diocese of Hawai'i – God's People.

Let's be clear. The old Church of the 20<sup>th</sup> century is gone. I'd even suggest that the pre-Pandemic Church is gone. We are called to be the Church in a new time. Our faith is in Christ Jesus and not in a certain way of being Church.

As we live in this new time, we must be clear on what is needed. Hearing from you – God's People – I am often asked about the following and we must respond:

- (1) Discipleship: I hear from folk that they want to learn how to pray. They want to understand the Bible. They want to know what the Episcopal Church believes and why. Here I must highlight that this takes commitment on the part of you – God's people – and that those providing such teaching – usually the clergy – need time to prepare and pray. This is needed to live faithfully each day.
- (2) Evangelism: Here, the presenting issue is that "my" congregation is getting smaller or getting older. Please be clear, evangelism is NOT about getting new members for your congregation. We are inviting others into a relationship with God. We are inviting our friends and family into a joyful community loved by Jesus Christ. We must be eager to share that love. This will happen in person and in many places – but it need not be all – online. It will happen in traditional buildings and completely outside the sanctuary. It will be more about all the baptized than about the ordained. It must be about us – each



one of us – being able to tell our own stories of faith. Why are you a Disciple of Jesus Christ? Why does your faith make a difference in your life?

- (3) Reconciliation: As we learn to tell our stories, we – God’s people, for God’s world – must come to grips with our own failure and our own pain. When have we – the Church – consciously or unconsciously excluded others. When have we expected others to become good Episcopalians, rather than asking what is essential to our identity as followers of Christ and how can we adapt to be inclusive and welcoming? Racism, classism, sexism, and heterosexism are part of our history and our current reality. As we hear from one another and are honest with ourselves, we can be effective agents of reconciliation in God’s world. Reconciliation begins with repentance and renewal both personally and as God’s people. I believe that it is through our ministry of reconciliation that we as Christians can address the reality of violence and economic injustice in God’s world. As Disciples, we are God’s agents of reconciliation. As Paul declares in 2 Corinthians 5:17-19: “So then, if anyone is in Christ, that person is part of the new creation. The old things have gone away, and look, new things have arrived!” All of these new things are from God, who reconciled us to himself through Christ and who gave us the ministry of reconciliation. In other words, God was reconciling the world to himself through Christ, by not counting people’s sins against them. He has trusted us with this message of reconciliation.”
- (4) Climate Care and Environmental Justice: The single biggest threat to the world at this moment is the harm we human beings have done to the planet. This can be overwhelming. We must do what we can as individuals and as the Church. It will mean changing. We can partner with others to both care for our islands and to advocate on behalf of God’s creation.

I think you can see why I think our life together requires RELATIONSHIPS AND RECONCILIATION.

The way ahead is not clear. We will have to be adaptable and open to change. I think the past three years have taught us something about that.

With the local formation through the Waiolaihui‘ia Center for Ministry, we have learned that clergy – priests and deacons – and now lay preachers and catechists can be trained locally. Now, we must develop and accept new models of mission and ministry in our islands and congregations.

As Paul said, “So then, if anyone is in Christ, that person is part of the new creation. The old things have gone away, and look, new things have arrived!”

The changes and challenges, the new opportunities and joys, will be made all the easier – and more delightful – if we move forward together as a diocesan ‘ohana – and not as separate congregations or individual Episcopalians.

This is a time of discernment, new opportunities, experimentation and re-imagining what it means to be God's People for God's World in the Diocese of Hawai'i. We can be assured that our Diocese will look very different in even two or three years from now than it does now. You and I must be together in seeking God's will. We must be about RELATIONSHIP AND RECONCILIATION.

You might remember that at the height of the Pandemic, I offered an online study of the First Letter of Peter. It was then the basis of the Bible study at the recent Lambeth Conference. I have come to profoundly appreciate a verse from the letter. I truly think that it defines why we're together:

"Once you weren't a people, but now you are God's people. Once you hadn't received mercy, but now you have received mercy." *1 Peter 2:10*

We are a people. We are God's People. We are one 'ohana. We are the Diocese of Hawai'i.

As I conclude, I want us to pray the other prayer that I say every day. The prayer of Saint Richard (1253) of Chichester reminds us that our walk with Christ is renewed everyday. We will together find the path God intends of us – God's People.

Let us pray.

Thanks be to thee, my Lord Jesus Christ,  
for all the benefits thou hast given me,  
for all the pains and insults thou hast borne for me.  
O most merciful redeemer, friend and brother,  
may I know thee more clearly,  
love thee more dearly,  
and follow thee more nearly, day by day.  
Amen.

Mahalo.

## Attachment 2: Bishop's Report

Looking back over the past year since the 2021 meeting of Convention, we have adapted to the reality of the COVID-19 Pandemic in amazing ways. As we met online last year, we were just coming to grips with the Delta variant and then we faced the Omicron variant. We have had to come to grips with the reality that COVID-19 is here to stay.

Much that I wrote in last year's report about adapting is true again this year. The big difference is that now we have begun to live into the "new normal". That "new normal" includes coming together in-person for this year's Annual Meeting of Diocesan Convention. The vast majority of Episcopalians in this Diocese have been vaccinated. We are again worshipping and gathering for fellowship. Some congregations are stricter about masks than others. The restrictions about who can serve have been lifted. As I am requesting of the gathering at this year's Convention, some communities still urge all to wear masks to protect the vulnerable and to support the uncertain. Overall, however, we are gathering again for worship, fellowship, and formation.

As I join congregations for visitations and look at records, I note that most congregations are back to pre-Pandemic in-person worship. In fact, some, like the Cathedral, are seeing more people at worship than were there in the months before the Pandemic. Congregational giving is generally steady or has increased. Income from rentals (space and parking) and other sources (thrift shops, fund raisers, etc.) is up and, for some, that increase is significant. On the other hand, we have recently experienced a significant downturn in the Stock Market and there is unease about investment income. So, I think the Diocese of Hawai'i is stable right now. The world around us, however, causes worry as we come through this phase of the Pandemic and a major war in Europe disrupts life. This is a "new normal".

As a Diocese, we have continued to learn together. I recently heard someone suggest that the Pandemic forced the Church to change in three years what would have taken decades in the past. Think about all the offerings for formation and training that are now online. We are forming deacons and priests (and soon lay preachers and catechists) in virtual classes through the Waiolaihui'ia Center for Ministry using mentors/instructors from within the Diocese and material from the Iona Collaborative of the Seminary of the Southwest. We offered training this year online with "Invite, Welcome, Connect" and "Godly Play". The professor of preaching at Virginia Seminary, Mark Jefferson, provided both an online class to clergy in January and an in-person on three islands in August. 'Ōlelo Hawai'i classes have been offered online for the Diocese by Kumu Kū Souza. There have been online trainings for vestry/bishop's committee members, treasurers, wardens, and other leaders, and on focused topics like Worker's Compensation. Diocesan governance groups continued to meet by Zoom. The Native Hawaiian Ministry Committee has shared online reflections. I offered an online study of the Book of Job for Lent. Most memorable to me was the virtual premiere of the Diocesan commissioned play "Anchored: Julian, Emma and Lydia... Another Trinity" on November 21, 2021.

When possible, we also began the return to safe in-person Diocesan gatherings. In April, we were able to again celebrate the Chrism Mass with the renewal of our Baptismal and ordination promises followed by Spring Training. There were Diocesan organized youth hikes. Summer programs began again at Camp Mokulē'ia and the Camp staff offered a day camp at Holy

Apostles, Hilo. There was a grand celebration at camp of its 75<sup>th</sup> anniversary that included honoring Canon David Kennedy. The retired clergy lunches have returned. Most important to me, visitations are back in full swing.

Congregations have learned new ways of worship, formation and sharing information. We have become adept at online worship and formation. We also learned that such worship is something of a mixed bag. I have been repeatedly told that, as we come out of the Pandemic, the number of people watching Sunday worship live has drastically dropped. The number of views (at least those who open links) after Sunday has increased and are sometimes significant. Now, I appreciate the value of such virtual worship for the housebound, the sick and members who are away. I have been told by members of the Diocese that they watch one or two (or more) worship services a week. Some have admitted that they watch just the sermon with one congregation or only listen to the music at another. A member of the Diocese shared that she watches her “daughter’s church” in North America to see a grandchild serving as an acolyte. All of this to note that virtual worship and recorded programs will be with the Church in the future, but not all congregations have the calling to be online or to stream live. Some may just record services, programs, and events to be posted. Others will have no virtual presence. We are still trying to understand our “virtual” mission. Can a person be an online member in good standing? I’m not so sure. Such a virtual attendee may be a friend and supporter, but is that the same as a baptized member? Such a person is still called to ministry to bear witness wherever they may be and to carry on Christ’s work of reconciliation in the world (as it says in the Catechism on page 855 of the Book of Common Prayer). Is that possible without being part of the gathered community? Is attending multiple services for the “preaching” or for the “music” (or because they like a particular clergy person) ecclesial consumerism? How do such online viewers truly become part of the body of Christ Jesus? We, the Church, have prayer and work to do as we consider the emerging virtual reality of life.

I am most proud of the way our congregations – you, God’s people – have returned to in person worship and, especially, the way we have continued to care for others. We know that we cannot hide. Yes, some are vulnerable and we will need to be careful, but we must not be afraid. A Cup of Cold Water has continued to roll on Maui and care for the houseless. Hot showers and feeding ministries have returned to St. Jude’s (on Hawai‘i) along with many other services to the community. While upcountry, the community meal at St. James never stopped and, in fact expanded to St. Columba’s, Pa‘auilo. On Kaua‘i, Laundry Love and mobile showers are part of life at All Saints. We have thriving feeding ministries at St. Elizabeth’s and St. Stephen’s on O‘ahu. There are collections for school supplies, animal adoption projects, food pantries, and feeding ministries. Our churches have been vaccination and CPR training sites. We welcomed Hālau Wa‘a as the newest Mission congregation in the Diocese. Some congregations, like Emmanuel and Holy Apostles finished major renovations during the Pandemic. These are just examples of much more that has taken place in our Diocese. We have done much in our congregations and for our communities during difficult times. Mahalo!

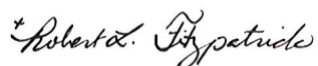
There have been changes. We have had to adapt after the retirement of our Treasurer of thirty years, Peter Periera. Peter is happily settled in Texas living next to his grandchildren. Frank Condello was ordained to the transitional diaconate. We welcomed new clergy and had a few moves to the Diocese: Jennifer Masada (Vicar, St. Augustine’s, Hawai‘i), Kerry Holder Joffrion

(Vicar, Episcopal Church on West Kaua‘i), Bruce DeGooyer (Vicar, Holy Innocents, Maui), Hau‘oli Tomoso (Vicar, Trinity by-the-Sea, Maui) and George Wong (Priest-in-Charge, St. John’s, Maui). We have said goodbye to old friends and welcomed new folk into our congregations.

Finally, this year included the General Convention of the Episcopal Church (in Baltimore July 8<sup>th</sup> to 11<sup>th</sup>) and the Lambeth Conference (in England July 26<sup>th</sup> to August 8<sup>th</sup>). Both gatherings were postponed because of the Pandemic. General Convention is the governance body for the entire Episcopal Church. The Lambeth Conference is a worldwide gathering of Anglican/Episcopal bishops that historically takes place once a decade (though the last one was in 2008). I am still ruminating on my lessons from these gatherings. Three come immediately to mind: (1) God’s Church (including this Diocese, our congregations, you and me) must come to grips with our colonial and imperialist heritage, and on a practical and personal level with racial and cultural reconciliation. We have been left a rich heritage. That has included material advantages born of exploitation and greed. We have much about which to be thankful and much for which we are responsible. (2) Climate change and awareness of environmental injustice are rocking the world. As a Diocese, we must both be part of the solution and prepare for a drastically changed natural environment. (3) The Church throughout the world, but especially the Episcopal Church, is facing demographic changes as people become more connected through an online world in some ways and, at the same time, become more personally alienated and disaffected. Many are becoming more nationalistic and prone to violence. Institutional religion is less and less important, but people still yearn for a connection with one another and the holy. In addition, as an institution, the Episcopal Church (like most religions in the United States and has already been the case in Europe) has a membership that is aging (though 70 is the new 50) with too many buildings that sit empty most of the time and a growing clergy shortage (exacerbated by a drastic increase in part-time and non-stipendiary positions). I am confident that as a Diocese we can live into the emerging reality and thrive, but it will take prayer, planning and concerted action.

In the end, I think we will look back on the past year as a time that we realized that there is a new Church upon us and we are learning to adjust. I am blessed to be on this pilgrimage with you, God’s people in the Diocese of Hawai‘i. Throughout the Pandemic, I have been reminded again and again of a verse in 1 Peter 2:10: “Once you weren’t a people, but now you are God’s people. Once you hadn’t received mercy, but now you have received mercy.” From you – by example and care -- I receive daily God’s “mercy” -- unmerited and gracious love. Thank you.

Submitted with my warm Aloha and blessing,



The Right Reverend Robert L. Fitzpatrick, Bishop Diocesan  
The Episcopal Diocese of Hawai‘i

### Attachment 3: Convention Plans Committees

<b>Position</b>	<b>Name</b>	<b>Chair</b>	<b>Island</b>
Secretary of Convention	Annalise Pasalo+	C	O
Assistant Secretary of Convention	Jessie Hoffman		O
Approval of Minutes	Randolph Albano+	C	O
Constitution and Canons	David Gierlach+	C	O
Credentials	Jill Haworth	C	O
Dispatch of Business	Evette Tampos	C	O
Elections	Jeanne Cooper	C	O
Nominations	Christopher Bridges+	C	O
Resolutions	Ryan Kusumoto	C	O

## Attachment 4: Agenda

THE 54<sup>TH</sup> ANNUAL MEETING OF THE CONVENTION  
OF THE EPISCOPAL DIOCESE OF HAWAI‘I CONVENED IN  
SETO HALL OF  
‘IOLANI SCHOOL  
HONOLULU, HAWAI‘I

Saturday, October 22, 2022

The Right Reverend Robert L. Fitzpatrick, Bishop, Presiding

- I. Call to Order the 54<sup>th</sup> Annual Meeting of the Convention
- II. Introductions
- III. Quorum Report of the Credentials Committee
- IV. Report from the Chair of Dispatch of Business
  - A. Adoption of the Agenda with the following special orders of business:
    - i. General Convention Report
    - ii. Camp Mokulē‘ia
    - iii. Listening Team Report
    - iv. Hālau Wa‘a
- V. Report on Nominations
- VI. Bishop’s Address
- VII. Diocesan Ballots – 1<sup>st</sup> Ballot
- VIII. Report on Resolutions
- IX. Response to the Bishop’s Address
- X. Report on the Diocesan 1<sup>st</sup> Ballot and 2<sup>nd</sup> Ballot, if needed
- XI. Acceptance of Treasurer’s Report by Title
- XII. Consideration of Resolutions: Compensation Review
- XIII. Report on the Diocesan 2<sup>nd</sup> Ballot and 3<sup>rd</sup> Ballot, if needed
- XIV. Action on the 2023 Budget
- XV. Consideration of other Resolutions
- XVI. Set Dates and Locations of 2023, 2024, 2025 Annual Meetings of Convention
- XVII. Report on 3<sup>rd</sup> Ballot, if needed
- XVIII. Final Comments from the Bishop
- XIX. Adjournment of the Annual Meeting with “Ke Aloha ‘O Ka Haku”

## **Attachment 5: Resolutions**

Resolution #1: 2022 Minimum Clergy Compensation and Benefits Policy of the Episcopal Diocese of Hawai'i

Resolution #2: Civic Education For Greater Voter Participation



## Resolution 1

**TITLE:** 2023 Minimum Clergy Compensation and Benefits Policy of the Episcopal Diocese of Hawai'i

**SPONSOR:** Diocesan Clergy Compensation Review Committee

**CONTACT NAME:** David Jackson, Chair

BE IT RESOLVED, that the 2023 Minimum Clergy Compensation and Benefits Policy of the Episcopal Diocese of Hawai'i be adopted.

### RATIONALE/ EXPLANATION

Recognizing that Hawai'i's cost of living is one of the highest in the nation, the Committee supports maintaining a competitive compensation level to attract and retain talented, dynamic, entrepreneurial, and vibrant clergy. The committee noted that compared with other dioceses, the Diocese of Hawai'i pays the most before adjusting for cost of living, and yet our diocese ranks in the middle when clergy compensation is adjusted for cost of living.

At the time of this writing, the US economy faces the economic backlash from the COVID pandemic of a rare combination of soaring inflation (at a 40-year high) and possible signs of an approaching recession. As we continue to wrestle with the continuing impact of the global pandemic, we note that as of the end of June 2022 the increase in the federal Consumer Price Index (CPI-W – Urban Wage Earners and Clerical) was 6.6%, while for Hawai'i it was 6.0%.

Recognizing this and the fact that the Committee is aware of the impact of such economic dynamics on the livelihoods of both churches and clergy, the Committee recommends that the 2023 Minimum Clergy Compensation Schedule include an increase of 5.5%.

Please consult the tables below of church sizes and clergy years of ordained service, factoring in the proposed 5.5% increase. Said tables reflect the same church categories as laid out in the 2022 Resolution. The top shows calculations without taking into account the employer portion of the SECA; the bottom are the same calculations but including the employer portion of the SECA.

In addition, the Committee has taken a broader look this past year at all aspects to do with calculating clergy compensation. We recognize that those who now attend our services do so in a variety of ways, not least via livestream, websites, and social media. This has advanced and intensified due to need for social distancing during the Coronavirus pandemic. This past year of 2021-22 was especially unwieldy in that some congregations include such remote numbers while others do not. In addition, we wish to be in alignment with our parochial reports, which now ask for remote viewership figures. We are still working on a way to include those figures within the tables that we use for Clergy Compensation that both honors the engaging ministry of remote outreach as well as does not unfairly affect the local compensation finances of our congregations. Please pray for the Committee as we continue to wrestle with this vital question.

Congregations are strongly encouraged to talk honestly with their clergy about ministerial performance and take that into consideration in their compensation. It is strongly recommended that annual salary negotiations at the church level be carried out with prayerful candor, clarity and, most importantly, in Christian love.

As in recent years, the Committee recommends that mileage be reimbursed at the current IRS rate, rather than clergy receiving an auto allowance. The intention is not to eliminate the automobile allowance that some clergy have negotiated in their letters of agreement, rather the intention is that all new letters of agreement use the mileage reimbursement method to cover automobile expenses instead of an auto allowance.

Throughout this document “workweek” refers to five (5) days for a full-time rector. For part-time clergy employees, refer to the cleric’s Letter of Agreement (for example, if a part-time cleric works 3 days each week, a “workweek” of vacation would also be 3 days).

Regarding Mutual Ministry Review: Compensation provides a means by which Congregations enable Priests to exercise and express a professional vocation entrusted by God and affirmed by the Church. Inherent to the sacred trust shared by Priest and Congregation is the mutuality and accountability of communion. The following schedule and terms articulate the shape and expression of this mutuality and communion by providing the minimum expectations of compensation and professional support, according to various conditions necessary for life and ministry in the Diocese of Hawai‘i. These minimum expectations articulate the base by which we support and affirm the ministry and leadership of our Priests. As an important part of our mutuality of ministry and life in communion, compensation must be considered and developed with clear expectations of ministry and presence. In order to achieve this, all Priests providing ministry and leadership beyond supply ministry will have a mutually agreed-upon Letter of Agreement, Position Description (to include a statement of ministry and professional goals), and biennial Mutual Ministry Review. This Mutual Ministry Review should discern and provide for the continued mutual life, ministry and vitality shared by Priest and Congregation.

Materials, resources, and guidance for Letters of Agreement, Position Descriptions, and Mutual Ministry Reviews are available from the Diocesan Support Center.

An agreement among the Clergy, Wardens and Vestry/Bishop’s Committee to a biennial discussion and mutual review of the total ministry of the Parish/Mission allows for the following:

- The opportunity to assess how well they are fulfilling their responsibilities to each other and to the ministry they share,
- The establishment of goals for the work of the Parish/Mission for the coming year(s),
- The identification of areas of conflict or disappointment that may be adversely affecting mutual ministry which may then be addressed appropriately, and

- The clarification of expectations of all parties to help reduce possible future conflicts and if any occur, make them more manageable.

2023 Minimum Clergy Compensation WITHOUT (Employer Portion of) SECA  
The Episcopal Diocese of Hawai‘i

Compensation				
Category	0 thru 4 Years Minimum	5 thru 9 Years Minimum	10 thru 19 Years Minimum	20+ Years Minimum
1	101,916	114,552	127,272	137,376
2	92,628	104,148	115,728	124,944
3	84,168	94,812	105,348	113,868
4	77,988	86,748	96,384	103,320

This table does NOT include self-employment tax.

Compensation includes salary, housing and utilities.

*Numbers aren rounded so that when divided by 12 months, the monthly amount is a whole number*

2023 Minimum Clergy Compensation (Employer portion of) SECA INCLUDED  
The Episcopal Diocese of Hawai‘i

Compensation				
Category	0 thru 4 Years Minimum	5 thru 9 Years Minimum	10 thru 19 Years Minimum	20+ Years Minimum
1	109,716	123,312	137,016	147,888
2	99,732	112,128	124,584	134,508
3	90,612	102,072	113,412	122,580
4	83,952	93,384	103,752	111,228

This table INCLUDES self-employment tax.

Compensation includes salary, housing and utilities and the employer's portion of the SECA tax.

*Numbers are rounded so that when divided by 12 months, the monthly amount is a whole number*

**1) FULL-TIME POSITIONS**

- a) The compensation categories and ranges are intended to be used as a framework within which the Vestry/Bishop’s Committee and the clergy negotiate a mutually acceptable compensation. The compensation ranges are based on “years of service” to provide a guide for compensation increases as years of service increase. This compensation schedule sets the minimum for churches in the Diocese of Hawai‘i. “Years of service” means the number of years of status as a clergy person in good standing in The Episcopal Church. In Parishes, compensation is negotiated between the clergy person and the vestry. For Missions, compensation is negotiated between clergy and the Bishop’s Committee with the approval of the Bishop. Credit for prior years of service as an ordained person in good standing in another denomination is negotiated between the clergy and the Vestry/Bishop’s Committee with the approval of the Bishop. With respect to clergy newly called or appointed to a congregation, the Vestry/Bishop’s Committee is required to notify the Diocesan Support Center as to the number of years of service at which they enter the Compensation Schedule approved by Diocesan Convention

- b) Clergy in charge of parishes or missions must be paid at least the minimum of the applicable category with salary reviews at least annually. Congregations and clergy should schedule and hold a biennial Mutual Ministry Review, complete with clear goals and objectives, mutual accountabilities and shared expectations by both the laity and the clergy.
- c) These categories are minimums and should be used as a starting point for salary negotiations. Vestries/Bishop's Committees shall seriously consider appropriate compensation.
- d) For ease of administration, all compensation figures will be rounded up into amounts divisible by 12.
- e) For clergy who are paid a cash housing allowance, the amount of housing allowance shall be determined by the clergy and each Vestry/Bishop's Committee, working in consultation with their clergy, shall approve a resolution determining housing allowances. The housing allowance adjustment called for in the resolution is enacted only on money earned after the resolution is passed. Typically, this Internal Revenue Service (IRS) requirement shall be completed by December 31 for the following year.
- f) The value of Church-supplied housing shall be determined on a case-by-case basis at the congregational level.
- g) The minimum compensation for full-time assistants, associates or curates shall be the amount reflected in the Minimum Clergy Compensation and Benefits Policy using years of service and a Category 4 congregation.
- h) Clergy must not be paid less than the previous year, unless there is a change to time/work hours.

## **2) PART-TIME POSITIONS**

- a) Part-time clergy in charge of congregations will be paid according to the applicable range above, times the percent as agreed for the position.

## **3) FULL-TIME EMPLOYEE BENEFITS**

- a) Automobile expenses will be reimbursed at the current IRS rate of cents per mile.
- b) The congregation will pay the mandatory Church Pension Fund Assessment for clergy per Church Pension Group (CPG) requirements or criteria.
- c) Group Life Insurance is provided by the Church Pension Fund to clergy at no cost to the congregation.
- d) Sections III.e-III.g below apply to full-time employees (both clergy and lay employees) who work at least 40 hours per week.
- e) The congregation generally offers full-time employees the Diocesan Health Maintenance Organization (HMO) Plan (for exceptions, please apply to the Diocesan Support Center). Under the plan, the congregation pays for full family medical coverage.
- f) Spousal health insurance coverage: If the spouse or civil union partner of a clergy or lay employee is employed and insurance is provided (offered and paid for) by the spouse's or civil union partner's employer, the spouse or civil union partner will not be covered at the church's or Diocese's expense. If the employed spouse or civil union partner declines coverage from his/her employer and chooses to be on the church's or Diocese's plan, the employee is responsible for the spouse's or civil union partner's premium.
- g) Dependent health insurance coverage: Dependents of eligible full-time employees are

eligible for coverage under the Diocese's health plan up to the age of 26, regardless of the child's financial dependency, residency with the employee, student status, or employment. However, the Diocese does not offer dual coverage. Therefore, if a dependent is covered under another health plan the Diocese will not pay the premium for that dependent. The full premium for the dependent will need to be paid for by the employee for any dependent with dual coverage.

- h) The congregation will pay the cost of Worker's Compensation Insurance coverage.
- i) The Temporary Disability Insurance Plan for clergy is provided by the Church Pension Fund at no cost to the congregation.
- j) Full-time clergy are entitled to four (4) workweeks of annual vacation with full stipend and allowances. This vacation time cannot be more than six (6) workweeks in any one (1) year, except by the agreement of the Vestry/Bishop's Committee and with the consent of the Bishop in Aided Parishes and Missions (in other words, no more than two (2) work weeks can be carried over to the following year). If the cleric works less than a full calendar year, the vacation will be prorated. Congregations should encourage clergy to take vacation.
- k) Members of the clergy who have been employed by the church for at least one (1) full year are entitled to leave for the birth or adoption of a child for a minimum of eight (8) weeks with full compensation. Up to an additional four (4) workweeks may be taken without pay, or using vacation or sick time. If both clergy spouses are employed at the same employer within the Diocese, they are limited to a combined total of sixteen (16) workweeks of paid Parental Leave. Leave must be taken within twelve (12) months of the birth or adoption.
- l) Clergy giving birth shall submit a claim for short-term disability through the Church Pension Group, which will reimburse the employer for 70% of the cleric's total compensation figure (up to \$1,000/week) for up to twelve (12) weeks. Adoptive parents will receive the same time off with pay as birth parents, but will not be entitled to file a disability claim.

#### **4) PART-TIME EMPLOYEE BENEFITS**

- a) Automobile expenses will be reimbursed at the current IRS rate of cents per mile.
- b) The congregation will pay the mandatory Church Pension Fund assessment per CPG requirements or criteria.
- c) Part-time employees (both clergy and lay employees) who work at least 20 hours per week for four consecutive weeks are eligible for coverage on the Diocesan HMO plan at no cost to the employee.
- d) Spousal health insurance coverage: Spouses or civil union partners of part-time employees are not eligible for coverage.
- e) Dependent health insurance coverage:
  - i) Dependents of part-time employees who work at least 30 hours per week are eligible for coverage under the Diocese's health plan up to age 26, regardless of the dependent's financial dependence, residency with the employee, student status, or employment. The employee is responsible for the full premium for his/her dependent's coverage.
  - ii) Dependents of part-time employees who work less than 30 hours per week are not eligible for coverage under the Diocese's health plan.

- f) The congregation will pay the cost of Worker's Compensation Insurance coverage.
- g) The Temporary Disability Insurance Plan for part-time clergy is provided by the Church Pension Fund.
- h) Part-time clergy are entitled to four (4) workweeks of annual vacation with agreed stipend and allowances. This vacation time cannot be more than six (6) workweeks in any one year except by the agreement of the Vestry/Bishop's Committee and with the consent of the Bishop in Aided Parishes and Missions (in other words, no more than two (2) workweeks can be carried over to the following year). If the cleric works less than a full calendar year, the vacation will be prorated. Congregations should encourage clergy to take vacation.

## **5) OTHER**

- a) Moving Expenses: Clergy will receive an allowance for moving expenses from the US mainland, typically in the range of \$12,000 to \$20,000 depending on location.
- b) Sabbatical: Clergy are eligible for sabbatical leave at the ratio of one month per year of service in the congregation, to be available after the third year, and cumulative through the fourth year. The maximum amount of leave is limited to four months. The Vestry/Bishop's Committee shall annually budget funds to accumulate to provide pastoral and sacramental supply during the clergyperson's sabbatical leave. Sabbatical leaves are provided for the benefit of both the congregation and clergy. Thus, before a sabbatical leave is granted, clergy must agree to serve the congregation for at least one year upon returning from the sabbatical. In addition, the request for sabbatical must be accompanied by a full and detailed description of the activities to be undertaken during the leave and, if granted, clergy shall submit to the Bishop and the Vestry/Bishop's Committee at the end of the leave, a report on the accomplishments of the leave. Accrued but not taken sabbatical leave can be carried over to following years in the same parish/mission. Accrued but not taken sabbatical leave is not paid out at retirement.
- c) Continuing Education: Clergy are required by Canon and Diocesan policy to continue their education. The congregation should provide funds in its annual budget for this continuing education. The minimum recommended amount is \$1,020/year. This amount should accumulate if unused and may carry over to the next year. This fund should also be available for sabbatical expenses.

## **6) SUPPLY CLERGY COMPENSATION**

- a) The minimum compensation for Saturday evening/Sunday supply clergy shall be as follows:
  - i) One service: \$187
  - ii) Two services: \$249
  - iii) Each additional service: \$124
  - iv) Clergy will be reimbursed for travel (mileage, airfare, etc.), overnight parking and housing (if necessary).

CONGREGATIONAL COMPENSATION CATEGORIES

CATEGORY	WEIGHTED FIGURES (SEE (E) BELOW)
4	1 TO 90
3	91 TO 140
2	141 TO 230
1	231 and above

2023 CONGREGATIONAL COMPENSATION CATEGORY  
COMPUTATION WORKSHEET BASED ON  
2020 PAROCHIAL REPORT DATA

**Number of Pledging Units**

Number of Pledging Units \_\_\_\_\_

Multiplied by .40 = \_\_\_\_\_ (A)

**Average Sunday Attendance** (due to 2020 Pandemic shutdown, this number is for Jan.-Mar. only)

Average Sunday Attendance \_\_\_\_\_

Multiplied by .30 = \_\_\_\_\_ (B)

**Plate and Pledge Income**

Plate and Pledge Income in \$1,000 \_\_\_\_\_

Multiplied by .30 = \_\_\_\_\_ (C)

**BARC (Adult Baptisms age 16+, plus receptions and confirmations)**

Plus BARC= \_\_\_\_\_ (D)

**TOTAL OF WEIGHTED FIGURES (A + B + C + D = E)** \_\_\_\_\_ (E)

Anyone who has questions on how to use these worksheets and compensation categories, ranges and tables may contact the Diocesan Clergy Compensation Review Committee Chair, and/or the Rev. Cn. Sandy Graham, Canon to the Bishop.

**2023 COMPENSATION BASED ON 2020 (due to pandemic) PAROCHIAL REPORT DATA**

**ALPHABETICAL**

CHURCH	No. of Pledging Units	Avg Sunday Attend	Plate+Pledge Income	Weighted BARC	Weighted Totals	Categories	0 thru 4 years	5 thru 9 years	10 thru 19 years	20+ years
ALL SAINTS	61	96	229,516	1	123	3	90,612	102,072	113,412	122,580
CALVARY	17	23	75,955	0	36	4	83,952	93,384	103,752	111,228
CHRIST CHURCH	31	67	169,410	0	83	4	83,952	93,384	103,752	111,228
CHRIST MEMORIAL	0	48	62,314	10	43	4	83,952	93,384	103,752	111,228
EMMANUEL	34	45	125,278	0	65	4	83,952	93,384	103,752	111,228
EPIPHANY	60	77	168,754	1	99	3	90,612	102,072	113,412	122,580
GOOD SAMARITAN	25	20	37,341	1	28	4	83,952	93,384	103,752	111,228
GOOD SHEPHERD	72	107	138,746	0	103	3	90,612	102,072	113,412	122,580
GRACE	15	39	29,700	0	27	4	83,952	93,384	103,752	111,228
HOLY APOSTLES'	56	110	269,316	0	136	3	90,612	102,072	113,412	122,580
HOLY INNOCENTS'	26	37	94,458	0	50	4	83,952	93,384	103,752	111,228
HOLY NATIVITY	42	60	140,567	0	77	4	83,952	93,384	103,752	111,228
ST. ANDREW'S	106	212	287,880	6	198	2	99,732	112,128	124,584	134,508
ST. AUGUSTINE'S	29	65	82,660	0	56	4	83,952	93,384	103,752	111,228
ST. CHRISTOPHER'S	71	91	199,321	1	116	3	90,612	102,072	113,412	122,580
ST. CLEMENT'S	70	96	221,108	0	123	3	90,612	102,072	113,412	122,580
ST. ELIZABETH'S	61	166	158,224	0	122	3	90,612	102,072	113,412	122,580
ST. JAMES'	170	226	423,561	3	266	1	109,716	123,312	137,016	147,888
ST. JOHN THE BAPTIST	12	20	13,039	2	17	4	83,952	93,384	103,752	111,228
ST. JOHN'S, KULA	70	98	266,642	0	137	3	90,612	102,072	113,412	122,580
ST. JOHN'S BY/SEA	29	28	33,454	0	30	4	83,952	93,384	103,752	111,228
ST. JUDE'S	27	35	52,096	0	37	4	83,952	93,384	103,752	111,228
ST. LUKE'S	32	27	48,392	1	36	4	83,952	93,384	103,752	111,228
ST. MARK'S	64	124	244,564	0	136	3	90,612	102,072	113,412	122,580
ST. MARY'S	21	89	58,273	0	53	4	83,952	93,384	103,752	111,228
ST. MATTHEW'S	0	12	30,878	0	13	4	83,952	93,384	103,752	111,228
ST. MICHAEL'S	58	130	249,724	0	137	3	90,612	102,072	113,412	122,580
ST. PAUL'S OAHU	71	182	163,696	7	139	3	90,612	102,072	113,412	122,580
ST. PETER'S	74	117	303,448	1	157	2	99,732	112,128	124,584	134,508
ST. STEPHEN'S	22	22	73,810	40	78	4	83,952	93,384	103,752	111,228
ST. TIMOTHY'S	49	84	145,586	2	90	4	83,952	93,384	103,752	111,228
TRINITY BY/SEA	28	52	74,244	1	50	4	83,952	93,384	103,752	111,228
WEST KAUAI	30	38	62,133	0	42	4	83,952	93,384	103,752	111,228

For 2023 (and future years) above numbers **INCLUDE** the employer portion of the SECA tax.



## ADDENDUM TO MINIMUM CLERGY COMPENSATION SCHEDULE

### Examples:

1. Clergy with 5 years of service is called to serve in a Category 4 church. Minimum compensation should be \$82,224. As a minimum this should be used as a starting point in the negotiation. Vestries/Bishop's Committees should seriously consider appropriate compensation.
2. Clergy with 20 years of service is called to serve in a Category 2 Parish. Minimum compensation should be \$118,428. As a minimum this should be used as a starting point in the negotiation. Vestries/Bishop's Committees should seriously consider appropriate compensation.
3. Clergy with 25 years of service is called to serve as a part salary vicar in a Category 4 Mission. The position is for 50% of salary. Minimum compensation should be \$48,966 (\$97,932 divided by 2 = \$48,966). As a minimum this should be used as a starting point in the negotiation. Vestries/Bishop's Committees should seriously consider appropriate compensation.
4. Clergy with 2 years of service is called to serve in a Category 3 church. Minimum compensation should be \$79,776. However, due to the parameters of the search and the scarcity of applicants, the congregation agreed to pay the clergy \$85,000.

### Some Definitions:

Years of service is defined as the number of years since ordination to the diaconate or the number of years since the clergy person's orders were received into the Episcopal Church. Years of service for clergy ordained in churches in full communion with the Episcopal Church is defined as the number of years since ordination to the diaconate.

Years of service for ELCA pastors serving the diocese is defined as years since ordination as a Lutheran pastor.

If the clergy person was ordained mid-year the years of service on January 1<sup>st</sup> of the year being used for budgeting purposes is rounded down. (For example: a person ordained 4.5 years as of January 1<sup>st</sup> would be determined to have 4 years of service for budgeting purposes.)

## Resolution 2

**TITLE:** Civic Education For Greater Voter Participation

**SPONSOR:** Dawn Morais Webster

BE IT RESOLVED, that this 54th annual meeting of the Convention of the Diocese of Hawai‘i urges the leaders of all congregations of this Diocese to initiate programs of voter education for parishioners to cultivate a better understanding of civic engagement as an expression of Christian faith, and

BE IT FURTHER RESOLVED, that this 54th annual meeting of the Convention of the Diocese of Hawai‘i affirms that as citizens, each individual Episcopalian has a responsibility to bear witness in the public square by exercising the right to vote and engaging in civic affairs for the common good.

RATIONALE/EXPLANATION. This resolution is proposed because, in spite of numerous calls by clergy from the pulpit reminding people to vote, the 2022 Primary saw more than 500,000 ballots unreturned.

Voter participation was less than 40% despite the ease and convenience of Vote by Mail.

The level of participation by voters of faith is unknown.

The vital importance of voting in the Primary to usher in new people willing to serve does not appear to have been felt as an urgent matter of faith practice. Participation in the upcoming November General Election needs to be more robust and people of faith can help make it so through their example and their conversations with their neighbors.

As Christians, the preferential option for the poor, while acknowledged in sermons and Church teaching, falls short of being internalized and understood as an urgent call to each of us to put that option into practice by exercising our civic duty as citizens. We can do this through the ballot box thereby giving new leaders a chance to emerge, and putting on notice elected officials who have failed to represent the public good that the citizens of Hawai‘i expect more of them in these perilous times. Civic engagement as an exercise of Christian duty also encompasses lending voice to the needs of the most vulnerable through testimony, letters to the editor and OpEds and participation in public events that highlight those needs.

The very real threat to democracy in this country, the escalating violence and racism, the assault on truth, and the unfolding stories of corruption and failures of stewardship in public institutions that we are subjected to every day in Hawai‘i make the need for civic education more urgent than ever. The Gospels are rich with examples of how faith calls us to service in the parables, teachings, and life of Jesus.

## Attachment 6: Budget Narrative and Numbers

### Narrative and Explanation

#### **2023 PROPOSED BUDGET OVERVIEW**

As in most budgeting processes, Diocesan Council attempts to balance The Episcopal Church in Hawai'i's ("TECH") projected financial needs with projected financial resources. Council further attempts to construct a conservative budget by slightly underestimating income and slightly overestimating expenses, allowing unforeseen events to be accommodated during the year. This process was once again challenging this year, given the unusually mixed economic circumstances we are currently facing. As such, Council again held four separate discussions on the 2023 Budget, including one special meeting exclusively devoted to 2023 Budget deliberations.

TECH has assessed congregations at 18% of their operating income since 2018. Pandemic relief was granted churches in 2020 and 2021 through a two-month assessment waiver. The pandemic relief continued in 2022 with a lower assessment rate of 16.5% and a one-month assessment waiver. That lower rate of 16.5% is the assessment rate proposed for 2023 and will be the proposed rate going forward.

The Endowment draw rate was set by Diocesan Council at 4% in 2018. It was temporarily increased to 5% in 2021 to compensate for other revenue shortfalls due to the pandemic. It was reduced to 4.5% in 2022 and is proposed to remain at that rate for 2023. Eventually Council wants to return to a more sustainable 4% draw rate. For information, the draw formula is based on a trailing 12 quarter average Endowment value, which has increased due to very strong market gains since 2019.

The 2023 Budget has been slightly rearranged and a few new sections added to enhance transparency and to better categorize income and expenses. TECH's 2023 Budget continues to generously support Ministry and Mission initiatives, such as the Hālau Wa'a Church Plant (previously known as "West Oahu"), Grace Moloka'i, Camp Mokulē'ia, Diocesan Youth Mission, Waiolaihui'ia, Prison chaplaincy, A Cup of Cold Water, and others. It should be emphasized that TECH's monetary support of Ministry and Mission programs is only a portion of TECH's total support, as DSC staff devote considerable time and energy in support of these and other Ministry and Mission programs throughout the Diocese.

Under normal circumstances, a conservatively developed budget will produce a nominal surplus at year-end, which typically is used to prudently increase reserves or is carried forward to help fund the next Budget cycle. The 2023 Budget anticipates utilizing \$35.8K from 2022's estimated surplus to balance the budget.

## 2023 PROPOSED BUDGET SUMMARY

TECH's Proposed 2023 Budget is balanced, with total budgeted income equaling total budgeted expenses.

**Total Income** in TECH's 2023 Budget is \$2.345 million, a very slight increase from \$2.341 million in the 2022 Budget. Net **Assessment Income** of \$1.329 million represents 56.7% of Total Income in 2023 versus 57.3% in the 2022 Budget. Budgeted **Investment Income** of \$817.5K (34.9%) is higher than the 2022 Budget amount of \$724.7K (31.0%). **Other Income** in the 2023 Budget, consisting primarily of Parking Rents, is \$113.7K (4.8%). **Prior Years' Estimated (2022) Surplus** in the 2023 Budget is \$35.8K, which balances the budget.

**Total Expenses** in TECH's 2023 Budget are \$2.345 million, a very slight increase from budgeted 2022 Total Expenses of \$2.341 million. **Diocesan Organization Expenses** of \$1.647 million represents 70.2% of Total Expenses in the 2023 Budget, versus \$1.640 million (70.1%) in the 2022 Budget. **Ministry and Mission Expenses** of \$588K represents 25.1% of Total Expenses in the 2023 Budget versus \$582K (24.9%) in the 2022 Budget. **Transfers to Reserves** of \$111K represents 4.7% of Total Expenses in the 2023 Budget versus \$119K (5.1%) in 2022.

Line-by-line specifics by budget item, prepared by DSC staff and edited by Council, follow:

### INCOME

#### Page 4, Line 1a: Assessments

Assessment income is the amount levied by the Convention (as authorized by Article XII of the Constitution of the Diocese) on each congregation in the Diocese of Hawai'i to support the programs and expenses of the Diocese. The projected income shown in this budget is based on a 2023 assessment rate of 16.5% of each congregation's operating income, as shown on the 2021 parochial report, page 4, line A.

#### Page 4, Line 1b: COVID-19 Assessment Waiver

This was a 2-month waiver of assessment payments to the Diocese to help congregations with loss of income due to the COVID-19 pandemic in 2020 and 2021. There was a 1-month waiver in 2022. No waiver is projected for 2023 because of the significant reduction of assessments in 2023. The assessments with the 1-month waiver in 2022 is about 10K higher than the assessments for 2023 with no waiver.

#### Page 4, Lines 1c1-1c10: Investment Income

All projected investment income is net of investment fees, both managerial and custodial.

*Endowment Funds:* To estimate income from investments for 2023, the Diocese budgets and will draw 4.5% of each restricted and unrestricted endowment fund's average market value over the prior twelve quarters.

*Trust Funds:* There are four non-endowment funds of which the Diocese is the beneficiary of investment income but has no investment management oversight.

- Catton Fund – Income is restricted by the donor for needy retired church workers.
- Parke Trust Fund (Unrestricted)
- Prisanlee Fund (Unrestricted)
- Valvon Fund (Unrestricted)

Page 4, Line 1d: Rental Income - Cluett Apartments

Diocesan Council has approved demolition of the building (and possibly replacing with landscaping and/or parking) and plans are in place for the demolition to be completed in 2023.

Page 4, Line 1e: Parking

Parking income is from the rental of Diocesan parking spaces on Queen Emma Square which are rented to St. Andrew's Schools and four to six individuals.

Page 4, Line 1f: Interest

This represents the interest earned on Diocesan cash accounts and Certificates of Deposits (CDs).

Page 4, Line 1g: Miscellaneous

Miscellaneous gifts and other income are included in this line item. This number is a "guesstimate" based on previous year's actual. There are no steady, consistent numbers for this line item.

Page 4, Line 1h: Restricted donation- Waiolaihui'ia Center for Ministry

This represents temporary restricted donations received for Waiolaihui'ia Center for Ministry (WCM), the Diocesan Local Ordination and Licensed Lay Ministry Formation Program. These funds are transferred as needed based on actual expenses.

Page 4, Line 1i: Bishop Emergency Fund

This represents earmarked funds set aside for distribution as grants to congregations to pay for unplanned emergencies that threaten the ministry of the congregation. These funds are transferred as needed based on actual disbursements.

Page 4, Line 1j: Prior years' Surplus

Estimated amount of carry forward surplus from prior years used to balance the budget and transferred as needed based on actual expenses/disbursements.

## EXPENSES

### Page 5, Line 2a: Native Hawaiian Ministry Committee

This line item is usually used for travel for individuals to attend meetings of the Anglican Indigenous Network (AIN) and other local- and church-wide indigenous ministry events. This Committee maintains contact with other indigenous peoples and their faith communities throughout the Worldwide Anglican Communion. The every 2-year meeting was last held in Hawai‘i in 2019. There are currently no plans for the next meeting. It is also noted that this Committee has other sources of income for their work.

- A restricted fund of \$13,000
- A grant of \$4,000 from The Episcopal Church for the translation of liturgical materials into ‘Ōlelo Hawai‘i.
- Diocesan Council allocated \$20,000 of funds received from The Episcopal Church for the work of this Committee

### Page 5, Line 2b: Tongan Ministry

This line item is used to help pay for the ministry of a Tongan-speaking priest for the Tongan congregation at St. Elizabeth’s Church, Honolulu.

### Page 5, Line 2c: Diversity and Racial Reconciliation Ministry

This funding is to assist in diversity training, communication, and resource development for congregations and individuals. The training was mandated by resolution of the General Convention. Based on the promises in our Baptismal Covenant to “seek and serve Christ in all persons, loving [our] neighbors as [ourselves]” and to “respect the dignity of every human being,” we must seek to create dialogue on racism; to facilitate respect for diversity; and to promote healing, reconciliation, and transformation in our members and institutions. The Reconciliation Task Group has begun this work.

Additional funds have been allocated for the work of this Task Group (and that of the Native Hawaiian Ministry Committee) by Diocesan Council from a grant from The Episcopal Church (\$20,000 to each group).

### Page 5, Line 2d: Safe Church

This line item funds training required by General Convention resolutions and by Diocesan policy for educating church leaders and volunteers about sexual misconduct and to promote a Safe Church environment. In 2017, the Diocese moved to individual online training. The online training is less costly than hiring local trainers. At the 2019 Annual Meeting, the budget was amended to increase the funding to allow for in-person training for those for whom online training is difficult. The pandemic made in-person trainings impossible. The 2023 budget reflects the desire for both in-person and online training and restores funding to pre-COVID levels.

### Page 5, Line 3a: Agreed Upon Procedures (AUP) Expenses– Missions

In previous years, the Diocese included in its budget the funds to pay for annual agreed upon procedures reviews for missions. This is a national canonical requirement, coming from an action of the General Convention of the Episcopal Church. (Parishes also are canonically required to have an annual audit, but at their own expense.) Agreed upon procedures is work

agreed upon between the Diocese and the auditor to review control procedures over financial and other transactions. To help offset the income lost due to Assessment waivers, this line item was reduced to zero in 2020 and for 2021. In 2022 a part-time person was contracted to perform the 2021 AUP reviews. This line item has been moved to the Diocesan Support Center staff section for 2023.

Page 5, Line 3b: Calvary

The purpose of this financial support has been to assist in re-establishing Calvary as a viable Episcopal Church in Kāneʻohe following the departure of many parishioners in disagreement with the 2003 ordination of Bishop Gene Robinson and the Diocesan stance favoring an inclusive understanding of marriage. Their vicar since 2018 has served 3/4-time, and their pre-pandemic Average Sunday Attendance (ASA) was 40. The Organized Mission has rental income from a preschool, the vicarage and other denominations using the sanctuary. The subsidy was reduced in 2022 and discontinued thereafter.

Page 5, Line 3c: Grace, Molokaʻi

This line item supports the ministry of Grace Church on Molokaʻi. The Council has determined that this is an essential ministry of the Diocese of Hawaiʻi. Council encourages other churches in the Diocese to greater engagement with Grace Church, including urging support of their thrift shop and consciously visiting the congregation when possible (see [www.gracechurchmolokai.com](http://www.gracechurchmolokai.com)). Cost of living increases are projected for the future.

Page 5, Line 3d: Church Internet/Website Support

This line item provides partial assistance with the costs of maintaining the websites for Churches.

Page 5, Line 3e: Legal and Related Expenses for Churches

This represents legal and related costs incurred by the Diocese on behalf of churches.

Page 5, Line 3f: Hālau Waʻa Church Plant

Hālau Waʻa Episcopal is a new mission church, organized in 2022, serving the 120,000 spiritual seekers in the Honouliuli ahupuaʻa (Kapolei, ʻEwa Beach, and Makakilo). The mission is developing a New Episcopal Community template of waʻa (small group ministries) empowering each member's spiritual journey by bringing God's word into everyday activities. The individual waʻa gather for renewal, community, and worship as Hālau Waʻa Episcopal. The funds are largely used for the compensation of the Missioner, the Rev. Mark Haworth. The Episcopal Church in Hawaiʻi owns land near Kapolei Elementary School (11f). It should be noted that this land may or may not be used for Hālau Waʻa, but it is an asset of the Diocese intended for future expansion in the region. There was a 3% increase in 2022. This line assumes future reductions in support as the mission works toward self-sufficiency.

Page 5, Line 4a: Camp Mokulēʻia

Camp Mokulēʻia (see <https://www.campmokuleia.org>) operates as a subsidiary of the Diocese. Programs include summer camps consisting of a high school program, a middle school program, and a shorter elementary school (entering grades 4-6) program. In addition, there have recently been new initiatives: (1) Camps on neighbor islands and sites on Oʻahu outside of the

Camp, and (2) youth events. The Camp faces opportunities and challenges as the pandemic subsides. The budget includes an allocation of \$73,500 for the ongoing maintenance and programs of the Camp. This is the minimum support Diocesan Council has discerned that the Diocese should provide to show commitment to this ministry. These funds provide support for the mission of the Diocese as a whole through our Camp. 2022 is the 75<sup>th</sup> anniversary of the Camp.

Page 5, Line 4b: Christian Formation

Christian formation is most effectively done on the congregational level, but this line item helps to support those efforts by funding Diocesan membership fees for programs such as Education for Ministry (EfM) and Godly Play. Training for clergy and lay leaders is funded elsewhere in this budget (6c).

Page 5, Line 4c: Planned Giving

This funding is to help congregations encourage members and friends to remember the Church in their wills or estate plans. The Diocese offers a program of education for congregations' leaders and direct support for congregations, and works with the Episcopal Church Foundation (ECF) on marketing, training, and gift planning. This line item also funds Ho'ike Ulu Legacy Society events that honor good stewards who have remembered their congregations, the Diocese, or another ministry in their wills or estate plans. Diocesan Council increased funding in the proposed 2023 Budget to support a return visit by the Church Pension Fund's Planned Giving Expert to hold an educational seminar to benefit members of all Diocesan organizations.

Page 5, Line 4d: Diocesan Youth Missioner (PT)

The Rev. Jar Pasalo resigned this position in 2022 and the Youth Ministry task group is reevaluating what it needs to support this ministry.

Page 5, Line 4e: Diocesan Youth Ministry - Program

These funds are being budgeted to allow maximum flexibility to the task group to use the money as it sees best to support this ministry, whether that be a paid position or other support.

Page 5, Line 5a: A Cup of Cold Water

A Cup of Cold Water (ACCW) is a community-based Care-Van outreach program on the island of Maui, formed by a group of committed Episcopalians from all Maui congregations. Like Camp Mokulē'ia and St. Andrew's Schools, ACCW is a subsidiary of the Episcopal Church in Hawai'i. The program uses the care-van to deliver essential food, hygiene and clothing items throughout the island. With a strong volunteer base from the Episcopal Churches on Maui, the program is growing and now includes other churches and other religious communities. (See <https://www.episcopalhawaii.org/a-cup-of-cold-water.html>)

Page 5, Line 5b: Ecumenical/Interfaith Relations

This line item supports efforts to build relationships with, and community among, other faiths through shared communication and participation in the areas of faith-based, spiritual, and social issues aligned with the mission of our Diocese. Institutional membership in The Interfaith Alliance Hawai'i (TIAH) is part of this support. The budget also includes funds for Pacific Health Ministries and the Samaritan Counseling Center.



Page 5, Line 5c: Prison Chaplaincy (PT)

This represents only the compensation (including SECA) for a part-time chaplain, the Rev. Kaleo Patterson, towards the development of an active prison ministry in the State of Hawai'i, Department of Public Safety (all islands), the Federal Detention Center in Honolulu, and the Saguaro Correctional Facility in Arizona. Most prison chaplaincy activity and programs take place on O'ahu, where most of the incarcerated are processed upon entry into the system, and released or transferred to facilities on neighbor islands, or Saguaro, Arizona. There was a 3% increase in 2022. This line assumes a 3% increase for 2023. In previous years, the compensation line item in the budget was a total package for the position which included compensation and any related insurances, taxes, and benefits that were applicable to that position. In 2023, those non-compensation items are being reported separately.

Page 5, Line 5d: Prison Ministry - Program

This line item provides funds to support prison chaplain & ministry expenses required to provide oversight of all prisons in Hawai'i and Saguaro Correctional in Arizona, and the Federal Detention Center in Honolulu, utilizing volunteers and local churches, community partnerships, program and curriculum development, printing, materials, and supplies needed for: Makahiki Classes and Ceremonies, Baibala English/Hawaiian Language Classes, Hawaiian Bibles, Episcopal Holy Eucharist and other Services, and special programs, Reentry Bacpacs, reentry services, and support, such as cell phones, housing assistance, and Holo bus passes, other travel assistance, and alms, which provide a continuity of prison ministry and pastoral care from in-prison to community reentry. The Diocesan Council views this as an important living out of the gospel, "...I was in prison and you visited me." (Matthew 25:36 NRSV) Here is also the understanding that we are called "...to bring good news to the oppressed, to bind up the brokenhearted, to proclaim liberty to the captives, and release to the prisoners". (Isaiah 61:1 NRSV)

Page 5, Line 6a: Lay Leadership Development

See line 6c.

Page 56, Line 6b: Clergy Leadership Development

See lines 6c and 6d.

Page 5, Line 6c: Leadership Development

This is for training and/or conferences for clergy and lay leadership (including wardens, vestry members, bishop's committee members, and treasurers) events like "Spring Training," "Education Day" and other special events.

Page 5, Line 6d: Clergy Retreat

This is to fund two events during the year, an annual clergy retreat and a one day lecture.

Page 5, Line 6e : Commission on Ministry (COM)

This line item includes expenses such as:

- Psychological testing and background checks for those in the ordination process (both of which are required by church canon) and background checks for candidates for

positions as priests in mission congregations.

- Any costs associated with the training and licensing of laypersons to the licensed ministries spelled out in Title III of the Canons of The Episcopal Church.
- The cost of various books, periodicals, and other resources intended to promote leadership or ministry development and discernment throughout the Diocese.

Page 5, Line 6f: Waiolaihui‘ia Center for Ministry

Waiolaihui‘ia Center for Ministry is Hawai‘i’s program for licensed lay ministries and those being formed for ordination to the priesthood or vocational diaconate. 2023-2024 is projected to be funded by a donor-restricted reserve fund (income line item 1h). This program is intended to provide training and formation for mature persons, established in the local life of Hawai‘i, for whom the disruption and cost of mainland seminary is not feasible. Ordination-track individuals have the flexibility and stability to serve a congregation. Ordination-track graduates of Waiolaihui‘ia are expected to meet all canonical requirements for ordination. For the Ordination-track, there is a one-year preparatory program followed by the three-year Waiolaihui‘ia. There are currently 5 students in the 2022-2023 academic year. The licensed lay ministry tracks are currently in development.

Page 5, Line 6g: Waiolaihui‘ia Academic Dean (PT)

This represents only the compensation paid (including SECA) to the Academic Dean, the Rev. Haaheo Guanson, who oversees the Waiolaihui‘ia Center for Ministry program. There was a 3% increase in 2022. This line assumes a 3% increase for 2023. In previous years, the compensation line item in the budget was a total package for the position which included compensation and any related insurances, taxes, and benefits that were applicable to that position. In 2023, those non-compensation items are being reported separately.

Page 5, Line 6h: Waiolaihui‘ia Academic Dean (PT) – Health Insurance

This represents the premiums for health insurance for the Academic Dean, the Rev. Haaheo Guanson

Page 5, Line 6i: Waiolaihui‘ia Academic Dean (PT) – Pension Contribution

This represents the pension contribution for the Academic Dean, the Rev. Haaheo Guanson.

Page 5, Line 7a: Emergency Grants

These monies are used to help fund congregations with unplanned/unforeseen expenses such as retaining walls, sewer systems, plumbing, electrical, technology upgrades during the Pandemic, etc. and ministries that support the vision and goals of the Episcopal Church in Hawai‘i. These grants of up to \$3,000 can be approved by the Bishop and grants over \$3,000 must be approved by Diocesan Council on the recommendation of the Bishop.

Page 6, Line 8a: Bishop

This line item is only the compensation (including SECA) for the Bishop Diocesan, the Rt. Rev. Robert Fitzpatrick. There was a 3% increase in 2022. This line assumes a 3% increase for 2023. In previous years, the compensation line item in the budget was a total package for the position

which included compensation and any related insurances, taxes, and benefits that were applicable to that position. In 2023, those non-compensation items are being reported separately. There is a fund (income line item 1c1) that partially funds line items 8a-8f.

Page 6, Line 8b: Health Insurance

This represents the premiums for health insurance for the Bishop Diocesan, the Rt. Rev. Robert Fitzpatrick.

Page 6, Line 8c: Pension/Retirement Contribution

This represents the pension contribution for the Bishop Diocesan, the Rt. Rev. Robert Fitzpatrick.

Page 6, Line 8d: Hospitality

This supports the Bishop's ministry of hospitality. As part of his episcopal responsibilities, he exhibits Hawai'i's aloha spirit and hosts individuals and groups, reciprocates hospitality, and develops partnerships. This also includes funding for the Bishop to support the fundraising activities of the entities on whose board of directors he serves by virtue of the office (St. Andrew's Schools, 'Iolani School, Seabury Hall, and Camp Mokulē'ia).

Page 6, Line 8e: Key Person insurance

This line item pays for the insurance premium for the Bishop's life insurance benefitting the Diocese in the event of the Bishop's death.

Page 6, Line 8f: Travel and Continuing Education

This covers the Bishop's and spouse's travel expenses (transportation, meals, lodging, etc.) for church visitations, meetings, conferences, etc.). It also covers the Bishop's continuing education.

Page 6, Line 9a: Executive Assistant to the Bishop

This line item includes only the compensation for the Bishop's Executive Assistant, Ms. Denise Esposito. The Executive Assistant provides administrative support to the Bishop and the Diocese. There was a 3% increase in 2022. This line assumes a 3% increase for 2023. In previous years, the compensation line item in the budget was a total package for the position which included compensation and any related insurances, taxes, and benefits that were applicable to that position. In 2023, those non-compensation items are being reported separately.

Page 6, Line 9b: Accountant

This position was eliminated in the 2022 budget.

Page 6, Line 9c: Business Manager

This position was eliminated in the 2022 budget.

Page 6, Line 9d: Canon to the Bishop

This line represents only the compensation (including SECA) for the Canon to the Bishop, the Rev. Canon Sandy Graham. This staff position is also the Executive Officer and focuses on working with regions and congregations to equip leaders (lay and ordained) to engage in God's

mission in these islands. Particular focus is given to congregational development, stewardship, and formation (especially as it strengthens lay and clergy leaders and advances the mission of the Church to make disciples.) This staff person will also encourage and help equip congregations to establish alternative Christian communities and reach new populations. There was a 3% increase in 2022. This line assumes a 3% increase for 2023. In previous years, the compensation line item in the budget was a total package for the position which included compensation and any related insurances, taxes, and benefits that were applicable to that position. In 2023, those non-compensation items are being reported separately.

Page 6, Line 9e: Treasurer and Planned Giving Officer

This paid position was eliminated upon the retirement of Peter Pereira in late 2021.

Page 7, Line 9f: Controller

This line item represents the compensation only for the Diocesan Controller, (vacant). The Controller performs the following tasks and functions: General Ledger, Preparation of financial statements and reports, work with diocesan treasurers so they can report to governance bodies, non-diocesan grants support to churches, bank liaison, loans, audit preparation, church financials /financial section Parochial Reports review. DSC liaison to Commission on Investments and Commission on Finance and Budget. In previous years, the compensation line item in the budget was a total package for the position which included compensation and any related insurances, taxes, and benefits that were applicable to that position. In 2023, those non-compensation items are being reported separately.

Page 6, Line 9g: Financial Support Administrator (32 hrs/0.8 FTE)

This line item covers the compensation only for the Financial Support Administrator, Ms. Fatima Houchens, who performs the following tasks and functions: Accounts Payable, Accounts Receivable, office support to Commissions on (1) Finance and Budget; (2) Property and Insurance; and (3) Investments. In previous years, the compensation line item in the budget was a total package for the position which included compensation and any related insurances, taxes, and benefits that were applicable to that position. In 2023, those non-compensation items are being reported separately.

Page 6, Line 9h: Financial Review Assistant (25 hrs/0.625 FTE)

This line item covers the compensation only for the Financial Review Assistant, Mr. Spencer Lum, who performs the annual Agreed Upon Procedures (AUP) reviews for mission churches and provides accounting advice/support to all churches during the rest of the year.

Page 6, Line 9i: Operations Manager

This line represents the compensation only for the Operations Manager, Ms. Rae Costa. This position is responsible for the following tasks and functions: Insurance, licenses and leases of congregations, diocesan property issues and contracts, human resources, DSC operations. DSC liaison to Commission on Finance and Budget and Commission on Property and Insurance. In previous years, the compensation line item in the budget was a total package for the position which included compensation and any related insurances, taxes, and benefits that were applicable to that position. In 2023, those non-compensation items are being reported separately.

Page 6, Line 9j: Office Support (PT: 19.25 hrs/0.48 FTE)

This line represents the compensation only for the Office Support position filled by Mr. Sonny Liu. This position provides clerical support to Diocesan Support Center staff and volunteers such as organization of files, scanning, filing, mailings, etc. There was a 3% increase in 2022. This line assumes a 3% increase for 2023. In previous years, the compensation line item in the budget was a total package for the position which included compensation and any related insurances, taxes, and benefits that were applicable to that position. In 2023, those non-compensation items are being reported separately.

Page 6, Line 9k: Operations Support Assistant (PT: 20 hrs/0.5 FTE)

This line represents the compensation only for an Operations Support Assistant. This position provides analytical, statistical, and organizational support to the Operations Manager. This is a new position.

Page 6, Line 9l: Communications & Event Coordinator

This position was reevaluated in 2022 and it was determined that the diocese would be better served with support in other areas, so this position is no longer in the budget for 2023.

Page 6, Line 9m: Health Insurance (employees this section)

Since health insurance premiums can vary from none to a family plan for each position of the Diocesan Support Center, including it in the compensation package of each position caused some positions to seem more highly (or lowly) compensated when compared with other positions. To more accurately illustrate the compensation for each position, the health insurance premiums for the positions in this section have been removed from the individual positions and put into this line item.

Page 6, Line 9n: Pension/Retirement Contribution (employees this section)

Since pension/retirement contributions can differ between clergy (18%) and lay (10%) employees, including it in the compensation package of each position caused some positions to seem more highly (or lowly) compensated when compared with other positions. To more accurately illustrate the compensation for each position, the pension/retirement contributions for the positions in this section have been removed from the individual positions and put into this line item.

Page 6, Line 9o: Employment Taxes & Insurance (all employees)

Calculation of individual positions' employment taxes and insurance is cumbersome and since health insurance and pension/retirement numbers were removed from the individual positions, it was decided to remove employment taxes and insurance from the individual positions and put into this line item.

Page 7, Line 10a: Archives

This line item covers the cost to maintain the archives for the Diocese of Hawai'i, including archival supplies, pest management, reproduction of images from other institutions, exhibits, and attendance by our volunteer Diocesan Historiographer at a professional development conference. The current archives location is too small. Plans are being made to move the Archives into the Diocesan Conference Room.

Page 7, Line 10b: Audit Expenses – Diocese

This line item covers the cost of contracting with a certified public accounting firm to conduct an audit of the Diocesan financial records and to prepare a report as annually required by the Canons of the Episcopal Church.

Page 7, Line 10c: Chancellor's Expenses

This line item allows the Chancellor to participate in the Western Chancellors' Conference, and provides access to a computer research service and certain publications in support of the legal assistance that the Chancellor gives to the Diocese and its congregations and institutions.

Page 7, Line 10d: Contract Communications Services

This covers the contract for the Editor of the e-Chronicle and Webmaster of the Diocesan website. Increase is to bring this more in line with market rates. A portion of this expense is covered by a restricted fund (income line item 1c3) NOTE: This amount does not cover contractor's work for individual churches.

Page 7, Line 10e: CPA Contract Services

This line item covers outsourced CPA services as needed.

Page 7, Line 10f: Diocesan Convention

This line item covers unreimbursed costs of holding the Annual Meeting of Diocesan Convention, including venue costs, supplies, materials, and postage. This cost is net of registration fees/meals.

Page 7, Line 10g: Diocesan Office Cleaning Expenses

This budget item covers the cost for cleaning of the Diocesan Support Center offices.

Page 7, Line 10h: Directors & Officers Insurance

This is used to pay the premiums for liability insurance for The Episcopal Church in Hawai'i from errors and omissions by its directors, officers and volunteers. The insurance premium is based on claims experiences and market conditions.

Page 7, Line 10i: Legal and Related Expenses

This represents legal, ethical, Disciplinary Board, and related costs incurred by the Diocese for the Diocese. Unreimbursed legal and related expenses for churches is on line 3e (Support for Congregations section). Unexpended funds from this line item up to \$5,000 per year will be set aside as a reserve to cover potential future legal expenses.

Page 7, Line 10j: Office Expenses

This line item includes telephone, copying costs, equipment maintenance, subscriptions, postage, equipment purchase, supplies, etc.

Page 7, Line 10k: Post-Retirement Benefits (formerly Medigap Program) (income line 1c7)

This line item provides a subsidy to eligible qualified retired clergy (and their spouses) and qualified lay employees of the Episcopal Church in Hawai'i (Diocesan Support Center staff) to cover a portion of their supplemental Medicare insurance costs. The guidelines for eligibility are currently based on employment status in a compensated position and years of service in the Diocese (at least 10 years before the date of retirement or 20 years in this Diocese even if retiring while serving in another Diocese). This is currently funded by income line item 1c7.

Page 7, Line 10l: Staff Continuing Education

This line item covers the cost of continuing education for the Diocesan Support Center staff.

Page 7, Line 10m: Storage

This budget item covers the cost of storing records in a secure, off-site location due to space limitations in current office quarters.

Page 7, Line 10n: Technology Support

Included in this line item is the contract for outsourced IT support, software, computer upgrades and the purchase of needed technology.

Page 7, Line 11a: Security Shared with the Queen Emma Square

This is the Diocese's portion of the cost of maintaining security for Queen Emma Square. The other Episcopal entities on the Square also share in the cost of these services.

Page 7, Line 11b: Shared Cathedral Expenses

The Diocese pays a portion of the Cathedral's maintenance budget because of the presence of the Diocesan Support Center on the second floor of the Memorial Building. This is a non-assessable building use expense reimbursement.

Page 7, Line 11c: Property - Cluett

With the demolition of the Cluett apartments, the minimal expenses for this portion of the campus are being moved to Property – Diocese line item 11d.

Page 7, Line 11d: Property - Diocese

This account covers expenses related to Queen Emma Square (including the portion of the square where the Cluett apartments were), such as general liability and umbrella insurance and the cost of maintenance of the trees on the Square under diocesan responsibility.

Page 7, Line 11e: Property Taxes – Grounds and Parking

This line item pays the property taxes on the grounds and parking lots on the Square rented for income by the Diocese.

Page 7, Line 11f: Kapolei land

This budget line pays the property taxes and other expenses to maintain property in Kapolei. As there is not currently a Church building on the site, the Diocese must pay property taxes.

Page 7, Line 12a: Governance Groups Travel

This line covers the cost of travel for meetings of the governance groups of the Diocese, including Standing Committee, Diocesan Council, Compensation Review Committee, Commission on Ministry, and for clergy and warden meetings with the Bishop. This line item has been significantly reduced due to in-person meetings being replaced by Zoom meetings.

Page 7, 12b: Staff Travel

This line item supports the ministries of members of the Diocesan Support Center by funding travel for meetings, consultations, conferences, and church-related programs. This line item is being returned to pre-pandemic level since travel has opened up.

Page 7, Line 13a: The Episcopal Church Quota (Assessment)

This funds the assessment the Diocese pays to The Episcopal Church nationally to contribute toward its work and ministry. The 2023 assessment is 15% of the 2021 Diocesan income, which includes parochial giving, unrestricted operating investment income, and restricted investment income used to pay operating expenses, minus a \$200,000 exemption. The Diocese of Hawai'i always pays the full ask amount of the General Convention.

Page 7, Line 13b: Province VIII Quota

This line item funds the voluntary assessment the Diocese pays to the Province. Hawai'i is part of Province VIII of the Episcopal Church, and this is the amount the Diocese pays to help with Provincial programs and administration.

Page 7, Line 14a: EYE Travel Fund Reserve

Every three years, there is a nation-wide Episcopal Youth Event. The last one was July 10-14, 2017 on the campus of the University of Central Oklahoma in Edmond. The 2020 event was canceled because of the pandemic. The next one will be held July 4-8, 2023 at the University of Maryland. It is the Diocese's policy to fund one-third of the cost, while expecting congregations and individuals to support the balance. This amount will go into the reserve fund for the next EYE just as the Diocese reserves funds each year for General Convention. There are currently funds available for the next EYE and the \$100 in this line item is to hold a place in the budget for the future.

Page 7, Line 14b: Bishop's General Convention Travel Reserve Fund

This line item provides the annual allocation to a reserve fund to be held over three years to support the travel and meeting costs for the Bishop and his spouse to attend the triennial General Convention of the Episcopal Church. The next General Convention is scheduled for 2024 in Louisville, KY.

Page 7, Line 14c: General Convention Deputy Support Reserve Fund

This line item provides the annual allocation to a reserve fund to be held over three years to support the eight deputies (four clergy and four lay), the first alternate for clergy, and first alternate for lay from our Diocese who attend the triennial General Convention of the Episcopal Church. The next General Convention is scheduled for 2024 (and will include the election of a new Presiding Bishop).



Page 7, Line 14d: Lambeth Conference Travel Reserve Fund

This line item funds a reserve to pay for the Bishop's and spouse's attendance at future Lambeth conferences. The most recent one was in July 2022. The current funding is to prepare for the next Lambeth Conference.

Page 7, Line 14e: Future Bishops' Transition Reserve Fund (formerly known as Election Process Fund) This line item funds a reserve to cover the costs of transitions of future bishops. The amount in the reserve account (Election Process Fund) as of June 2022 was approximately \$247,000.

Page 7, Line 14f: Memorial Building Capital Reserve Fund

This line item funds the Diocesan Capital Reserve to share costs of capital improvements of the Memorial Building (for example, the roof), where the Diocesan Support Center is housed.

Page 7, Line 14g: Diocese Capital Expenditure Reserve Fund

This line item is to fund future capital expenditures such as the archives.

Page 7, Line 14h: Curacy Support Reserve Fund

This line funds a reserve to support Curacies without causing an undue burden on future budgets when the funds are needed.

Page 7, Line 14i: DSC Staff Sabbatical Reserve Fund

This line funds a reserve to support Diocesan Support Center Staff Sabbatical expenses without causing an undue burden on future budgets when the funds are needed.

## Budget Summary

### BUDGET SUMMARY (in \$)

	2021 ACTUAL	2022 BUDGET	2023 PROPOSED BUDGET	2024 FORECAST	2025 FORECAST
<b>TOTAL INCOME</b>	<b>2,432,026</b>	<b>2,341,260</b>	<b>2,345,407</b>	<b>2,382,300</b>	<b>2,407,300</b>
<b><u>Expenses</u></b>					
<b>Ministry and Mission</b>	639,159	582,090	588,189	587,400	588,300
<b>Diocesan Organization</b>	1,742,127	1,640,300	1,646,718	1,684,400	1,707,400
<b>Transfers to Reserves</b>	48,000	118,870	110,500	110,500	111,600
<b>TOTAL EXPENSES</b>	<b>2,429,286</b>	<b>2,341,260</b>	<b>2,345,407</b>	<b>2,382,300</b>	<b>2,407,300</b>
<b>SURPLUS / (DEFICIT)</b>	<b>2,740</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Budget page 3

## Total Income

		<b>TOTAL INCOME (in \$)</b>				
		<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
		<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROPOSED</b>	<b>FORECAST</b>	<b>FORECAST</b>
<b>Income</b>						
	<i>Rate</i>	<b>18%</b>	<b>16.5%</b>	<b>16.50%</b>	<b>16.50%</b>	<b>16.50%</b>
1 a	Assessments	1,726,754	1,463,847	1,329,410	1,358,000	1,385,100
1 b	COVID-19 Assessment Waiver (2 months)	(287,792)	-	-	-	-
1 b	COVID-19 Assessment Waiver (1 month)	-	(121,987)	-	-	-
		1,438,962	1,341,860	1,329,410	1,358,000	1,385,100
	<b>Investment Income</b>	<b>5.00%</b>	<b>4.50%</b>	<b>4.50%</b>	<b>4.25%</b>	<b>4.00%</b>
	<i>Endowment Funds - Restricted</i>					
1 c1	Episcopate Endowment (Exp lines 8a - 8g)	216,225	191,000	207,300	199,699	191,711
1 c2	Hanchett Memorial (Expense Line 5a)	3,610	3,200	3,500	3,372	3,237
1 c3	Hawaiian Church Chronicle (Exp Line 10d) Clergy Continuing Education Fund	1,004	900	1,000	963	924
1 c4	(Expense Line 6d)	-	-	40,000	41,200	42,400
	<i>Endowment Funds - Unrestricted</i>					
1 c5	Portfolio (Unrestricted) MacCray Fund (Council Restricted)	375,582	360,700	390,700	381,564	366,301
1 c6	(Expense Line 4d & 4e)	63,236	60,300	60,000	61,200	62,400
	Total Endowment Fund Income	659,657	616,100	702,500	687,998	666,973
	<i>Trust Funds</i>					
1 c7	Catton Fund (Restricted) (Expense Line 10j)	18,747	25,000	25,000	25,500	26,000
1 c8	Parke Trust (Unrestricted)	45,889	45,000	45,000	45,900	46,800
1 c9	Prisanlee Fund (Unrestricted)	20,721	20,000	20,000	20,400	20,800
1 c10	Valvon Fund (Unrestricted)	25,200	18,600	25,000	25,500	26,000
	Total Trust Funds Income	110,557	108,600	115,000	117,300	119,600
	Total Investment Income	770,214	724,700	817,500	805,298	786,573
	<b>Rentals</b>					
1 d	Apartments	95,400	47,700	-	-	-
1 e	Parking	107,676	113,500	113,700	116,800	120,000
	Total Rentals	203,076	161,200	113,700	116,800	120,000
	<b>Other Income</b>					
1 f	Interest	362	500	1,000	1,000	1,000
1 g	Miscellaneous	2,401	3,000	3,000	3,000	3,000
	Total Other Income	2,763	3,500	4,000	4,000	4,000
	<b>Transfers from Reserves</b>					
	Restricted Donation Waiolaihui'ia Center for					
1 h	Ministry (Expense Line 6f)	17,011	20,000	25,000	25,000	25,000
1 i	Bishop Emergency Fund (Expense Line 7a)	-	-	20,000	20,600	21,200
1 j	Prior years' Surplus	-	90,000	35,797	52,602	65,427
	Total Transfers from Reserves	17,011	110,000	80,797	98,202	111,627
	<b>GRAND TOTAL INCOME</b>	<b>2,432,026</b>	<b>2,341,260</b>	<b>2,345,407</b>	<b>2,382,300</b>	<b>2,407,300</b>

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## Ministry and Mission Expenses

### MINISTRY AND MISSION (IN \$)

		2021	2022	2023	2024	2025
		ACTUAL	BUDGET	PROPOSED BUDGET	FORECAST	FORECAST
<b>DIOCESAN INITIATIVES</b>						
2 a	Native Hawaiian Ministry Committee	-	2,000	2,000	2,100	2,200
2 b	Tongan Ministry	10,000	10,000	10,500	10,800	11,100
2 c	Diversity and Racial Reconciliation Ministry	-	500	500	500	500
2 d	Safe Church	-	500	10,000	10,000	10,000
2 e	Diocesan Grants for Programs	-	-	10,000	10,300	10,600
	Subtotal	10,000	13,000	33,000	33,700	34,400
<b>SUPPORT FOR CONGREGATIONS</b>						
3 a	Agreed Upon Procedures Expenses-Missions	-	36,000	-	-	-
3 b	Calvary	10,000	4,000	-	-	-
3 c	Grace, Moloka'i	75,000	75,000	78,750	81,100	83,500
3 d	Church Internet/Website Support	895	1,700	1,700	1,800	1,900
3 e	Legal & Related Expenses for Churches	-	-	7,500	7,700	7,900
3 f	Hālau Wa'a Church Plant	125,829	128,600	128,600	115,700	104,100
	Subtotal	211,724	245,300	216,550	206,300	197,400
<b>DISCIPLESHIP</b>						
4 a	Camp Mokuē'ia	70,000	70,000	73,500	75,700	78,000
4 b	Christian Formation	1,750	10,000	10,000	10,300	10,600
4 c	Planned Giving	2,138	3,500	5,000	5,200	5,400
4 d	Diocesan Youth Missioner (PT)-(Income Line	63,052	65,100	-	-	-
4 e	Diocesan Youth Ministry-Prgm (Income Line	184	7,000	60,000	61,200	62,400
	Subtotal	137,125	155,600	148,500	152,400	156,400
<b>OUTREACH AND JUSTICE</b>						
5 a	A Cup of Cold Water (Income Line 1c2)	5,000	5,000	5,250	5,400	5,600
5 b	Ecumenical/Interfaith Relationships Prison Chaplaincy (18 hours / .45 FTE) -	-	2,000	2,000	2,100	2,200
5 c	(Includes SECA)	21,917	22,600	19,635	20,200	20,800
5 d	Prison Chaplaincy - Health Insurance	-	-	-	-	-
5 e	Prison Chaplaincy - Pension Contribution	-	-	3,534	3,600	3,700
5 f	Prison Ministry - Program	4,763	6,000	6,300	6,500	6,700
	Subtotal	31,680	35,600	36,719	37,800	39,000
<b>MINISTRY DEVELOPMENT</b>						
6 a	Lay Leadership Development	3,349	-	-	-	-
6 b	Clergy Leadership Development	9,158	-	-	-	-
6 c	Leadership Development	-	20,000	20,000	20,600	21,200
6 d	Clergy Retreat (Income Line 1c4)	-	22,000	40,000	41,200	42,400
6 e	Commission on Ministry (COM)	964	10,000	10,000	10,300	10,600
6 f	Waiolaihui'ia (income Line 1h)	17,011	20,000	25,000	25,000	25,000
6 g	Waiolaihui'ia Academic Dean (20 hrs / .5 FTE) - (Includes SECA)	36,345	37,600	22,176	22,800	23,500
6 h	Waiolaihui'ia Academic Dean (PT) - Health	-	-	12,252	12,600	13,000
6 i	Waiolaihui'ia Academic Dean (PT) - Pension	-	-	3,992	4,100	4,200
	Subtotal	66,827	109,600	133,420	136,600	139,900
<b>OTHER</b>						
7 a	Emergency Grants (Income Line 1i)	181,802	22,990	20,000	20,600	21,200
	Subtotal	181,802	22,990	20,000	20,600	21,200
<b>TOTAL MINISTRY AND MISSION</b>		<b>639,159</b>	<b>582,090</b>	<b>588,189</b>	<b>587,400</b>	<b>588,300</b>

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## Diocesan Organization Expenses

### DIOCESAN ORGANIZATION (IN \$)

		2021	2022	2023	2024	2025
		ACTUAL	BUDGET	PROPOSED BUDGET	FORECAST	FORECAST
<b>EPISCOPATE</b>						
8 a	Bishop (Includes SECA) (Income Line 1c1)	240,778	248,300	194,625	200,500	206,500
8 b	Health Insurance (Income Line 1c1)	-	-	24,456	25,200	26,000
8 c	Pension/Retirement Contribution (Income Line	-	-	35,033	36,100	37,200
8 d	Hospitality (Income Line 1c1)	9,870	12,000	12,000	12,400	12,800
8 e	Key Person Insurance (Income Line 1c1)	434	600	500	500	500
8 f	Travel & Continuing Education (Income Line	4,704	22,000	22,000	22,700	23,400
	Subtotal	255,787	282,900	288,614	297,400	306,400
<b>DIOCESAN SUPPORT CENTER STAFF</b>						
9 a	Executive Assistant to the Bishop	79,010	83,500	62,520	64,400	66,300
9 b	Accountant	95,526	-	-	-	-
9 c	Business Manager	85,309	-	-	-	-
9 d	Canon to the Bishop (includes SECA)	154,302	156,800	120,503	124,100	127,800
9 e	Treasurer & Planned Giving Officer	285,857	-	-	-	-
9 f	Controller	-	106,400	70,860	73,000	75,200
9 g	Financial Support Administrator (32 hrs / .8 FTE)	-	70,200	37,700	38,800	40,000
9 h	Financial Review Assistant (25 hrs / .625 FTE)	-	-	33,500	34,500	35,500
9 i	Operations Manager	-	92,900	69,530	71,600	73,700
9 j	Office Support (PT) (19.25 hours / .48 FTE)	22,831	24,600	20,400	21,000	21,600
9 k	Operations Support Assistant (20 hrs / .5 FTE)	-	-	25,700	26,500	27,300
9 l	Communications & Event Coordinator	-	74,100	-	-	-
9 m	Health Insurance (employees this section)	-	-	91,794	94,500	97,300
9 n	Pension/Retirement (employees this section)	-	-	53,712	55,300	57,000
9 o	Employment Taxes & Insurance (all employees)	-	-	33,135	34,100	35,100
	Subtotal	722,835	608,500	619,354	637,800	656,800
<b>DIOCESAN EXPENSES</b>						
10 a	Archives	1,482	1,000	1,000	1,000	1,000
10 b	Audit Expenses - Diocese	30,973	35,000	35,000	36,100	37,200
10 c	Chancellor's Expenses	225	2,000	2,000	2,100	2,200
10 d	Contract Communications SVCS (Income Line 1c3)	35,700	48,000	60,000	61,800	63,700
10 e	CPA Contract Services	-	29,300	10,000	10,300	10,600
10 f	Diocesan Convention	10,593	10,000	10,000	10,300	10,600
10 g	Diocesan Office Cleaning Expenses	6,109	8,200	8,600	8,900	9,200
10 h	Directors & Officers Insurance	6,440	7,000	7,000	7,200	7,400
10 i	Legal & Related Expenses for Diocese	124,745	70,000	50,000	51,500	53,000
10 j	Office Expenses	52,517	51,000	53,550	55,200	56,900
10 k	Post-Retirement Benefits (Income Line 1c7)	18,747	25,000	25,000	25,800	26,600
10 l	Staff Continuing Education	411	4,000	4,000	4,100	4,200
10 m	Storage	7,663	8,000	11,300	11,600	11,900
10 n	Technology Support	18,359	20,400	20,400	21,000	21,600
	Subtotal	313,964	318,900	297,850	306,900	316,100
<b>DIocese PROPERTY AND BUILDING EXPENSES</b>						
11 a	Security Shared with Queen Emma Square	17,300	17,600	17,600	18,100	18,600
11 b	Shared Cathedral Expenses	27,000	27,500	28,900	29,800	30,700
11 c	Property - Cluett	44,932	23,800	-	-	-
11 d	Property - Diocese	12,196	12,000	24,000	24,700	25,400
11 e	Property Taxes - Grounds & Parking	18,273	20,000	20,000	20,600	21,200
11 f	Kapolei land	17,320	20,000	20,000	20,600	21,200
	Subtotal	137,021	120,900	110,500	113,800	117,100

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## Transfers and Expenses Summary

		2021	2022	2023	2024	2025
		ACTUAL	BUDGET	PROPOSED BUDGET	FORECAST	FORECAST
<b>TRAVEL</b>						
12 a	Governance Groups Travel	(277)	5,000	5,000	5,200	5,400
12 b	Staff Travel	4,497	10,000	20,000	20,600	21,200
		4,220	15,000	25,000	25,800	26,600
<b>EPISCOPAL QUOTAS</b>						
13 a	The Episcopal Church Quota (Assessment)	301,900	287,500	302,300	299,600	281,600
13 b	Province VIII Quota	6,400	6,600	3,100	3,100	2,800
Subtotal		308,300	294,100	305,400	302,700	284,400
<b>TOTAL DIOCESAN ORGANIZATION</b>		<b>1,742,127</b>	<b>1,640,300</b>	<b>1,646,718</b>	<b>1,684,400</b>	<b>1,707,400</b>

### DIOCESAN TRANSFERS (IN \$)

		2021	2022	2023	2024	2025
		ACTUAL	BUDGET	PROPOSED BUDGET	FORECAST	FORECAST
<b>TRANSFERS TO RESERVE ACCOUNTS</b>						
14 a	EYE Travel Reserve Fund	-	100	100	100	100
14 b	Bishop's General Convention Travel Fund	-	2,000	2,400	2,400	3,500
14 c	General Convention Deputy Support Fund	24,000	16,000	16,000	16,000	16,000
14 d	Lambeth Conference Travel Reserve Fund	-	1,000	1,000	1,000	1,000
14 e	Future Bishops' Transition Reserve Fund	-	10,000	10,000	10,000	10,000
14 f	Memorial Building Capital Reserve Fund	24,000	36,000	36,000	36,000	36,000
14 g	Diocese Capital Expenditure Reserve Fund	-	33,770	20,000	20,000	20,000
14 h	Curacy Support Reserve Fund	-	20,000	20,000	20,000	20,000
14 i	DSC Staff Sabbatical Reserve Fund	-	-	5,000	5,000	5,000
Subtotal		48,000	118,870	110,500	110,500	111,600
<b>TOTAL TRANSFERS TO RESERVE ACCOUNTS</b>		<b>48,000</b>	<b>118,870</b>	<b>110,500</b>	<b>110,500</b>	<b>111,600</b>

### DIOCESAN EXPENSE SUMMARY (IN \$)

		2021	2022	2023	2024	2025
		ACTUAL	BUDGET	PROPOSED BUDGET	FORECAST	FORECAST
<b>Expenses</b>						
<b>Ministry and Mission</b>		639,159	582,090	588,189	587,400	588,300
<b>Diocesan Organization</b>		1,742,127	1,640,300	1,646,718	1,684,400	1,707,400
<b>Transfers to Reserves</b>		48,000	118,870	110,500	110,500	111,600
<b>TOTAL EXPENSES</b>		<b>2,429,286</b>	<b>2,341,260</b>	<b>2,345,407</b>	<b>2,382,300</b>	<b>2,407,300</b>

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## Attachment 7: The Bishop's Statistical Report

### Clergy at October 2, 2022

Bishop Diocesan	1
Active Canonically Resident	54
Retired Canonically Resident	59
Licensed	12
Non-Parochial	72
Military Chaplains	1

**According to Title III, Canon 12, Section 3(d), the following has occurred in our Diocese from October 2, 2021 to October 1, 2022.**

### Admitted as Candidate for Holy Orders: 2

Mary Margaret Smith  
Suzanne Kobayashi

### **Licensed Ministers**

<u>Eucharistic Ministers:</u>	Total of 11 with a current license 10 have been licensed in the past year
<u>Eucharistic Visitors:</u>	Total of 3 with a current license 2 have been licensed in the past year
<u>Worship Leaders:</u>	Total of 14 with a current license 0 have been licensed in the past year

### **Clergy Changes**

#### Lost by Death: 3

December 3, 2021	George Lee
January 6, 2022	Viliani Langi
May 20, 2022	Donor Macneice

#### Change of Canonical Residence out of the Diocese: 2

July 1, 2022	Heather Hill to Eau Claire
September 1, 2022	Elizabeth Zivanov to Nevada

#### Change of Canonical Residence into the Diocese: 5

November 11, 2021	Jennifer Masada from Iowa
December 1, 2021	James Loughren from Dallas
February 6, 2022	Kerry Holder Joffrion from Alabama
September 15, 2022	George Wong from Newark
September 16, 2022	Karen Swanson from El Camino Real

**Ordinations**

To the Priesthood: 0

To the Diaconate: 1

Frank Condello II

**Sacramental Acts**

Baptisms	0
Confirmations	17
Receptions	6
Reaffirmations	7
Burials	1
Marriages	1
Celebration of New Ministry	3

**Other**

Consents to the election of bishops:	10
Non-consents to election of bishops:	0
Consents to the resignation of bishops:	9



## Attachment 8: Official Clergy List

### ACTIVE CLERGY

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Active, canonically resident in good standing in the Diocese of Hawai‘i in the order of their residence, which is prefixed, with the year of their ordination to the diaconate, which is affixed, from May 1, 1945 through October 1, 2022.

		<b>Year of Ordination to Diaconate</b>
1986	The Rev. Imelda S. Padasdao (Priest) St. Elizabeth’s, Assistant Priest 1326 Konia Street; Honolulu, HI 96817	1986
2000	The Rev. Cn. Randolph V.N. Albano (Priest) St. Paul’s, Vicar 99-125 Uahi Street; ‘Aiea, HI 96701	1979
2000	The Rt. Rev. Robert L. Fitzpatrick (Bishop) The Episcopal Diocese of Hawai‘i, Bishop Diocesan 583 Kamoku Street, #3107; Honolulu, HI 96826	1986
2005	The Rev. Cn. Robert “Moki” Hino (Priest) The Parish of Good Shepherd, Priest-in-Charge 2140 Main Street, Wailuku, HI 96793	2005
2005	The Rev. Daniel Leatherman (Priest) 168 18 <sup>th</sup> Street; Honolulu, HI 96818	1996
2006	The Rev. David Gierlach (Priest) St. Elizabeth’s, Rector 231 Miloiki Place; Honolulu, HI 96825	2006
2009	The Rev. Paul A. Lillie (Priest) St. Mark’s, Rector 3311 Campbell Avenue; Honolulu, HI 96815	2004
2009	The Rev. Dcn. Lisa Pang (Deacon) Episcopal Church in Micronesia, Deacon 237 Pugua Drive; Yona, Guam 96915	2009
2011	The Rev. Giovan Venable King (Priest) St. Christopher, Rector 115 Aikahi Loop; Kailua, HI 96734	2007
2011	The Ven. Irene E. Maliaman (Priest) Episcopal Church in Micronesia, Archdeacon 911 N. Marine Corps Drive; Tamaning, Guam 96913	1988

2011	The Rev. Amy Crowe (Priest) 494 South Alu Road; Wailuku, HI 96793	2011
2011	The Rev. Corey Thornton (Priest) US Navy, Chaplain 808 Henderson Ct; Oceanside, CA 92058	2011
2011	The Rev. David Stout (Priest) St. James', Rector 62-1326 Haleola St; Kamuela 96743	1997
2012	The Rev. Michael Tinnon (Priest) 350 11 <sup>th</sup> Avenue, #623; San Diego, CA 92101	2008
2012	The Rev. Leo Loyola (Priest) 2016 Avignon Dr; Carrollton, TX 75007	2012
2012	The Rev. Kerith Harding (Priest) 42 Brookhaven Road; Hamden, CT 06517	2009
2013	The Ven. Steve Costa (Deacon) The Cathedral of St. Andrew, Archdeacon 95-1011 Hi'ialo Street; Mililani, HI 96789	2013
2013	The Rev. Kaleo Patterson (Priest) St. Stephen's, Vicar 84-632 Widemann Street; Wainae, HI 96792	2013
2015	The Rev. Ernesto Pasalo (Priest) St. Matthew's, Vicar 1412 Alapai Street; Honolulu, HI 96813	2015
2015	The Rev. Raymond Woo (Priest) St. Luke's, Vicar 1177 Queen Street, #3603; Honolulu, HI 96814	2015
2015	The Rev. Keleawe Hee (Priest) Good Samaritan, Vicar 1801 10 <sup>th</sup> Ave; Honolulu, HI 96816	2015
2015	The Rev. Paul Nahoia Lucas (Priest) St. John's By-the-Sea, Vicar 51-471 Kamehameha Hwy, Ka'a'awa 96730	2015

2015	The Rev. John. A. Hau‘oli Tomoso (Priest) Trinity by-the-Sea, Vicar 51 Kuula Street; Kahului, HI 96732	2015
2016	The Rev. Craig Vance (Priest) 1435 Montego Drive; San Jose, CA 95120	2005
2016	The Rev. Bruce DeGooyer (Priest) Holy Innocents, Vicar, The Episcopal Diocese of Hawai‘i, Coordinator Chaplains to Retired Clergy 518 Melemele Street; Kihei, HI 96793	2004
2016	The Rev. Annalise Pasalo (Priest) Emmanuel, Priest-in-Charge 1412 Alapai Street; Honolulu, HI 96813	2016
2016	The Rev. Dcn. Lani Bowman (Deacon) St. Augustine’s, Deacon 54-445 Kapa‘au Road; Kapa‘au, HI 96755	2016
2016	The Rev. Cn. Alexander “Sandy” Graham (Priest) The Episcopal Diocese of Hawai‘i, Canon to the Bishop 320 Lili‘uokalani Avenue #2004; Honolulu, HI 96815	2003
2016	The Rev. Cn. Heather Patton-Graham (Priest) St. Andrew’s Schools, Chaplain; The Cathedral of St. Andrew, Provost 320 Lili‘uokalani Avenue #2004; Honolulu, HI 96815	2003
2016	The Rev. Andrew McMullen (Priest) St. Michael and All Angels, Rector 1017-2 Moanakai Rd; Kapa‘a, HI 96746	2006
2017	The Rev. Katlin McCallister (Priest) Holy Apostles, Rector 101 Aupuni Street, #804; Hilo, HI 96720	2013
2018	The Rev. Dustin Berg (Priest) 770B Wilfred Road; Hudson, WI 54016	2006

2018	The Rev. Jasmine “Jazzy” Bostock (Priest) St. John the Baptist, Vicar 85-368 Wai‘anae Valley Road; Wai‘anae, HI 96792	2018
2018	The Rev. Christopher Bridges (Priest) Epiphany, Priest-in-Charge 2080 Mauna Place; Honolulu, HI 96822	2018
2018	The Rev. Haaheo Guanson (Priest) The Cathedral of St. Andrew, Assisting Priest 88 Piikoi Street, #505; Honolulu, HI 96814	2018
2018	The Rev. Mark Haworth (Priest) Hālau Wa‘a, Vicar 91-209 Likini Place; Ewa Beach, HI 96706	2018
2018	The Rev. Preston Lentz (Priest) St. Christopher’s, Priest Associate 999 Wilder Avenue, #1204; Honolulu, HI 96822	2018
2018	The Rev. Linda Lundgren (Priest) St. James’, Priest Associate PO Box 760519; Pa‘auiilo, HI 96776	1993
2018	The Rev. Sara Shisler Goff (Priest) 17100 Haleakala Hwy; Kula, HI 96790	2009
2018	The Rev. Bernard Yung (Priest) Episcopal Church in Micronesia 911 Marine Corps Drive; Tamuning, Guam 96913	2013
2019	The Rev. Andrew Arakawa (Priest) ‘Iolani School, Chaplain 583 Kamoku Street, Unit #1207; Honolulu, HI 96826	2019
2019	The Rev. David Glaser (Priest) 15-2074 7 <sup>th</sup> Ave; Kea‘au, HI 96749	2010
2019	The Rev. James Shire (Priest) St. Thomas’s Anglican Church 255 Kuupua Street, Kailua, HI 96734	2019
2020	The Rev. Elizabeth “Libby” Berman (Priest) Holy Nativity, Rector 144 Nehue Street, Honolulu, HI 96821	2001

2020	The Rev. Charles Browning (Priest) St. Mary's, Priest-in-Charge 980 Awa'awa'anoa Place, Unit C, Honolulu, HI 96825	2010
2020	The Rev. David "Kawika" Jackson (Priest) All Saint's, Priest-in-Charge 4-1104 Kuhio Hwy #125, Kapa'a, HI 96746	1995
2020	The Rev. Timothy Morehouse (Priest) 'Iolani School, Chaplain 1837 Kalakaua Avenue, Apt. 3408, Honolulu, HI 96815	2002
2020	The Rev. Jennifer Latham (Priest) Holy Nativity, Curate 25 Piper's Pali St., Honolulu, HI 96822	2019
2021	The Rev. Christopher Golding Seabury School, Chaplain PO Box 880279; Pukalani, HI 96788	2011
2021	The Rev. Jennifer Masada St. Augustine's, Vicar 54-3801 Akoni Pule Highway, Kapa'au, HI 96755	2009
2022	The Rev. Kerry Holder Joffrion Episcopal Church on West Kaua'i, Vicar PO Box 247, Ele'ele, HI 96705	1991
2022	The Rev. George Wong St. John's, Kula, Priest-in-Charge 8992 Kula Highway, Kula, HI 96790	2013
2022	The Rev. Dcn. Frank Condello II Epiphany, Curate 94-1079 Kapehu Street, Waipahu, HI 96797	2022
2022	The Rev. Dcn. Alberta Buller 15-1593 7th Avenue, Kea'au, HI 96749	2016

## **RETIRED CLERGY**

Retired, canonically resident in good standing in the Diocese of Hawai'i in the order of their residence, which is prefixed, with the year of their ordination to the diaconate, which is affixed, from May 1, 1945 through October 1, 2022.

		<b>Year of Ordination to Diaconate</b>
1954	The Rev. W. Edwin Bonsey (Priest) 401 Santa Clara Avenue, #309; Oakland, CA 94610	1954
1954	The Rev. David P. Coon (Priest) PO Box 690; Kamuela, HI 96743	1954
1960	The Rev. William H. Aulenbach, Jr. (Priest) 5200 Irvine Boulevard, #59; Irvine, CA 92620-2024	1960
1961	The Rev. J. Hollis Maxson (Priest) Pohai Nani; 45-090 Namoku Street, D-2; Kāne'ōhe, HI 96744	1961
1962	The Rev. Thomas Yoshida (Priest) 1410 Makiki Street; Honolulu, HI 96814	1962
1963	The Rev. Cn. David K. Kennedy (Priest) 446 Kawaihae Street, Apt. 336, Honolulu, HI 96825	1963
1968	The Rev. Cn. Franklin S.H. Chun (Priest) The Episcopal Diocese of Hawai'i, Chaplains to Retired Clergy 1163 Lunaanela Street; Kailua, HI 96734	1968
1971	The Rev. Richard E. Winkler (Priest) 202 Pin Oak Drive; Harker Heights, TX 76543	1971
1972	The Rev. Cn. Brian J. Grieves (Priest) 25 Captains Cove; Oakland, CA 94618	1972
1973	The Rev. Imo S. Tiapula (Priest) PO Box 2030; Pago Pago, American Samoa 96799	1971
1975	The Rev. Vincent O'Neill (Priest) 2296 Aztec Ruin Way; Henderson, NV 89044	1964
1977	The Rev. Lynette G. Schaefer (Priest) PO Box 1233; 225 Aahi Place; Kaunakakai, HI 96748	1977
1979	The Rev. Heather M. Mueller (Priest) The Episcopal Diocese of Hawai'i, Chaplains to Retired Clergy 155 Cross Road; Kula, HI 96790	1979

1979	The Rev. Brian F. Nurdning (Priest) 1144 Kumukumu Street, Apt. E; Honolulu, HI 96825	1960
1985	The Rev. John B. Connell (Priest) 95-1050 Makaikai Street, Apt #17M; Mililani, HI 96789	1985
1985	The Rev. David J. Baar (Priest) St. John's (Kula), Priest Associate PO Box 427; Kula, HI 96790	1962
1987	The Rev. Charles W. Cannon (Priest) 291 Shady Glen Avenue; Point Roberts, WA 98281	1968
1988	The Rev. Peter S. Fan (Priest) St. Elizabeth's, Priest Associate 832 Olokele Avenue; Honolulu, HI 96816	1980
1988	The Rev. Marilyn R. Watts (Priest) 1144 Singingwood Court Apt 8; Walnut Creek, CA 94595	1988
1990	The Rev. Peter R. Besenbruch (Priest) 91-1162 Kai Oio Street; Ewa Beach, HI 96706	1982
1993	The Rev. Dcn. Leonard R. Howard (Deacon) 98-1128 Malualua Street; 'Aiea, HI 96701	1993
1993	The Rev. Gregory M. Johnson (Priest) PO Box 893788; Mililani, HI 96789	1993
1995	The Rev. Carol M. Arney (Priest) The Episcopal Diocese of Hawai'i, Chaplains to Retired Clergy 2542 Date Street, Apt. 402, Honolulu, HI 96826	1995
1995	The Rev. Alejandro Geston (Priest) 91-1746 Bond Street; Ewa Beach, HI 96706	1967
1995	The Rev. Dcn. Agnes Patricia Reynolds (Deacon) 665 Paopua Loop; Kailua, HI 96734	1995
1997	The Rev. F. Kay Johnson (Priest) 5004 Castledown Road, Colorado Springs, CO 80917	1989
2000	The Rev. Walter Stevens (Priest) 7244 Kalalau Place; Honolulu, HI 96825	2000

2000	The Rev. John E. Turner (Priest) 15583 N. 79 <sup>th</sup> Drive; Peoria, AZ 85382	2000
2001	The Rev. Dcn. C.S. Honey Becker (Deacon) 4400 Ambassado Carrery Pkwy, Lafayette, LA 70508	2001
2001	The Rev. Dale C. Hathaway (Priest) 2079 Audubon Drive; Rock Hill, SC 29732	1982
2004	The Rev. Jodene Hawkins (Priest) 203 Kuli Puu Street; Kīhei, HI 96753	1990
2004	The Rev. Russell M. Johnson (Priest) 659 West Redondo Place; Green Valley, AZ 85614	1987
2004	The Rev. Timothy Sexton (Priest) PO Box 181; 81 Mandala Road; Des Moines, NM 88418	1976
2006	The Rev. Thomas J. Buechele (Priest) 121 Essex Lane; Georgetown, TX 78633	1967
2006	The Rev. William J. Albinger, Jr. (Priest) 17 Wallace Street; Somerville, MA 02144	2003
2007	The Rev. Andrew J. Walmisley (Priest) 424 Camino Sobrante; Orinda, CA 94563	1979
2008	The Rev. Dallas B. Decker (Priest) 119 LaMoree Road, SPC 38; San Marcos, CA 92078	1976
2008	The Rev. Richard Shields (Priest) 1441 Victoria Street, #403; Honolulu, HI 96822	1979
2009	The Rev. Dcn. James Moore (Deacon) 214 C Lizama Street; Barrigada, Guam 96913	2009
2010	The Rev. Linda M. Decker (Priest) 307 S. Alu Road; Wailuku, HI 96793	2010
2010	The Rev. Austin B. Murray (Priest) 27 Orchard Road; West Long Branch, NJ 07764	1973
2010	The Rev. Richard A. Tardiff (Priest) 87-6627 Kekaa Place; Kealakekua, HI 96750	2004



2011	The Rev. Dcn. Peter Wu (Deacon) St. Paul's, Deacon 7528 Nakalele Street; Honolulu, HI 96825	2011
2012	The Rev. Becky Tinnon (Priest) 350 11 <sup>th</sup> Avenue, #623; San Diego, CA 92101	2008
2012	The Rev. Debra Vanover (Priest) 25 Hiatt Street; Lebanon, OR 97355	1996
2012	The Rev. David Blanchett (Priest) 5300 E. 4 <sup>th</sup> Avenue, #303; Anchorage, AK 99508	2004
2012	The Rev. Dcn. Janice Watson (Deacon) 6055 Northcrest Village Way; Spring, TX 77388	2008
2013	The Rt. Rev. Donald Hart (Bishop) 95 Wyman Road, Apt. 1107; Keene, NH 03431	1962
2013	The Rev. Dcn. Cris South (Deacon) 17800 Langlois Road; Desert Hot Springs, CA 92241	2013
2015	The Rev. Alison Dingley (Priest) 1255 Nuuanu Ave, Apt E 1513; Honolulu, HI 96817	1978
2015	The Rev. Horace Gaylord Hitchcock (Priest) 1420 E. Palomar Street, Apt. 303, Chula Vista, CA 91913	1972
2015	The Rev. George Clifford (Priest) 40 Traveler Street, Boston, MA 02118	1992
2015	The Rev. Mahi Beimes (Priest) 47-166 Lile Place; Kāneʻohe, HI 96744	2015
2016	The Rev. Cn. Kate Cullinane (Priest) 15422 Nantucket Street, Westminster, CA 92683	1989
2016	The Rev. Marion Keator (Priest) St. James', Priest Associate 64-5119 Pukuniahī Place; Kamuela, HI 96743	2000
2017	The Rev. Gae Chalker (Priest) 15 E. Rose Lane; Phoenix, AZ 85012	1997

2019	The Rev. Robert E. Steele (Deacon) The Church of the Holy Nativity, Deacon 250 Kawaihae St. Unit 1B; Honolulu, HI 96825	1968
2019	The Rev. Cn. Dwight Brown (Priest) Christ Church, Vicar 75-258 Malulani Dr.; Kailua-Kona, HI 96740	1981
2021	The Rev. James Loughren (Priest) Grace Episcopal, Priest Associate PO Box 290616; Ho‘olehua, HI 96729	1990
2022	The Rev. Karen Swanson St. Timothy’s, Interim Vicar 94-1006 Kapehu Street, Waipahu, HI 96797	1983

**LICENSED CLERGY**

**of Denominations in full communion with the Episcopal Church who are installed as rector, vicar, priest-in-charge, Associates, Curates, or Youth Ministers of an Episcopal Church in the Diocese of Hawai‘i**

In the order of their residence, which is prefixed, with the year of their ordination in their polity, which is affixed, from May 1, 1945 through October 1, 2021.

		<b>Year of Ordination in Polity</b>
2003	The Rev. Diane Martinson (Priest) St. Peter’s, Rector 1054 Green Street, #606; Honolulu, HI 96822 Synod: Pacifica Synod	1992
2016	The Rev. John Lunn (Priest) Grace, Vicar 2210 Farrington Ave; PO Box 217; Hoolehua, HI 96729 Synod: Pacifica Synod	1990

Pursuant to Canon 1, Section 1.1, I hereby certify that the foregoing list of clergy of the Diocese of Hawai‘i is correct and under the provisions of Articles III and VI of the Constitution of the Diocese are entitled to full membership of the Convention.

*+ Robert L. Fitzpatrick*

The Rev. Robert L. Fitzpatrick  
Bishop of Hawai‘i

## **OTHER LICENSED CLERGY**

		<b>Year of Ordination to Diaconate</b>
11/29/09	The Rev. Alberto Alarcon (Priest) 95-1060 Lehiwa Drive, Apt. 2230B, Mililani, HI 96789 Canonical Residence: Philippine Independent Church	1973
11/29/09	The Rev. Robert William Nelson (Priest) 93 Laukahi Street; Kīhei, HI 96753 Canonical Residence: Alaska	1979
8/19/16	The Rev. Philip James Paradine (Priest) 411 Kaelepulu Dr, Unit B; Kailua, HI 96734 Canonical Residence: Virginia	1997
8/20/19	The Rev. Fakatoumafi (Mafi) Vakameilalo St. Elizabeth's, Priest Associate 811 N. Vineyard Blvd, Apt. F13; Honolulu, HI 96817 Canonical Residence: Polynesia	1990
10/2/19	The Rev. Rolando Piso St. Paul's, Priest Associate 2209 Kula Kolea Drive; Honolulu, HI 96819 Canonical Residence: Philippine Independent Church	1986
1/16/20	The Rev. Nancy Hite Speck (Priest) 45 Halili Lane #12G, Kīhei, HI 96753 Canonical Residence: New Jersey	2004

## **LICENSED LUTHERAN PASTORS**

11/29/09	The Rev. Bruce P. Craft (Priest) 158 Akiohala Place; Kailua, HI 96734 Synod: Pacifica Synod	
11/29/09	The Rev. Dale S. Burke (Priest) 95-108 Mahoa Place; Mililani, HI 96789 Synod: Pacifica Synod	
1/21/16	The Rev. Keith Wolter (Priest) 95-743 Hokuwelowelo Place; Mililani, HI 96789 Synod: Pacifica Synod	

6/17/21

The Rev. Sharon Bockelman (Priest)  
St. John the Divine, Pastoral Associate  
1330 Aguilar Road; Yona, GU 96915  
Synod: Pacifica Synod

## Attachment 9: Annual Report of the Treasurer

At the end of 2021, long-time Treasurer Peter Pereira retired, and the Diocese has decided to follow the model used by many dioceses of similar size on the continent and move to having a volunteer Treasurer, who is not on staff or involved in the day-to-day operations of the Diocesan Support Center (DSC.) This transition year has been one of trying new ideas and coming up with new ways of doing things. In the case of a position as embedded in the structure of the Diocese as the paid employee Treasurer was, it has been a learning experience for all involved. The needs of the Diocese have become clearer throughout the year. The capacity to safeguard the assets of The Episcopal Church in Hawai'i (TECH) as well as report accurately, completely, transparently, and timely on financial operations is of prime concern. This is the goal of reorganization discussions within the DSC, and as Treasurer since January 1, 2022, I would like to assure congregations of the Diocese that the financial functions of the DSC are in good hands.

There are presently three Commissions looking at different facets of the finances of the Diocese: the Commission on Finance and Budget, chaired by the Treasurer; the Commission on Property and Insurance, chaired by the Rev. Chris Bridges; and the Commission on Investments, chaired by the Rev. Preston Lentz. Their annual reports can be found later in the workbook. These more focused commissions have members knowledgeable in these specific areas, and I feel are an improvement over the former single Commission on Finance and Administration (COFA).

The Balance sheet of The Episcopal Church in Hawai'i on December 31, 2021 showed assets of \$57,094,846; liabilities of \$25,664,469 (of which \$24,685,826 represents parish/mission investments balances); and net assets of \$31,430,377. The total operating income of the diocese exceeded operating expenses in 2020 by \$2,740. It should be noted that all congregations have paid their 2021 assessments.

### 2022

1. James Hasselman, CPA, is once again auditing our financial statements and the final audit report is expected in November. After completion, the audited financial statement will be posted on our web site: [Episcopalhawaii.org](http://Episcopalhawaii.org) > Resources > Forms & Documents > Audits
2. In your Convention Workbook, you will find the current Budget versus Actual Operating Report as of August 31, 2022. If you want a detailed report, please contact Danny Casey, Diocesan Controller.
3. The Diocesan Council recommends that the assessment rate be set at 16.5% for 2023, with no assessment waivers. The partial waivers in the 2020, 2021 and 2022 budgets helped congregations deal with the loss of income due to the COVID-19 pandemic. The intent of the Council was also to leave more resources at the parish/mission level to implement programs to grow and enhance congregational life. Now that we are anticipating a post-pandemic world, no waiver is proposed in the 2023 budget. This will provide about the same assessment income to the Diocese as in the times of waiver, because of lower operating revenues/expenses reported in 2021.

I would like to thank the treasurers, wardens, church (to include non-parish) administrators, and clergy whose work, cooperation, and goodwill have helped all of the employees of the Diocesan Support Center. Please be assured that all is in good hands. Thank you all for your continuing support.

Dixie Kaetsu, Diocesan Treasurer

## Balance Sheet

**THE EPISCOPAL CHURCH IN HAWAII**  
**BALANCE SHEET**  
August 31, 2022

### ASSETS

Cash and Cash Equivalents	552,139
Certificates of Deposit	601,690
Accounts Rec. - Churches, Schools, Renters	75,109
Insurance Premiums & Expenses to be Billed	123,924
Accrued Income	114,140
Prepaid Expenses	20,544
Other Assets	2,189
Loan Rec. - Churches, Schools, & Camp	208,749
Investments	42,564,428
Land & Buildings	2,815,947
Assets Held in Trust	2,850,111

**TOTAL ASSETS**

**49,928,972**

### LIABILITIES

Accounts Payable & Other Accrued Expenses	50,524
Halau Wa'a Net Funds	52,880
Other Liabilities	37
Diocesan Convention Travel	15,463
Churches' Endowment	21,108,031
Security Deposits	9,815
Annuity Payment Liab.	6,930
Note Payable - Churches	58,749
Postretirement Benefits	680,321

**TOTAL LIABILITIES**

**21,982,750**

### NET ASSETS

Unrestricted	
General Fund (net of transfers)	256,735
General Fund - Designated	710,108
Plant Fund	2,815,947
Investment Fund	6,964,369
Temporarily Restricted	
General Fund	132,883
Investment Fund	8,349,169
Permanently Restricted	
Investment Fund	8,717,011

**TOTAL NET ASSETS**

**27,946,221**

**TOTAL LIABILITIES AND NET ASSETS**

**49,928,972**

## Income Statement

### THE EPISCOPAL CHURCH IN HAWAII INCOME STATEMENT FOR THE PERIOD ENDED 8/31/22

	Actual 8/31/22	Budget YTD	Variance	Annual Budget
<b>INCOME</b>				
Assessments	975,895	975,895	0	1,463,847
COVID-19 Waiver	(81,323)	(81,323)	0	-121,987
Investments	482,425	483,128	(703)	724,700
Rentals	111,491	123,368	(11,877) A	161,200
Other	12,448	15,664	(3,216)	113,500
<b>TOTAL INCOME</b>	<b>1,500,937</b>	<b>1,516,732</b>	<b>(15,795)</b>	<b>2,341,260</b>
<b>EXPENSES</b>				
<b>MINISTRY AND MISSION</b>				
Diocesan Initiatives	6,668	8,000	1,332	12,000
Support for Organized Missions	149,358	156,400	7,042	243,600
Discipleship	61,923	104,500	42,577 B	156,700
Outreach and Justice	24,075	23,732	(343)	35,600
Ministry Development	58,407	86,400	27,993 C	129,600
Other	5,500	15,326	9,826	22,990
Subtotal Ministry and Mission	305,931	394,358	88,427	600,490
<b>DIOCESAN ORGANIZATION</b>				
Episcopate	199,752	197,468	(2,284)	295,900
Diocesan Support Center Staff Administration	350,431	405,664	55,233 D	608,500
Diocesan Expenses	395,901	446,804	50,903 E	653,300
Ault Memorial Office Bldg	58,006	59,532	1,526	89,300
Travel	10,815	10,000	(815)	15,000
Other	51,641	56,514	4,873	78,770
Subtotal Diocesan Organization	1,066,546	1,175,982	109,436	1,740,770
<b>TOTAL EXPENSES</b>	<b>1,372,477</b>	<b>1,570,340</b>	<b>197,863</b>	<b>2,341,260</b>
<b>SURPLUS</b>	<b>128,459</b>	<b>(53,608)</b>	<b>182,067</b>	<b>0</b>

#### EXPLANATION OF SIGNIFICANT VARIANCES

- A Variance due to early departure of Cluett residents
- B Variance primarily due to resignation of Diocesan Youth Missioner
- C Clergy Retreat and Waiolaihui'ia expenses lower than anticipated
- D Variance due to length of actual employment of new staff positions
- E Professional expenses (legal and accounting) lower than anticipated

## Diocesan Assessment

### THE EPISCOPAL CHURCH IN HAWAII DIOCESAN ASSESSMENT

	2020	2022	2021	2023	2023
<b>Assessment %</b>		<b>16.5%</b>		<b>16.5%</b>	
<b>CHURCH</b>	<b>OPERATING INCOME</b>	<b>DIOCESAN ASSESSMENT</b>	<b>OPERATING INCOME*</b>	<b>DIOCESAN ASSESSMENT</b>	<b>INCREASE/ (DECREASE)</b>
All Saints'	234,853	<b>38,751</b>	278,501	<b>45,953</b>	7,202
Calvary	231,760	<b>38,240</b>	175,060	<b>28,885</b>	(9,355)
Christ Church	182,194	<b>30,062</b>	224,142	<b>36,983</b>	6,921
Christ Memorial	332,537	<b>54,869</b>	405,908	<b>66,975</b>	12,106
Emmanuel	222,379	<b>36,693</b>	162,906	<b>26,879</b>	(9,814)
Epiphany	307,310	<b>50,706</b>	282,221	<b>46,566</b>	(4,140)
Good Samaritan	106,702	<b>17,606</b>	115,847	<b>19,115</b>	1,509
Good Shepherd	327,055	<b>53,964</b>	264,543	<b>43,650</b>	(10,314)
Grace	44,766	<b>7,386</b>	40,194	<b>6,632</b>	(754)
Holy Apostles	320,710	<b>52,917</b>	360,401	<b>59,466</b>	6,549
Holy Innocents	124,694	<b>20,575</b>	151,227	<b>24,952</b>	4,377
Holy Nativity	393,964	<b>65,004</b>	428,608	<b>70,720</b>	5,716
St. Andrew	1,453,585	<b>239,842</b>	907,241	<b>149,695</b>	(90,147)
St. Augustine's	146,554	<b>24,181</b>	125,825	<b>20,761</b>	(3,420)
St. Christopher	351,951	<b>58,072</b>	303,350	<b>50,053</b>	(8,019)
St. Clement	282,455	<b>46,605</b>	254,535	<b>41,998</b>	(4,607)
St. Elizabeth's	456,125	<b>75,261</b>	405,035	<b>66,831</b>	(8,430)
St. James'	569,053	<b>93,894</b>	362,977	<b>59,891</b>	(34,003)
St. John the Baptist	82,132	<b>13,552</b>	108,355	<b>17,879</b>	4,327
St. John's, Kula	300,291	<b>49,548</b>	247,952	<b>40,912</b>	(8,636)
St. John's By-the-Sea	56,678	<b>9,352</b>	51,718	<b>8,533</b>	(819)
St. Jude's	54,431	<b>8,981</b>	60,440	<b>9,973</b>	992
St. Luke's	162,791	<b>26,861</b>	149,160	<b>24,611</b>	(2,250)
St. Mark's	342,183	<b>56,460</b>	386,632	<b>63,794</b>	7,334
St. Mary's	264,262	<b>43,603</b>	261,252	<b>43,107</b>	(496)
St. Matthew's	79,622	<b>13,138</b>	75,104	<b>12,392</b>	(746)
St. Michael	331,493	<b>54,696</b>	334,405	<b>55,177</b>	481
St. Paul's	179,090	<b>29,550</b>	204,682	<b>33,773</b>	4,223
St. Peter's	450,650	<b>74,357</b>	384,817	<b>63,495</b>	(10,862)
St. Stephen's	83,810	<b>13,829</b>	98,137	<b>16,193</b>	2,364
St. Timothy's	201,258	<b>33,208</b>	197,437	<b>32,577</b>	(631)
Trinity By-the-Sea	106,844	<b>17,629</b>	162,359	<b>26,789</b>	9,160
West Kaua'i	87,606	<b>14,455</b>	86,059	<b>14,200</b>	(255)
<b>TOTAL</b>	<b>8,871,788</b>	<b>1,463,847</b>	<b>8,057,030</b>	<b>1,329,410</b>	<b>(134,437)</b>

Less COVID-19 Waiver (1-month-2022) (121,987)  
1,341,860

(No Waiver)

\* Operating Income is net of applicable PPP loan forgiveness amount



## Investment Funds of the Episcopal Church in Hawai'i

INVESTMENT FUNDS OF THE EPISCOPAL CHURCH IN HAWAII		AS OF JUNE 30, 2022	
TRUST ENDOWMENTS	Total Shares	Market Value @ 84.789295	(Cost) Balance End of Quarter
<b>ALL SAINTS' CHURCH, KAPAA</b>			
Clergy Childrens' Education Fund	99.02269	8396.06	7685.32
Albert Horner Organ Maint Fund	73.27180	6212.66	3164.06
Eddie Ruby Scott Trust	262.98263	22298.11	23424.96
Etta Wilcox Sloggett Memorial Fund	230.19269	19517.88	5493.23
Emma Lyman Wilcox Memorial Fund	338.29876	28684.11	7757.43
Henry Willey Columbarium	188.09172	15948.16	7918.18
Ramona R. Walden Altar Fund	19.92043	1689.04	1614.56
Rector's Equity Allowance	0.12792	10.85	11.24
Willey Memorial Fund	464.50554	39385.10	20342.87
	<u>1676.41418</u>	<u>142141.97</u>	<u>77411.85</u>
<b>CALVARY EPISCOPAL CHURCH</b>			
Church Unrestricted Fund	52.44806	4447.03	5254.12
<b>CAMP MOKULEIA, OAHU</b>			
Margaret Root Clarke Memorial Camp Scholarship Fund	95.10870	8064.20	4600.52
Margaret Monterio Mem Campership	196.55498	16665.76	10114.56
Robert and Debra Tupper Camp Scholarship Fund	198.47483	16828.54	17911.83
	<u>490.13851</u>	<u>41558.50</u>	<u>32626.91</u>
<b>CHRIST CHURCH, KEALAKEKUA, HI</b>			
Christ Church Property	466.93060	39590.72	44888.82
David Douglas Wallace Mem Endow Fd	50.44427	4277.13	2164.22
Parish Designated Trust Fund	299.29124	25376.69	23982.46
Ellen C Hall Fund	189.53002	16070.12	6524.78
Dora Greenwell Bryant Pennell Fund	25.14888	2132.36	1126.09
The Greenwell Memorial Trust	663.14105	56227.26	47501.38
Restoration/Renovation Fund	325.36622	27587.57	22629.64
Mission Fund	109.84671	9313.83	5964.32
S.H. Davis Fund	1.09579	92.91	102.34
	<u>2130.79478</u>	<u>180668.59</u>	<u>154884.05</u>
<b>CHRIST MEMORIAL CHURCH, KILAUEA</b>			
Eddie Ruby Scott Trust	413.03992	35021.36	36771.10
Building Maintenance Fund	2916.26079	247267.70	260937.86
	<u>3329.30071</u>	<u>282289.06</u>	<u>297708.96</u>

INVESTMENT FUNDS OF THE EPISCOPAL CHURCH IN HAWAII AS OF JUNE 30, 2022

TRUST ENDOWMENTS	Total Shares	Market Value @ 84.789295	(Cost) Balance End of Quarter
<b>DIOCESAN - BUDGET</b>			
Alice Anne Rice Endowment Fund	2634.67130	223391.92	230819.86
Episcopate Endowment Fund	48583.18833	4119334.29	2796861.76
Episcopate Endowment Fund (BR)	256.64362	21760.63	26040.25
Edwin Lani and Puanani Hanchett Mem. Mission Fund	815.21245	69121.29	65176.83
George Hebrank Endowment Fund	829.93962	70370.00	70383.56
Hawaiian Church Chronicle	226.74966	19225.94	11625.13
Helen Hagemeyer Endowment Fund	12323.54948	1044905.07	1016822.30
Katherine Hanley Wery Trust	1181.91660	100213.88	102041.11
Kenneth & Ruth Perkins Endowment Fund	2153.06694	182557.03	186195.90
Mary Y.C. Ing Restoration Fund	20605.95942	1747164.77	1761369.99
Morimasa & Myrtle Kaneshiro Fund	643.95592	54600.57	57184.85
Rev. George W. MacCray Fund	15631.68642	1325399.67	1417097.88
Thomas Dowell Phillips Mem Pen Fd	505.53543	42863.99	26417.86
Von Holt Fund	43928.46296	3724663.40	3433289.25
The Waikiki Episcopal Chapel Endow Fund (UR)	7237.47973	613660.80	674749.04
	<u>157558.01788</u>	<u>13359233.25</u>	<u>11876075.57</u>

INVESTMENT FUNDS OF THE EPISCOPAL CHURCH IN HAWAII AS OF JUNE 30, 2022

TRUST ENDOWMENTS Market Value (Cost) Balance  
@ 84.789295 End of Quarter

DIOCESAN - OTHERS

The Rev. J. Thurlow and Jane Baker Memorial Fund	2668.10549	226226.78	229525.36
Bishop's Pastoral Fund	1323.71473	112236.84	105960.64
The Chang Clergy Children's Scholarship Fund	2064.93519	175084.40	186925.11
Bishop's Special Fund	483.09725	40961.48	38357.53
Clergy Continuing Education Fund	8609.16385	729964.93	650345.63
The Curacy Support Reserve Fund	106.21520	9005.91	10022.23
Memorial Building Capital Reserve Fund	2868.35938	243206.17	258566.56
Diocesan Capital Expenditure Reserve	3455.20448	292964.35	345253.64
Diocesan General Fund	5595.58648	474445.83	505910.56
Eleanore McKinney Endowment Fund	490.37124	41578.23	39270.44
Future Bishops' Transition Reserve Fund	2911.11756	246831.61	259363.74
Episcopate Construction Fund	224.45525	19031.40	18143.50
Harry & Katherine Kennedy Memorial Fund	777.00177	65881.43	63916.11
Hono'uliuli Mission Fund	269.99596	22892.77	25148.48
Hurricane Deductible & Earthquake Reserve Fund	20962.78910	1777420.11	1874728.27
Keali'ikoa'okeakua Fund	405.55005	34386.30	35738.39
Lambeth Conference Travel Fund	319.43878	27084.99	29567.70
Linberg Revolving Fund	13471.16848	1142210.88	1122814.60
Medigap Fund	3233.57194	274172.29	291130.16
Mission Fund	872.40224	73970.37	75676.22
Peter & Serene Pereira Clergy Widow Endowment Fund	108.98660	9240.90	10383.35
Eric Potter Memorial Fund	299.98809	25435.78	26454.01
Scholarship Fund	5847.70762	495823.01	454689.13
St. George's Endowment Fund	16144.06446	1368843.84	1456387.12
Victory Fund	1707.76588	144800.26	153057.67
The Waikiki Episcopal Chapel Endow Fund (PR/TR)	182.36901	15462.94	16986.56
	<u>95403.12608</u>	<u>8089163.80</u>	<u>8284322.71</u>

EMMANUEL EPISCOPAL CHURCH, KAILUA

Church Renovation Fund	2.24618	190.45	180.07
Emmanuel Church, Special Fund	2119.29162	179693.24	188789.57
The Leroy, Charlotte & Valarie Green Endowment Fund	213.72864	18121.90	15852.59
Joseph J and Anna P Lovell Tr Fund	406.44230	34461.96	33979.48
Church Undesignated Operating Reserve Fund	479.61720	40666.40	43600.27
Rowe Fund	172.87807	14658.21	15086.81
Various Memorial Funds	126.94235	10763.35	10995.30
Youth Ministry Fund	51.39343	4357.61	4490.86
	<u>3572.53979</u>	<u>302913.12</u>	<u>312974.95</u>

INVESTMENT FUNDS OF THE EPISCOPAL CHURCH IN HAWAII AS OF JUNE 30, 2022

TRUST ENDOWMENTS	Total Shares	Market Value @ 84.789295	(Cost) Balance End of Quarter
<b>EPIPHANY CHURCH, HONOLULU</b>			
Candle Fund	50.95672	4320.58	1875.62
The Chun Scholarship Fund	297.13420	25193.80	29867.42
Creation Care Energy Fund	157.45389	13350.40	15279.93
Donald Mikio Matsumori Memorial Fund	1571.66438	133260.31	143052.32
Epiphany Building Fund Reserve	730.85294	61968.51	72817.28
Epiphany Columbarium Perpetual Fund	206.05844	17471.55	20555.49
Epiphany Operating Reserve Fund	2551.19860	216314.33	255043.63
Wilfred Richardson Mem Flower Fund	16.14399	1368.84	845.71
Sophia Taylor Mem Altar Guild Fund	36.18483	3068.09	1550.79
Georgiana Crutchfield Memorial Fund	59.87117	5076.43	4797.63
	<u>5677.51916</u>	<u>481392.84</u>	<u>545685.82</u>
<b>GOOD SAMARITAN</b>			
Church Unrestricted A/C	84.33857	7151.01	6348.43
Preschool Unrestricted A/C	229.31008	19443.04	20688.67
Church Operational A/C	241.65215	20489.52	18702.45
	<u>555.30080</u>	<u>47083.57</u>	<u>45739.55</u>
<b>GOOD SHEPHERD CHURCH, WAILUKU</b>			
Clergy Housing Trust	2411.16732	204441.18	210650.12
Altar Guild Fund	106.74551	9050.88	9765.00
Bross Memorial Youth Fund	2992.71317	253750.04	280408.71
Memorial Fund	355.45400	30138.69	31938.51
	<u>5866.08000</u>	<u>497380.79</u>	<u>532762.34</u>
<b>GRACE EPISCOPAL CHURCH</b>			
General Fund	163.84540	13892.34	14900.37
Memorial Fund	446.15728	37829.36	41051.49
Richard and Helen Hagemeyer Endowment Fund	1434.94073	121667.61	126295.71
	<u>2044.94341</u>	<u>173389.31</u>	<u>182247.57</u>

INVESTMENT FUNDS OF THE EPISCOPAL CHURCH IN HAWAII AS OF JUNE 30, 2022

TRUST ENDOWMENTS Market Value (Cost) Balance  
@ 84.789295 End of Quarter

CHURCH OF THE HOLY APOSTLES, HILO

Auto Replacement Fund	8.56977	726.62	693.51
Babe Chillingworth Memorial Fund	28.64525	2428.81	2564.86
Vestment Fund	300.56954	25485.08	23049.88
Thomas and May Cook Memorial Fund	1737.66896	147335.73	125748.12
The Kilauea Fund	6884.37104	583720.97	415261.94
Program/Clergy Fund	433.47354	36753.92	33630.68
Martha E Wakefield Mem Vicarage Fd	1666.47462	141299.21	101056.88
Ronald C Yoder Memorial Fund	229.63979	19471.00	18200.01
Joseph Clark Young People's Fund	30.91816	2621.53	2707.07
Altar Linen Fund	99.07365	8400.38	8323.19
Kitagawa Memorial Fund	7.49278	635.31	617.70
Mae Marcellino Memorial	11.93318	1011.81	995.88
	<u>11438.83028</u>	<u>969890.37</u>	<u>732849.72</u>

HOLY INNOCENTS CHURCH

Kahi Maluhia Trust Fund	530.25817	44960.22	49253.25
The Church of the Holy Innocents Endowment Fund	136.32315	11558.74	12294.30
	<u>666.58132</u>	<u>56518.96</u>	<u>61547.55</u>

HOLY NATIVITY CHURCH, HONOLULU

Bob and Jean Steele Scholarship Fund	261.35439	22160.05	23934.37
Columbarium	656.82334	55691.59	59818.66
Nellie Hartman	6087.92296	516190.70	551186.98
Capital Improvements	934.99366	79277.45	86696.16
Hjorth	191.68799	16253.09	17497.56
General Operating Endowment	10161.07280	861550.20	936547.98
Memorial	362.69578	30752.72	33084.13
Margaret L Montgomery Trust Fund	394.29928	33432.36	33165.73
	<u>19050.85020</u>	<u>1615308.16</u>	<u>1741931.57</u>

HOLY NATIVITY SCHOOL, HONOLULU

General and Reserve Fund	4.98303	422.51	440.75
Reed Glover Endowment Fund	5.58619	473.65	508.47
Church Endowment Fund	5.42259	459.78	493.20
Hagemeyer Scholarship Endowment Fund	2700.26887	228953.89	227144.29
Scholarship Endowment Fund	5.63447	477.74	513.06
Bellows Scholarship Endowment Fund	95.60258	8106.08	8730.90
Ruth Alison Bastis Endowment Fund	1627.27452	137975.46	158606.79
	<u>4444.77225</u>	<u>376869.11</u>	<u>396437.46</u>

INVESTMENT FUNDS OF THE EPISCOPAL CHURCH IN HAWAII AS OF JUNE 30, 2022

ST. AUGUSTINES EPISCOPAL CHURCH, KAPAAU

TRUST ENDOWMENTS	Total Shares	Market Value @ 84.789295	(Cost) Balance End of Quarter
Howard & Elizabeth Bryant Memorial Church Yard & Cemetery Fund-St Augustine's Church	440.79888	37375.03	33015.05
Building Fund	1391.80463	118010.13	122868.87
General Fund	1293.93212	109711.59	118480.79
Richard & Helen Hagemeyer Fund	1008.76735	85532.67	92046.63
St Augustine's Church Yard Fund	239.68810	20322.99	17202.62
The Clergy Support Fund	1055.63256	89506.34	94337.94
Carson & Rosemary Rasmussen Clergy Endow. Fund	7556.85464	640740.38	679076.48
	<u>12987.47828</u>	<u>1101199.13</u>	<u>1157028.38</u>

SAINT ANDREW'S CATHEDRAL

Candle Fund	105.69915	8962.16	3556.77
Capital Reserve Fund	1383.88438	117338.58	122516.52
Cathedral Unrestricted Endowment	15569.08032	1320091.34	1367690.56
Augustine Powers	1067.77300	90535.72	95601.44
Living Endow, Clergy, Etc.	428.55036	36336.48	38409.59
The Deanery	285.29227	24189.73	19908.97
Choir	66.62791	5649.33	5964.96
Organist	69.34312	5879.55	6208.32
W Armitage Carlisle	289.94072	24583.87	25807.67
Guild & Aux	1103.58839	93572.48	40423.40
Young Memorial	1147.51059	97296.61	50804.89
Anderson Memorial	184.07025	15607.19	8728.21
Devonish	14.10382	1195.85	986.00
Tenney	106.49309	9029.47	3136.40
Palmer	418.05906	35446.93	26809.42
Maintenance & Renovation	1346.05305	114130.89	65021.87
Memorial Buildings	1072.45732	90932.90	32602.83
Outreach	418.15665	35455.21	27815.42
Nellie Alice Russell	318.58605	27012.69	26963.90
Abbe Green	52.08006	4415.83	2933.03
Soper	52.08020	4415.84	2930.17
R. Hicks Memorial	303.08859	25698.67	24956.10
Orvis Music Fund	2055.68505	174300.09	178219.74
	<u>27858.20340</u>	<u>2362077.41</u>	<u>2177996.18</u>

INVESTMENT FUNDS OF THE EPISCOPAL CHURCH IN HAWAII AS OF JUNE 30, 2022

TRUST ENDOWMENTS Market Value (Cost) Balance  
@ 84.789295 End of Quarter

ST. ANDREW'S CATHEDRAL FOUNDATION

Anne J Benner Fund	2058.37172	174527.89	187102.54
Chillingworth Fund	10938.69234	927484.01	988879.50
Dennison Memorial Fund	350.99236	29760.39	31784.91
Eileen Waterman Fund	411.73439	34910.67	37313.05
Hallan Trust	5112.72453	433504.31	461808.45
HN Conley	511.57621	43376.19	46539.61
John Dominis Holt Fund	1316.36695	111613.83	118939.06
Joseph Lovell Fund	912.22237	77346.69	82424.53
Kenneth & Ruth Perkins Endowment Fund	2061.86536	174824.11	177349.14
Margaret Peggy Kai Fund	1659.19887	140682.30	150942.26
MN Gilbert Fund	526.13038	44610.22	47536.08
Norman Ault Music Fund	199.49186	16914.77	18025.07
Perkins Trust	3251.04487	275653.80	294351.72
Virginia Koch Fund	879.79098	74596.86	79730.23
Von Holt Fund	248.92129	21105.86	22490.82
William & Mary Ault	2008.59518	170307.37	181488.53
Young Family Fund	1563.40665	132560.15	141463.11
	<u>34011.12631</u>	<u>2883779.42</u>	<u>3068168.61</u>

SAINT ANDREW'S SCHOOLS

Alumnae Association Scholarship Fund	503.51235	42692.46	28587.15
British Benevolent Society Scholarship	283.97204	24077.79	12549.67
Class of 1966 Endowed Fund for Hawaiian Culture	524.73571	44491.97	46856.97
E E Ford Foundation	311.78625	26436.14	16618.41
Frederick Mitchell Endowment	210.94306	17885.71	19108.17
Fred H. & Ruth K. Shintaku Scholarship Fund	927.02227	78601.56	76442.28
Bishop Harry S Kennedy Schl Fund	332.92222	28228.24	18537.63
Sister Evelyn Scholarship Fund	223.73920	18970.69	9100.28
Betty V Von Holt Scholarship Fund	147.77111	12529.41	6038.33
Eleanor Wilcox Carney Financial Aid Fund	265.09484	22477.20	23452.14
Ellen K. Brazauski Scholarship Fund	211.22904	17909.96	18016.70
Class of 1951 Scholarship Fund	119.62286	10142.74	10605.10
Yoshie Isoshima Fund	534.83779	45348.52	46979.45
Sarah Horswill Kauka Scholarship Fund	255.28415	21645.36	22050.80
Class of 1952 Faculty Advancement Fund	920.66687	78062.69	81637.96
Solien Science and Math Endowment Fund	825.43338	69987.91	72759.42
	<u>6598.57314</u>	<u>559488.35</u>	<u>509340.46</u>

INVESTMENT FUNDS OF THE EPISCOPAL CHURCH IN HAWAII AS OF JUNE 30, 2022

TRUST ENDOWMENTS	Total Shares	Market Value @ 84.789295	(Cost) Balance End of Quarter
<b>ST. CHRISTOPHER'S CHURCH - KAILUA</b>			
Rector's Hsg. Endow Fund	1917.79445	162608.44	165234.13
General Endowment	2164.02617	183486.25	187548.49
Outreach Endow Fund	1004.87657	85202.78	61728.70
	<u>5086.69719</u>	<u>431297.47</u>	<u>414511.32</u>
<b>ST. CLEMENT'S PARISH, HONOLULU</b>			
Brodhead Fund for Social / Adult Education	610.81203	51790.32	47865.87
Brodhead Memorial Fund for Prayer Books & Hymnals	29.87993	2533.50	2128.80
Chapel of Peace Maintenance Fund	1172.37936	99405.22	96512.62
Cooke Organ Fund	29.68621	2517.07	2755.00
General Fund	292.63936	24812.69	23612.76
	<u>2135.39689</u>	<u>181058.80</u>	<u>172875.05</u>
<b>ST. ELIZABETH'S CHURCH, HONOLULU</b>			
Joseph Ho Foundation	3829.74133	324721.07	391109.17
Hon Endowment Fund	75.35351	6389.17	3251.53
Val and Abbie Peroff Trust	130.14502	11034.90	11059.65
Scholarship Trust	531.66318	45079.35	54766.57
	<u>4566.90304</u>	<u>387224.49</u>	<u>460186.92</u>
<b>SAINT JAMES' EPISCOPAL CHURCH</b>			
St. James Unrestricted Fund	15867.61795	1345404.14	1490419.67
<b>ST. JOHN'S, KULA, MAUI</b>			
Shim-Mark-Littell Endowment	1344.29725	113982.02	121601.41
Cemetery Perpetual Care Fund	-0.00003	0.00	0.00
Facility Repair, Replacement and Improvement Fund	801.93337	67995.37	72630.10
Grounds and Cemetery Improvement Fund	863.48758	73214.50	79626.50
Holy Spirit Super Fund	1014.93089	86055.27	90333.76
St. John's Endowment Fund	1589.85637	134802.80	142479.43
	<u>5614.50543</u>	<u>476049.96</u>	<u>506671.20</u>
<b>ST. JOHN'S BY-THE-SEA, KANEOHE</b>			
General Endowment Fund	598.89993	50780.30	55678.59
Lot Lau Endowment Fund	286.60575	24301.10	24762.59
	<u>885.50568</u>	<u>75081.40</u>	<u>80441.18</u>
<b>ST. JOHN THE BAPTIST EPISCOPAL CHURCH</b>			
Richard & Helen Hagemeyer Endowment Fund	1158.37894	98218.13	100083.90



INVESTMENT FUNDS OF THE EPISCOPAL CHURCH IN HAWAII AS OF JUNE 30, 2022

TRUST ENDOWMENTS	Total Shares	Market Value @ 84.789295	(Cost) Balance End of Quarter
<b>ST. JUDE'S EPISCOPAL MISSION</b>			
Unrestricted Fund	1224.67972	103839.73	113720.68
<b>ST. MARK'S EPISCOPAL CHURCH</b>			
Father Aiona Theological Education Fund	52.92098	4487.13	4842.30
The Florence and Ted Richardson Memorial Fund	105.09053	8910.55	9964.45
Endowment Fund	609.19142	51652.91	53006.37
Elsie Okada Restricted Fund	186.36859	15802.06	16815.12
Princess Abigail Kawanānakoā Fund	79.60788	6749.90	6794.86
	1033.17940	87602.55	91423.10
<b>SAINT MARY'S EPISCOPAL CHURCH</b>			
St. Mary's Building Portfolio	776.49416	65838.39	72868.08
<b>ST. MICHAEL'S, LIHUE, KAUAI</b>			
Edie Wilcox	1055.97681	89535.53	90710.14
The Ike Kampmann III Education Fund	427.61875	36257.49	39069.98
Malcolm and Imogene Miner Memorial Lecture Fund	360.17677	30539.13	33231.10
Eddie Ruby Scott Trust	492.89050	41791.84	44184.36
Nancy & Holbrook Goodale Fund	4892.38096	414821.53	434329.62
Scheduled Maintenance Fund	685.32655	58108.36	60712.63
Legacy Endowment Fund	2902.65892	246114.40	249730.24
Wilcox Rectory Endowment	1351.58752	114600.15	116891.12
	12168.61678	1031768.43	1068859.19
<b>ST. NICHOLAS CHURCH</b>			
Jensen-Malvin Memorial Fund	213.39849	18093.91	16735.22
Beverly Booth Memorial Fund	54.72886	4640.42	4632.41
	268.12735	22734.33	21367.63
<b>ST. PAUL'S-HONOLULU</b>			
Building Fund	6074.04350	515013.87	490213.00
Bryon a Devonish Candle Fund	83.57455	7086.23	6507.44
Youth Group Fund	124.39497	10547.36	12362.01
	6282.01302	532647.46	509082.45

INVESTMENT FUNDS OF THE EPISCOPAL CHURCH IN HAWAII AS OF JUNE 30, 2022

TRUST ENDOWMENTS	Total Shares	Market Value @ 84.789295	(Cost) Balance End of Quarter
<b>ST. PETER'S-HONOLULU</b>			
Capital Improvements Endowment	191.29158	16219.48	17943.05
Reserve Fund	5850.10828	496026.56	530512.37
Columbarium Perpetual Care Fund	311.14965	26382.16	29186.26
Franklin Pang Endowment	340.18020	28843.64	34189.75
General Endowment Fund	3962.53940	335980.92	387721.37
Katherine Kong Endowment Fund	292.95101	24839.11	27387.70
Katherine Hanely Wery Outreach & Counseling Fund	2339.94095	198401.94	204177.28
Lydia Y.F. Moo	59.94239	5082.47	5566.80
Mission Endowment Fund	2148.13410	182138.78	211171.34
Organ Fund	423.44032	35903.21	42521.04
Raymond Kong Endowment Fund	502.45008	42602.39	47122.20
Albert C. Kong Endowment Fund	602.61093	51094.96	53716.23
Restricted Endowment Fund	513.45536	43535.52	50234.46
Stained Glass Fund	427.50378	36247.74	42929.07
	<u>17965.69803</u>	<u>1523298.88</u>	<u>1684378.92</u>
<b>ST. STEPHEN'S CHURCH, WAHIAWA</b>			
Frank E Ahrendt Memorial Fund	240.24170	20369.92	17879.81
Combined Memorial Fund	66.20402	5613.39	4955.21
Mary Tree Hatlelid Music Fund	64.69657	5485.58	5863.79
The Solomon P. McCurdy Memorial Fund	173.96872	14750.69	15074.91
The France Memorial Fund	36.16606	3066.49	2741.24
Gerda Rutherford Fund	108.31627	9184.06	8738.39
	<u>689.59334</u>	<u>58470.13</u>	<u>55253.35</u>
<b>ST. TIMOTHY'S, AIEA, OAHU</b>			
Garduque Memorial Fund	54.87883	4653.14	4930.44
St. Timothy's Aiea Family Center	436.65725	37023.86	39556.46
STCC-Marion P. Tappe Scholarship Fund	31.67260	2685.50	2957.09
St. Timothy's Children's Center (STCC)	23.11331	1959.76	2066.06
St. Timothy's Fund	2035.47945	172586.87	182185.18
Takafuji Memorial Fund	292.45234	24796.83	26274.60
	<u>2874.25378</u>	<u>243705.96</u>	<u>257969.83</u>
<b>TRINITY EPISCOPAL CHURCH BY-THE-SEA, KIHAI</b>			
The Carol Law Memorial Columbarium Fund	86.22908	7311.30	7586.94
Trinity Investment Fund	853.33347	72353.54	75198.67
	<u>939.56255</u>	<u>79664.84</u>	<u>82785.61</u>

INVESTMENT FUNDS OF THE EPISCOPAL CHURCH IN HAWAII AS OF JUNE 30, 2022			
		Market Value	(Cost) Balance
TRUST ENDOWMENTS	Total Shares	@ 84.789295	End of Quarter
<u>MISCELLANEOUS</u>			
ACCW Van Replacement Fund	500.22128	42413.41	45269.32
ACCW Board Restricted General Fund	307.36152	26060.97	30229.21
Daughters of the King	38.95530	3302.99	3633.62
Episcopal Church in Micronesia	1537.89951	130397.42	136649.51
Episcopal Church Women of Hawaii	811.47237	68804.17	72817.88
'Iolani Guild Scholarship Fund	1295.26116	109824.28	118960.56
Queen Emma Chapel Missions Fund	973.27751	82523.51	84204.51
Henry Digby Sloggett Memorial Fund	19321.92908	1638292.74	1617409.33
Eliza K. Spencer Native Hawaiian Ministry End. Fund	221.36369	18769.27	17132.22
Morimasa & Myrtle Kaneshiro Res. Fund (Jan 2023)	200.13138	16969.00	17866.66
St. John's Episcopal Sch. Bldg. Replace. Fund (Guam)	181.79768	15414.50	14258.84
Tom and Hatsune Sekimura Fund (qtrly distrib. to Good Samaritan 1/1/15-12/31/29, transfer to TECH 1/1/2030)	281.11508	23835.55	24557.90
West Kaua'i Endowment Fund	329.43609	27932.84	27723.24
TOTAL	<u>500950.48344</u>	<u>42475238.48</u>	<u>41586605.21</u>

## Attachment 10: Report of the Standing Committee

**CONTACT:** John A. Hau‘oli, President; [john.a.h.tomos@gmail.com](mailto:john.a.h.tomos@gmail.com)

### MEMBERS:

Elizabeth “Libby” Berman; William Bonnet; John Decker, Secretary; Sylvia DeGooyer; Frances Kramer; Andrew McMullen; John A. Hau‘oli Tomoso, President; Raymond Woo

### Purpose of Standing Committee

- Serves as the Bishop’s Council of Advice.
- Performs duties as specified by the General and Diocesan Convention, and the Constitution and Canons of the Episcopal Church and the Diocese of Hawai‘i.
- Serves as the Ecclesiastical authority when there is no bishop.

### Activities

1. Consents to Election of Bishops (responding with Standing Committees of other Dioceses throughout the Church): We responded to the Requests for Consents from 15 Dioceses
2. We approved the By-Laws of Hālau Wa‘a Episcopal Mission (Kapolei/ Hono‘uli‘uli, O‘ahu)
3. Consented to the Ordination to the Transitional Diaconate of Frank Condello II
4. By referral from the Commission on Ministry (COM), we interviewed Postulant Suzanne Kobayashi (Priesthood) and Postulant Mary Margaret Smith (Diaconate)
5. As the “Council of Advice” to the Bishop, we discussed the following areas:
  - a. The Title IV Ecclesiastical Discipline Canon of the Episcopal Church
  - b. Discussed our ongoing relationships with the Diocese of Okinawa, the Diocese of Taiwan, the Diocese of Polynesia and the Kingdom of Tonga, the Episcopal Church in the Philippines, and the Philippine Independent Church.
  - c. “Embracing” Evangelism and Mission via Discipleship (Matt. 22:35-40, Matt. 25:31-46) and Evangelism (Matt 4:19-20, Mark 1:15-16)
  - d. Discussed the ongoing work of the Diocesan Reconciliation Task Force and the Diocesan Creation Care and Environmental Justice Task Force
  - e. Governance affairs in the Diocese and ongoing relationship with the Diocesan Convention and the Diocesan Council
  - f. Election to and filling of vacancies to the Diocesan Council and the Standing Committee, per the Diocesan Convention
  - g. Reading the Book “Episcopate: Role of Bishops in a Shared Future”  
<https://www.churchpublishing.org/episcopate>
  - h. Youth and Young Adult Ministry in the Diocese
  - i. Diocesan COVID Guidelines and the updating thereof
  - j. Legal affairs in the Diocese, including Conflict of Interest Policy
  - k. Civic/Political Affairs in the State
  - l. Public Statements of the TEC-House of Bishops

### Expenditures

The Standing Committee made no expenditures.

## **Attachment 11: Report of the Commission on Ministry (COM)**

**CONTACT:** Charles Browning; [fathercharlesbrowning@gmail.com](mailto:fathercharlesbrowning@gmail.com)

### **MEMBERS:**

Charles Browning, Chair; Lisa Delong; Keleawe Hee; Nahoia Lucas; Shari Lyn; Katlin McCallister; Lindy Marzo; Martha Serwatowski

### People in the Ordination Process:

#### Nominee

- Erin Severin

#### Postulants

- Suzanne Kobayashi
- Mary-Margaret Smith
- Catherine McPherson-Tampos

#### Recommended for Ordination to the Transitional Diaconate

- Frank Condello II

#### Recommended for Ordination to the Priesthood

- None

### Continuing Education Grants:

The guidelines for Continuing Education Grants are published on the Diocesan website (search for “Continuing Education”). All clergy and lay professionals are required to complete 24 hours of continuing education a year. Grants are available up to \$1,800 per person per year.

The Commission approved 5 grants in 2022.

### Other business and activities:

- Working with Wailoahui‘ia Center for Ministry, the Commission developed a process for the formation of licensed lay ministries in the areas of Preaching, Worship Leading, Pastoral Care, and Catechism.
- Currently revisiting the process toward ordination to the Vocational Diaconate in order to both streamline and encourage more applicants into the process.

## Attachment 12: Report of the Commission on Finance and Budget

**CONTACT:** Dixie Kaetsu, Treasurer and Chair; [dixiekaetsu@gmail.com](mailto:dixiekaetsu@gmail.com)

**MEMBERS:** Ioana Agasa, Richert Au Hoy, Tim Bostock, Diocesan Council, John Decker, Jan Hashizume, Cindy Sakai  
Diocesan Support Center (DSC) Staff: Danny Casey, Controller; Rae Costa, Operations Manager.

**BACKGROUND:** Effective January 2022, the former Commission on Finance and Administration was divided into two new commissions: this one and the new Commission on Property and Insurance. This makes it easier for each commission to have members familiar with its area of responsibility. This year COM FAB meetings were held virtually via Zoom. As this is a new commission, some time was spent discussing exactly what should be its role in interfacing with staff support. As the months passed, all seemed to have more understanding about how the commission should run and how it can best assist the Diocese to be the best it can be in financial matters, especially transparency and clarity of reporting financial status and results.

### **POLICIES AND PROCEDURES:**

The Commission reviewed and provided input into the Systems of Financial Control for The Episcopal Church in Hawai'i (TECH). They were approved by the commission and adopted by the Diocesan Council.

There were some questions about the "Agreed Upon Procedures" (AUP) that were adopted in 2021, so this was a topic for some discussion and consideration in 2022. The Diocese contracted a part time retired accountant to perform the AUP for 2021 for the missions in the Diocese. This person may be available for a cost to assist parishes in their 2022 reviews if there is adequate time to do so.

### **ACTIONS:**

1. COM FAB reviewed the Diocesan budget on a regular basis with the Controller. Additionally, the Diocesan financial reports were reviewed and discussed at regular meetings.
2. COM FAB met with the Diocesan external auditor, James Hasselman CPA, before the audit started.
3. It was agreed that the COM FAB will function as the Audit Committee for the Diocese in 2022 for the 2021 audit.
4. The commission reviewed and provided input to the DSC and Diocesan Council on the budget for 2023 that will be presented to the annual meeting for adoption.
5. The commission provided input to the DSC staff on the format of financial statements and suggestions on improving the transparency and clarity to non-accountants.

## Attachment 13: Report of the Commission on Investments

**CONTACT:** Preston Lentz: [lentznp@gmail.com](mailto:lentznp@gmail.com)

**MEMBERS:** Jaime Yamane; George Clifford (until 5/21/2022); Trip Lynch; Will Stack; Preston Lentz; Dixie Kaetsu, Diocesan Treasurer  
Commission Support: Danny Casey, Diocesan Controller; Peter Backus, Consultant from Graystone Consulting

**REPORT:** The Commission on Investments met with Mr. Backus and with one of the six Registered Investment Advisers managing the Diocese's Pooled Investment Fund on the first Thursday of every other month. The majority of meetings were held via ZOOM.

**Investment Portfolio:** As of July 31, 2021, the portfolio's value was \$44,544,903. For the calendar year-to-date trailing one, three, and five years and since inception (6/30/92) returns were -9.96, -8.29, 5.67, 5.11, and 6.97. The portfolio allocation was approximately 41.37% in Equities, 54.76% in Fixed Income, and 3.87% in money market funds.

Although the conclusion of 2021 was positive for Markets, the first half of 2022 has been entirely different. Major negative factors impacting all Financial Markets have been new COVID strains, the impact of the Russian-Ukrainian War on the costs and supplies of energy, fertilizers, and food supplies, continuing supply chain issues, and, during the late spring and early summer, a significant increase in inflation which has led to the Federal Reserve increasing interest rates substantially. In sum, "playing defense" is a virtue. The portfolio's conservative asset allocation has been a benefit in this regard. Finally, the COI reported, as required by action taken at the 2021 Diocesan Convention, that investments in the portfolio meet the Environmental, Social, and Governance standards as created and employed by ECUSA.

## **Attachment 14: Report of the Commission on Property and Insurance (CP&I)**

**CONTACT:** Chris Bridges, Chair, [priestepiphany@gmail.com](mailto:priestepiphany@gmail.com)

**COMMISSION MEMBERS:** David Callies, Joseph Kindrich, and Louisa Le Roux  
Diocesan Support Center Staff: Rae Costa.

**BACKGROUND:** CP&I has responsibility for review and approval/recommend approval to Diocesan Council for contract, lease, license and real estate actions. For most of this year CP&I meetings were held virtually via Zoom.

### **POLICIES AND PROCEDURES:**

- To act on the Diocesan Council's behalf to oversee and establish policy/procedures for diocesan property and insurance.

### **KEY TASKS:**

- Make recommendations to council in regards to property grants.
- In coordination with standing committee and the bishop to make disposition recommendations of property to council.
- Advise parish and missions on property/insurance issues.
- Education of parishes and missions on property stewardship.
- Bring forward to the council a cost estimate for the demolition of Cluett apartments.

### **ACTIONS:**

1. Reviewed and approved submitted contracts, leases, and licenses that were within its approval authority. Other actions required Diocesan Council approval were reviewed and forwarded with CP&I recommendations.
2. CP&I is working contract negotiations with TAJIRI Recycling & Demolition LLC for the demolition of Cluett Apartments.



## **Attachment 15: Report of the Compensation Review Committee (CCRC)**

**CONTACT:** David Kawika Jackson, Chair 808-822-4267

**COMMISSION MEMBERS:** David “Kawika” Jackson, Chair; William Caldwell; Kerith Harding; K. Peter Lee; Ernesto “JaR” Pasalo, Jr.; Doug Tonokawa

The Diocese of Hawai‘i establishes minimum guidelines that are practical, fair, and just to assist churches in determining fair compensation for clergy that will allow a reasonable, moderate standard of living and that will attract, retain, and support them in their role and growth as faithful ministers of the Gospel, and in the pastoral care of the church.

Nearly every year, the cost of basic goods and services goes up. If clergy compensation is not adjusted accordingly, we end up reducing clergy salary simply by keeping it the same. This year is exceptionally so, given the 40-year high rate of inflation as a result of rebounding from the effects of COVID, low unemployment, and supply-chain shortages.

This year, the CCRC recommends raising the minimum compensation for clergy by 5.5%. As we continue to wrestle with the continuing impact of the global pandemic, we note that as of the end of June 2022 the increase in the federal Consumer Price Index (CPI-W – Urban Wage Earners and Clerical) was 6.6%, while for Hawai‘i it was 6.0%.

This year, we have included two sets of tables – one including the employer portion of SECA calculations and one without (which had been the norm prior to this year). The CCRC reminds congregations that these categories are in fact only outlining minimum compensation, and encourages congregations to take their clergy’s gifts, talents, and progress toward goals, into consideration when determining salary increases. We encourage congregations to use the Mutual Ministry Review, as outlined in the Compensation and Benefits Policy, as a useful tool in this regard.

Finally, the CCRC is currently wrestling with the question of how to include the number of remote viewships (via websites and social media) into the tables of calculations, given that our parochial reports now have a question asking us to report such numbers. Several congregations have engaging and effective outreach to viewers at home, on the Continent, and around the world, with the effect that they feel a closer bond with these congregations than previously. We wish to honor and reflect that form of outreach ministry, while also not adversely affecting the compensation wherewithal of congregations. We covet your prayers as we continue to work on this.

The CCRC met several times this year via Zoom and did not incur any expenses.

## Attachment 16: Report from the Historiographer

**CONTACT:** Stuart W. H. Ching, email: [archives@episcopalhawaii.org](mailto:archives@episcopalhawaii.org)

### REVIEW OF ACTIVITIES

#### *Acquisition Highlights:*

- Historical documents transferred from the files of the Diocesan Support Center.
- Photograph albums from Saint Elizabeth's Church detailing parish activities and events.
- A sheet of original stationery from Rooke House, the private residence of Queen Emma. Gift of Rianna Williams.
- Certificates of Bishop Richard S.O. Chang. Gift of Mrs. Dee Chang and family.

*Facility Planning:* The historiographer met with Architect Louisa Le Roux to discuss facility needs for an expanded diocesan archives. Ms. Le Roux was given a tour of the existing diocesan archives located on the ground floor of the Memorial Building. She also viewed an alternate archives space proposed by the bishop - the second floor conference room. Options and price estimates are being explored to create a temperature- and humidity-controlled archives with a public reading room/workspace and fireproof storage vault.

*Preservation:* Processing and rehousing of archival collections has been temporarily suspended due to a lack of needed workspace in the archives.

*Access:* The historiographer continues to answer simple reference requests received in person, by telephone, or email. Although the historiographer has accommodated a few on-site visits by researchers, this is becoming increasingly difficult. As the outer room of the archives becomes filled with incoming and unprocessed collections, available space for researchers to safely view archival documents has diminished.

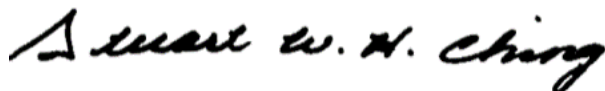
### REVIEW OF EXPENDITURES

With the suspension of collections processing, the archives has had no expenditures this year.

### REVIEW OF GOALS ACHIEVED

By participating in facility planning, the historiographer continues to advocate for the expansion of the diocesan archives. Once this expansion is achieved, the diocesan archives can better address its goals of preserving and accessing the heritage of the Episcopal Church in Hawai'i.

Respectfully Submitted,



Stuart W. H. Ching  
Historiographer

## Attachment 17: Report from the Canon to the Bishop

**CONTACT:** The Rev. Cn. Alexander (Sandy) Graham; 808.536.7776 x309  
[acgraham@episcopalhawaii.org](mailto:acgraham@episcopalhawaii.org)

Though the common desire and discussions throughout the islands (and across the country) have been to seek out a return to “normal,” 2021 (and this first part of 2022) continued the sense of constant adjustment that marked 2020. More events have returned to in-person realities, while online offerings have become a staple of our diocesan life, providing added convenience, increased accessibility, and furthered inter-connectivity, as well as financial savings.

Our first larger-scale in-person gathering since the beginning of the pandemic was “Spring Training.” This has grown from what was once the Chrism Mass Education Day, available only to clergy. It now consists of a common liturgy of renewal of vows (clergy and baptismal) and a series of classes/offerings for everyone to expand their understanding, gather new skills, and go deeper in faith. There was both trepidation and excitement as we saw old friends again or connected with new ones in person for the first time. As people met each other face-to-face, I frequently overheard exclamations such as “I had no idea you were so tall!”

Aside from the items listed below, there were also numerous congregational Mutual Ministry Reviews, vestry workshops, consultations, support systems for the newly-ordained and lay and clergy leadership support endeavors throughout the year.

### Transitions:

- Calvary, Kāneʻohe – in transition
- Christ Memorial, Kīlauea – in transition
- Episcopal Churches of West Kauaʻi – Kerry Holder Joffrion was appointed Vicar (the Churches previously used a visiting clergy model)
- St. Clement, Makiki – in transition
- St. John, Kula – George Wong was appointed Priest-in-Charge (with the option of being called Rector)
- St. Timothy, ʻAiea – in transition
- Trinity by-the-Sea, Kīhei – John Hauʻoli Tomoso was appointed Vicar.

### Diocesan Formation Events:

- Had the honor of being a Church History Mentor for the Waiolaihuiʻia local formation program. (Fall 2021 through summer 2022).
- Forma 2022 Conference Sponsorship with around 20 diocesan participants (January 2022, online).
- Clergy Retreat (January 2022, moved to online).
- “Spring Training” (March 2022).
- Clergy Mini-Retreats (August 2022, on three islands).
- ʻŌlelo Hawaiʻi lessons – one second year, one first year class, continuing.

Diocesan Formation Support:

- Funding support for Education for Ministry (EfM) is ongoing.
- Funding support for Godly Play is ongoing.
- *Revive*, a small-group transformational program, has been purchased and is available for all Churches and other institutions across the diocese to use free of charge, and is easily converted for online use.

Conferences attended:

- 60<sup>th</sup> Anniversary of Filipino Independent Church (IFI) – Episcopal Church Concordat (September 2021, online).
- Forma 2022 Conference (January 2022, online).
- Ulu Disaster Response Cultural Training (starting February 2022, online).
- Conference of Endowed Episcopal Churches- now renamed the Episcopal Parish Network (February 2022).
- National Diocesan Transition Ministers gathering (March 2022).
- Province VIII Transition Ministers gathering (September 2022, online).

## Attachment 18: Report from the Waiolaihui‘ia Center for Ministry (WCM)

**CONTACT:** The Rev. Haaheo Guanson, Dean      [guanson@me.com](mailto:guanson@me.com)

The educational and formational center of leadership ministry for all people in the Episcopal Church in Hawai‘i. WCM believes spiritual formation is for all God’s people.

Year	Instructor	Mentor
1-Scripture	The Rev. Kawika Jackson	The Rev. Linda Lundgren
2-Church History	The Rev. Kawika Jackson	The Rev. Canon Sandy Graham
3-Theology & Ethics	The Rev. Ray Woo	The Rev. Diane Martinson
Insight Space	The Rev. Katlin McCallister	
Resource	The Rev. Canon Sandy Graham	

### ACTIVITIES:

- **ORDINATION TRACK.** Three students, Mary Margaret Smith (Diaconate), Catherine MacPherson Tampos (Priesthood), and Suzanne Kobayashi (Priesthood) completed Year Two of WCM and begin Year Three.
- Many Priests and Deacons from the Diocese of Hawai‘i serve as mentors for Friday evening formation and community building and as mentors for the Practicum classes.
- **Internship:** Students completed the first year of their two year internships. Mary Margaret Smith at St. Michael and All Angels, Catherine MacPherson Tampos at St. James, and Suzanne Kobayashi at All Saints.
- **Insight Space-Introduction to Formation:** This class met once a month on zoom taught by Bishop Bob Fitzpatrick and the Rev. Kaitlin McCallister to explore the meaning of ministry for lay or ordained for individuals to discern. Ten students participated in this class which met from September 2021 to March 2022. After completing the class, participants may move on to the classes for deacons and priests. Some students chose to attend the licensed lay ministry class. Another Insight Space class will be offered starting November 2022. This introduction to formation class is necessary for all who are planning on going into the diaconate or priesthood in residential seminary or local formation. All who feel called to the diaconate or priesthood are encouraged to attend this Introduction to Formation Insight Space class.
- **New Class for Diaconate & Priesthood:** A new class for deacons and a separate new class for priests will start in October. Participants that completed the Insight Space-Introduction to Formation will be in the new class. There is continued support by alums, who participate in class discussions and theological reflections with the new students.
- **LICENSED LAY MINISTRY** In September 2022, the Lay Licensed Ministry Program was started. This is the new opportunity for lay leaders to contribute to the development of the diocese. Thirteen students are part of this inaugural ten month program. They come from eight different churches from Maui, O‘ahu, and Hawai‘i island. There are four areas of lay ministry: preaching, catechism teacher, pastoral care giving, and worship leader.
- Covid 19 created the move from in person instruction to zoom meetings for instruction. This technology has allowed ease in travel by letting us stay in place but lacks the informal in person interactions. With the easing of the pandemic, one in person meeting was held with the second year class. We hope to have additional in person classes.

- **Iona Collaborative:** WCM is a member of the Iona Collaborative at the Seminary of the Southwest. Iona Collaborative includes 34 U.S. diocese and global partners in Latin America. Iona Collaborative is a learning community of educators committed to support the vocations of locally formed priests, deacons, and lay ministers through high-quality video curricula and zoom based continuing education. As Dean, Haaheo attends monthly virtual deans meetings and annual meeting. WCM as partners with Iona Collaborative are preparing to lead a changing Church into a changing World.

**Expenditures:** Instruction and mentor fees & books for instruction. In addition, travel for 1 in person class meeting plus food.

## Attachment 19: Report from Executive Assistant

**CONTACT:** Ms. Denise Esposito; (808) 536-7776 ext. 302; [desposito@episcopalhawaii.org](mailto:desposito@episcopalhawaii.org)

This position exists to provide the necessary support and assistance to the Bishop and Canon to the Bishop to enable them to perform their jobs efficiently and effectively. The Executive Assistant also performs functions related to required Diocesan recordkeeping, especially records related to clergy.

### Support to the Bishop:

- Manage the Bishop's calendar by handling scheduling and keeping it up to date, and making sure the Bishop is aware of upcoming commitments.
- Receive requests for meetings with the Bishop and refer to staff or schedule meetings with Bishop as appropriate.
- Field and distribute phone calls and mail for the Bishop.
- Track, maintain and report the Bishop's expenses.
- Set up and Coordinate bi-annual congregational visitations for the Bishop.
- Schedule and make travel arrangements for Bishop's neighbor island trips including Seabury Board meetings and congregational visitations.
- Handle Bishop's Scholarships by publicizing availability, collecting and reviewing applications for eligibility and completeness, scheduling review committee meetings, and processing scholarship awards.
- Prepare letters for signature related to the Bishop's oversight of the Diocese and official acts.
- Prepare meeting document binders for the boards on which the Bishop serves.
- Order and handle the signing and distribution of annual Advent & Easter cards.
- Help coordinate and organize the Planned Giving files.

### Support to the Canon to the Bishop:

- Schedule and make travel arrangements for the Canon's neighbor island trips including Mutual Ministry Reviews and meetings with Congregational Search Committees.
- Schedule meetings by sending out Doodle polls to Diocesan Task groups such as the Congregational Vitality and Viability Task Group and the East Honolulu Church group.
- Track, maintain and report the Canon's expenses.

### Governance Coordination:

- Collect and forward Diocesan and Continuing Education Grant requests.
- Collect, forward, and file agenda and any supporting documents for monthly Diocesan Council meetings.
- Provide administrative support to the Commission on Ministry, Standing Committee and Diocesan Council.
- Provide support to Diocesan Task Groups when needed.

### Diocesan Recordkeeping:

- Maintain clergy, church, and miscellaneous files.
- Track and respond to clergy annual reports.
- Ensure the Diocesan Prayer Calendar and Bishop's Calendar on the website are up to date.

- Maintain and update Church and Clergy directories and keep track of and send roster changes to DSC staff.
- Serve as Diocesan Safe Church Administrator by confirming completion of training and adding users to online system.
- Serve as Ordination Officer and complete required annual reports to national office.

#### Formation/Ordination:

- Create and maintain records for those in formation.
- Monitor and guide individuals in the formation process.
- Provide administrative support to the local formation program.
- In charge of monitoring the Eucharistic Minister, Eucharistic Visitor, Worship Leader and Catechist status of Diocesan church members.

#### Annual Convention Responsibilities

- Create and run slide deck for the Annual Convention.
- Update Bishop's Statistics and Official Clergy List for Annual Convention Workbook.
- Responsible for collecting and submitting Annual Reports from groups, commissions, task groups, subsidiaries, and staff of the DSC for the Annual Meeting of Convention workbook.
- Provide support to Bishop during the Annual Meeting of Convention.

#### Other Responsibilities & Projects:

- In charge of running the Visiting Clergy Program including initiating background checks and making sure all required documents are provided.
- Help congregations run background checks on new employees.
- Create events and invites in Constant Contact for Governance Meetings.
- Provide support by setting up meetings with church clergy and lay leadership and the Diocesan Council Listening Team.



## Attachment 20: Report from Operations Manager

**CONTACT:** Rae Costa, Diocesan Support Center; 808-536-7776, ext. 326.

### Report:

- Continued with job tasks such as
  - Coordination of IT projects and purchases
  - Purchasing of office supplies
  - Staff calendaring
  - Review of churches and organizations websites
  - Human Resources issues (new hires, health insurance enrollment, pension, compliance, etc)
- Planning of various events throughout the year
- Coordinated and managed implementation of new Agreed Upon Procedure reviews for Missions
- Staff liaison for Commission on Property and Insurance, Prison Ministry, Communications Design Team II, Archives, DSC personnel transition task group, and the Square facilities meetings
- Various tasks associated with property (contracts, licenses, insurance, etc)
- Provided support to Clergy Compensation Review Committee
- Provided research to churches upon request
- Conducted Red Cross First Aid/CPR/AED certification classes
- Coordination of the 54<sup>th</sup> Annual Meeting including
  - Research of various online platforms for voting
  - Creating training guides and presentations
- Updating and communicating policies and procedures
- Research, design, and/or teach trainings to church leaders
- Worked with Danny and Sandy on the Diocesan Report to The Episcopal Church
- Worked with Norma (volunteer) to digitize and e-file historical documents such as trusts, funds, and property deeds – huge Mahalo to Norma for taking on this task!

### Goals:

- To complete digitizing of historical documents (minutes and church registers)
- To document and standardize business procedures
- To pre-emptively answer questions from congregations by including answers to frequently asked questions
- To streamline, document and track projects
- To constantly improve communications regarding Education Day and Annual Meeting

## Attachment 21: Report from Controller

**CONTACT:** Danny Casey; (808) 536-7776 Ext. 306; [dcasey@episcopalhawaii.org](mailto:dcasey@episcopalhawaii.org)

### Position Overview:

The position of Controller was created as part of the transition to a new structure within the Diocesan Support Center (DSC) because of the retirement of Diocesan Treasurer Peter Pereira at the end of 2021. The Controller oversees the financial operations of the DSC and provides financial management support to congregations when needed.

### Transition:

2022 has been a significant year of transition at the DSC with Peter's departure. This was just the first year of an anticipated three-year season of transition. It has forced us all to look with fresh eyes at all aspects of financial management activities to evaluate what to keep and what could, or should, be changed.

### Commissions:

The Controller serves as the staff liaison for the Commission on Finance and Budget (COMFAB) and the Commission on Investment (COI). Starting in 2022, COMFAB will also serve as the Diocese's Audit Committee.

### Financial Management Staffing:

In May of 2022, Fatima Houchens joined the DSC team as the Financial Support Administrator. She has taken on the bulk of the bookkeeping responsibilities for the DSC.

During the summer of 2022, Spencer Lum joined the DSC team as a contract employee responsible for conducting the Agreed Upon Procedures (AUP) reviews for the missions in the Diocese. In 2023, the plan is for the position to become an employee of the DSC.

### CPA Audit:

James Hasselman, CPA continues to serve as the financial auditor for the Diocese. There has been a slight delay in the completion of the 2021 audit because of the significant learning curve with having to take over the preparation of audit work papers and schedules. The target completion date is November of this year, and the goal is to start the audit process for the 2022 audit much earlier in 2023.

### Special Accomplishments:

In addition to working with COMFAB to develop a Systems of Control Policy, we were able to develop modifications to the Diocese's financial reporting and budget planning. These changes have been developed to bring better clarity and transparency to the financial management of the Diocese. The changes have been appreciated by the Diocesan leadership.

### Future Objectives:

With the knowledge gained in this first year of transition, the goal is to continue to automate accounting processes and to continue to bring greater clarity and transparency to our financial management. We hope to update our Chart of Accounts so that we would be able to issue both operational financial statements and GAAP required statements produced for the annual audit.

## Attachment 22: Other Diocesan Reports

### Native Hawaiian Ministry Committee

**CONTACT:** Jazzy Bostock, Chair, [revjazzybostock@gmail.com](mailto:revjazzybostock@gmail.com)

**MEMBERS:** Jazzy Bostock, chair, Lani Bowman, Steve Costa, Keleawe Hee, Leilani Kahoano, Paul Nahoia Lucas, M'Liss Moore, Roth Puahala, Hau'oli Tomoso.

Over the last year, the committee has met once monthly over zoom, to pray and discuss the issues important to our Native Hawaiian community, both within and outside the Diocese. Our agenda varies, but we have been mostly focused on the work, via a grant from the Episcopal Church, of the updated translation of the Holy Eucharist Rite Two, in the Book of Common Prayer into 'Ōlelo Hawai'i. Thank you to all those who helped us copying the English into google documents for the translation team to work from.

Though the work is slow, it is good, and will leave a lasting and living legacy for the people of the Diocese. We have a team of three main translators, and at this point the committee is working on completing the translation for the entire section of the Holy Eucharist (which include the collects and the prayers of the people). As pieces are translated, we hope they will be approved for Diocesan use and we will then distribute them for use.

Another focus of our work has been supporting our General Convention delegates in pushing through a resolution to commemorate Her Majesty, Queen Lili'uokalani Kamaka'eha by adding her to the official Commemoration of Saints (Lesser Feasts & Fasts) in the Episcopal Church. We strongly encourage all of our churches to celebrate her feast day, which, this year, falls on November 13<sup>th</sup>.

In this and all of our work, we stand on the shoulders of our ancestors.

## Prison Ministry

**CONTACT:** The Rev. Kaleo Patterson, Chaplain; (808) 330-3769; [kaleop@me.com](mailto:kaleop@me.com)  
*Every person is made in the image of God. No life is beyond the reach of God.*

<https://www.prisonfellowship.org>

With roots in St. Stephen's, Wahiawa, and St. John the Baptist, Wai'anae, going back to 2015: The Prison Chaplaincy and Ministries Project of the Diocese of Hawai'i now exists to serve all those affected by crime and incarceration. Today our project involves a multitude of community and church partnerships, with hundreds of volunteers, and wonderful contributors and support.

We seek to develop and implement ministries and programs to see lives and communities restored in and out of prison – one transformed life at a time. We believe in promoting active community and church involvement in prisons and out of prisons, providing a much-needed continuity of care.

We recognize the systemic injustices of mass incarceration, the urgent need for prison and criminal justice reform, specific to Hawai'i.

[https://www.oha.org/wp-content/uploads/2014/11/factsheets\\_final\\_web\\_0.pdf](https://www.oha.org/wp-content/uploads/2014/11/factsheets_final_web_0.pdf)

With historical roots to the founding of the Diocese by Kamehameha IV and Queen Emma, we are compelled to address the racism identified in The Disparate Treatment of Native Hawaiians in the Criminal Justice System. The report examines the impact of the criminal justice system on Native Hawaiians. Findings from the report show that the criminal justice system incarcerates Native Hawaiians at a disproportionate rate.

<https://justicepolicy.org/research/the-disparate-treatment-of-native-hawaiians-in-the-crim>

Activities this 2022 year have included support to “shut down” chapel operations, which included supplies, materials & reentry clothing, storage. Local parishes and individuals have assisted greatly in reentry work, in providing alms - cell phones, bus pass, housing assistance, food. In reentry, the requests for counseling, guidance, and prayer support was greatly increased. This past year our Prison Ministries team developed a reentry mentoring house called the Jacob House at Whitmore Village, with guidance from the Paroling Authority. In August I assisted in organizing a meet & greet at Davies Hall with Christin M. Johnson the new Oversight Coordinator of the Hawai'i Correctional System Oversight Commission, who will be actively visiting the prisons and assessing, documenting the issues, reform, and changes needed. The distribution of Bac Pacs (from several local parishes) and Reentry services involved partnerships with Waikiki Health, United Self-Help, and others. Our longstanding partnership with Ke Ola Mamo Hawaiian Health Care Systems involves connecting the incarcerated with community health. Efforts are now underway to organize Makahiki Opening Ceremonies in the Women's Correctional and Waiawa Correctional facilities in November, this will mark our return to in-prison ministries. Mahalo to all the local parish support, alms, Bac Pacs, Baibala, volunteerism & prayers, from local parishes over the years, including: St. Stephen's, The Cathedral of St. Andrew, St. Peter's, St. Luke's, Holy Nativity, Epiphany, St. Elizabeth's, St. Timothy's, St. Mark's, St. Clement's, Holy Apostles, and many members and friends. Mahalo to the Pacific Justice and Reconciliation Center for mobilizing and coordinating the larger interfaith and community organizations network of resources and support. Mahalo to all the many, but especially in this report, the support of the Bishop & Diocesan Council & Convention!

## Communications Design Team II

**CONTACT:** Sybil Nishioka, Communications Contractor, [news@episcopalhawaii.org](mailto:news@episcopalhawaii.org)

**MEMBERS:** Rae Costa, Mark Haworth, Lindy Marzo, Sybil Nishioka

Our team's mission is to help with the how, where, when and why of communications. In this third year of the Covid-19 pandemic, the communications team went through a transition period with the addition of a new Event & Communications Coordinator (who then moved on after 3 months), and revisited our monthly collaboration with CHATS (Communication, Help, Ask, Thank, Share).

### Report:

- CHATS, our monthly online gathering for anyone interested/involved in communications, was temporarily put on hold in April 2022. We are considering a different schedule and time that would be more convenient for both participants and design team members, including the possibility of longer quarterly sessions or as guests in the parish administrators bi-weekly meetings touching on different communication topics.
- Discussed the implementation of an online "library" on the Diocesan website, containing short video tutorials (3 minutes or less) on a variety of topics: Plug-ins to enhance your website, Zoom updates and features, Weebly, Constant Contact and Canva tutorials, livestreaming, etc.
- Discussed the creation of an online "library" on the Diocesan website of images and graphics that churches can have access to.

### Accomplishments:

- Although our monthly collaborations have been put on hold for now, we have continued to support congregations on an individual basis, assisting with website issues, mass mailing, social media questions, etc. It is particularly encouraging to note that churches have come a long way during these pandemic years, with the ability to handle most of their own communication issues. Instead of a focus on training, we are now able to focus on providing tools and resources to assist and enhance their communications.

### Goals:

- To continue to be an aid to congregations with their communication needs
- To implement the online library of tutorials
- To create the online library of images and graphics
- To constantly improve Diocesan communications

## Creation Care and Environmental Justice Task Force

**CONTACT:** Jenn Latham, Co-Leader Revjenn.hnc@gmail.com

**ACTIVE MEMBERS:** Carol Arney, Lani Bowman, Christopher Golding, Jennifer Latham (co-leader), Lot Lau, Brianna Lloyd (co-leader), Rick Stambaugh; Tim Yuen, Willis Moore, Susan D'Elia; **INTERESTED:** John Webster, Tim Morehouse

The Creation Care and Environmental Justice Task Force meets monthly to discuss current projects and plan future activities. The group coordinates communication with congregational Green Teams and self-identified congregational Environmental Coordinators and shares information with the diocese through the diocesan newsletter in the Creation Care Corner. The new regular column in the newsletter shares tips for living more sustainably as well as information about events or other programs seeking participation. A new website is being built to share information, too.

Last year our task force coordinated a workshop on Red Hill for Spring Training, collaborated with the Cathedral for Earth and All Stars Evensong in May, and planned an Education Day offering. Our current priorities are:

- To identify activities and events happening that are related to our mission and share this through appropriate communication channels (i.e. newsletter, distribution email lists, social media)
- To plan and promote educational programs for the diocese
- To represent the diocese in interfaith and other community efforts for Creation Care and Environmental Justice (i.e. Hawai'i Interfaith Power and Light [HIPL], Faith Action for Community Equity [FACE], Hawai'i Climate Coalition [HCC], etc.)
- To collaborate and assist (as needed) individual churches and Green Teams who wish to reduce their carbon footprint (i.e. collaborate on carbon sequestration efforts and renewable energy installations)
- To share information and encouragement with all members of the diocese to help individuals reduce their carbon footprint and live more lightly on the land.
- To advocate for state and federal legislation and policy that promotes climate justice and creation care work at the local and national level.

The Task Force encourages all churches to look toward a goal of net zero by 2030, inspired by General Convention Resolution A087 Net Carbon Neutrality by 2030 adopted this summer in Baltimore. The team is developing a blueprint for how churches can meet this goal and will request resources from the diocese to help churches meet the goal.

## Reconciliation Task Force

**CONTACT:** Andrew Arakawa, Convener, [arakawa@iolani.org](mailto:arakawa@iolani.org)

**MEMBERS:** Andrew Arakawa, Convener; Joseph Eppink; Mary Carpenter; Bea Fitzpatrick; Kala Holden; Mary Sueoka; Bob Steele; Jeanne Cooper; Laura La Gassa; Konstantios Karampakakis; Keisha Webster; Jazzy Bostock, Co-Convener, (resigned, July).

On January 9, 2022 the Racial Reconciliation Task Force had our committee retreat. Part of our time was spent visioning and creating our “Why” statement for our work as a task force.

Here is our statement of why we exist as a working group -

*We seek to help the people of our Diocese to live more fully into our two Great Commands to love the Lord our God with all our hearts, our souls, and our minds - and secondly to love our neighbors as ourselves. In the Hawaiian tradition of ho‘oponopono, we believe in truth-telling about our history; creating space for all voices in our circle; and seeking to make amends as we live into right relationship with all living beings.*

Here are some highlights from the Racial Reconciliation Task Force from the past year -

- The task force offered the plenary session for Spring Training Day 2022.
- Under the leadership of subcommittee co-chairs Joseph Eppink and Mary Carpenter, we have begun the task of creating a supplemental curriculum to go along with the Archbishop of Canterbury’s *Difference Course*. The Archbishop’s course is anchored in the notion that reconciliation is the primary work of the Church – reconciliation with oneself, with one’s neighbors, all of creation, and with God.
  - The supplemental material in development hopes to create additional sessions that focus on our local Hawai‘i context. Timeline projection for completion of the supplemental curriculum is Spring 2023.
- We have continued to have our regular meetings on the second Sunday of each month via Zoom. We have added an additional monthly in-person meeting to work on our curriculum development.
- The Racial Reconciliation Task Force spent \$386.03 in the past year
  - \$96.28 for notebooks for Spring Training 2022 participants
  - \$116.05 for committee lunch for our in-person curriculum work day (6/25/22)
  - \$173.70 for copies of the book *Realizing Beloved Community: Report from the House of Bishop Theology Committee* for task force members.
- The Racial Reconciliation Task Force is presenting at the plenary session for our Annual Meeting’s Education Day 2022.

## Worship Task Group

**CONTACT:** The Rev. Cn. Alexander (Sandy) Graham; 808.536.7776 x309  
[acgraham@episcopalhawaii.org](mailto:acgraham@episcopalhawaii.org)

Bishop Fitzpatrick originally appointed the Worship Task Group in response to Resolution A068 “Plan for the Revision of the Book of Common Prayer” of the 79<sup>th</sup> General Convention, but as yet no draft experimental liturgies from congregations or institutions of the Diocese were received.

Since the rise of the COVID-19 pandemic, the Worship Task Group has served in an advisory capacity to the bishop, translating scientific reports and governmental mandates to liturgical and programmatic Church guidelines. The *Customary in the Time of Pandemic*, as well as the Diocesan Vaccination and Testing Policy grew out of the Task Group’s work.

Those policies and documents may be found here:

<https://www.episcopalhawaii.org/coronavirus.html>

The Worship Task Group has not incurred any expenses in 2022 as of this report.



## Youth Ministry Task Group

**CONTACT:** Darrell Whitaker

Aloha Hawai'i Diocese!

Although COVID has repeatedly challenged our efforts to provide this much needed ministry for our youth, the Diocesan Youth Ministry Task Group has continued to meet on a regular basis and make plans for the future. I am happy to report that progress is being made.

One of the highlights for the year happened in March. We held Youth Prayer Hikes on three of our islands (O'ahu, Hawai'i Island, and Kaua'i). These hikes started in the morning with prayer and there were times of prayer and reflection throughout the day. About 30 people participated in these hikes which all proved to be great times of fun, fellowship, and formation. We hope to do similar hikes again in the future.

Over the last couple of years, we have tried a few times to hold a Diocesan Youth Ministry Retreat. COVID has forced us to cancel each time. This event is now scheduled for February 3-5, 2023 and will be held at Camp Mokulē'ia. Our speaker will be Easton Davis. For many years Easton served as the Youth Missioner for The Diocese of Atlanta and has recently become the Canon for Communications and Digital Evangelism for the diocese. Easton came to Hawai'i in 2019 to lead our Diocesan Youth Day, which was our very first Diocesan Youth Ministry event. We look forward to him returning to help lead our first retreat!

We also continue to work on building a regional youth ministry in our diocese and hope to provide more regional youth ministry events in the coming year.

Jar Pasalo, who was serving as Missioner for Youth and Young Adults, stepped down in the spring. This part-time position remains open at this time. The Diocesan Youth Ministry Team is hopeful that this position will be filled in the coming months. We believe that having someone on diocesan staff to help lead our Diocesan Youth Ministry will be extremely helpful. The Episcopal Church is planning to have EYE (national Episcopal Youth Event) in Baltimore in 2023. The Diocesan Youth Ministry Task Group is excited about the possibility of a delegation of youth from Hawai'i attending this incredible experience.

Thanks to the Diocese and to all the individuals who have helped support our efforts to build a Diocesan Youth Ministry here in Hawai'i!

Submitted by: Darrell Whitaker

## Mission Congregation – Calvary Episcopal Church, Kaneohe, HI

**CONTACT:** Bishop’s Warden, Cheryl Parker, [office@calvarykaneohe.org](mailto:office@calvarykaneohe.org)

Calvary Episcopal Church is most grateful for the continued support received from the Episcopal Church in Hawai‘i toward its operational expenses. Though we are small in numbers, we remain an important witness in Kāne‘ohe and beyond.

Despite pandemic restrictions, Calvary has continued to worship, now hybrid via Zoom and in-person, including using a large TV on wheels. Around half of our parishioners attending come in-person, and the other half join us online. We have also stayed in touch with members through regular emails, postcards, texts, calls, and other mailings. There have been occasional visitors, both local and mainland. We were able to resume Communion in January 2021. Funds from the diocese assist us in maintaining the use of technology for our congregation.

Father Dustin Berg left on June 30 and we have been served by several supply priests. We are grateful to have the Reverends Peter Besenbruch, Annalise Pasalo and Carol Arney.

Calvary’s Bishop’s Committee in 2021 renewed a 5-year lease agreement with Kama‘aina Kids to operate their preschool in our building. This provides significant stability in terms of income to help carry out our ministry. We also began renting space to another small church community, Iglesias ni Christo, which holds their worship service on Tuesday evenings and Saturday mornings.

Our community partnership with the Samaritan Counseling Center of Hawai‘i is ongoing. Their licensed counselors continue to occupy a previously unused Sunday school room in order to meet in-person with their clients in the afternoons and evenings, as conditions permit. We had a blessing liturgy for this organization at the end of April 2021 attended by their executive director and board chair.

We continue to bless two restaurants, Le‘ahi Grill and Round Table Pizza Kailua.

All the while, Calvary has attempted to continue being good stewards of our financial resources. We believe we provide vital mission in Kāne‘ohe and beyond, however small. Thank you for your continued trust in our congregation and leaders, and for allowing us to continue providing all of those who encounter us with welcome, and with worship, grace, service and Aloha. We are blessed to be part of the work of the Diocese of Hawai‘i and offer our heartfelt and continued thanks.

## Mission Congregation – Grace Episcopal Church, Ho‘olehua, HI

**CONTACT:** Mrs. Jule Kamakana (Bishop’s Warden), Grace; 808-553-5725,  
[juleann616@gmail.com](mailto:juleann616@gmail.com)  
Fr. John S. Lunn (Vicar), Grace; 808-567-6420, [revlunn@gmail.com](mailto:revlunn@gmail.com)  
Fr. James P. Loughren (Parish Associate, Thrift Shop Manager), Grace,  
808-658-9997, [frjimloughren@gmail.com](mailto:frjimloughren@gmail.com)

Bishop’s Committee Members: Jule Kamakana, Senior Warden; (vacant), Junior Warden;  
Cheryl Corbiell, Secretary; Michael Grinnell, Treasurer (Voting Member); Richard Davis, Glenn  
Kondo; Shari Lynn

### Report:

- Review of activities and those who participated or served.
  - Online, public access TV and regular in person Sunday mass with Eucharist (congregation, visitors and larger public)
  - Special Christmas Eve service (congregation and visitors)
  - Thrift Shop open to the community 2 days a week with many local families served with low-cost clothing and household items
  - Food Bank with 60 families regularly supplied with monthly assistance and special food available for Thanksgiving, Christmas, and Easter
- Review of expenditures.
  - The Diocesan funding allows Grace to be able to support a half-time priest and compensate a retired priest for additional ministry needs.
  - This allows tithes and offerings to also be used for day to day ministry, operations, and special Thank Offerings for community projects
    - Alms fund available for emergencies – administered by priest
    - Monthly support of a community not for profit each month (Local Drug Treatment Program, Cancer Society, Special Olympics, Women’s Shelter, Homestead Farmers Alliance, etc.)
    - Christmas offering of 2 farms for developing country families
- Review of goals achieved by activities.
  - God’s people served regularly, by resident priests – allowing for regular eucharist and proclamation of the Gospel along with pastoral care and various involvements in the community
  - Children and families assisted with affordable clothing, household items, furniture along with nutritional support
  - Host a local market for vendors selling baked goods, farm products and handicraft items made locally. (Every Saturday)
- Challenges.
  - Adequate volunteer support for the Thrift Shop (Fr. Jim is currently the Manager)
  - Finding Volunteers for various activities – we have aging membership
  - Slowly declining membership – due to death and relocation

## Hālau Wa‘a Episcopal Hono‘uli‘uli (HWEH)

**CONTACT:** The Rev. Mark Kekaileonui Haworth, [revmark@halauwaaepiscopal.org](mailto:revmark@halauwaaepiscopal.org)

**Bishop’s Committee appointed on June 2, 2022:** Tonya Lowery St. John (Sr. Warden), Sarah Roselli (Jr. Warden), Douglas Brown (Treasurer); and Tiana Groves (Secretary); Kamuela Abe, Shauna Jones, Aileen Maertins, and Melissa Shimomura.

**Hālau Wa‘a Episcopal – Hono‘uli‘uli’s By-Laws adopted on July 3, 2022:** Officially a mission church in The Episcopal Church in Hawai‘i.

**HWEH’s Advisory Committee:** Kanani DeLary, Josh DeLary, Matt Forster, Tom Gatti, Jill Haworth, Harrison Ishida, Helena Ishida, Joe Krueger, Liz Krueger, Tonya Lowery St. John, Wendy May, Kathy Mehle, Cathy Overstreet, Arwyn St. John, and Rev. John A. Hau‘oli Tomoso.

**MISSION:** Steeped in Episcopal traditions and grounded in Hawaiian spiritual concepts of mana, mālama, and pono, HWEH is a hui of small group ministries empowering individual spiritual journeys. Each wa‘a is focused on creating disciples of Jesus, to meet and respond to human need through loving service, to transform unjust structures of society, and to sustain and renew the life of the earth. To realize the Diocese’s vision of planting a self-sustaining Episcopal community in the Hono‘uli‘uli Ahupua‘a, HWEH’s three pathways reflect our current congregation at the time of reporting, as follows:

<b>W‘AA</b> (Small Group Ministries)	<b>OUTDOOR WORSHIP*</b> (Sundays, 10 a.m.)	<b>BUILD/DESIGN</b> (Community Center Imaging)
Wa‘a Mele O Ke Kai	Backyard Church	Planning and Meeting with:
Wa‘a Bread Making	Kapolei Diocesan Land	Community & Civic Groups
Wa‘a Na Ho‘okele Paipala	Camp Mokuleia	Kupuna Care
Wa‘a DOK	White Plains Beach	Keiki Care
Wa‘a Youth Group	Nimitz Cove Pavilions	Hono‘uli‘uli-area Schools
Wa‘a Prayer Knitting Circle		Funding Groups
Wa‘a Pickle Ball	<u>Wa‘a in Discernment:</u>	Real Estate Experts
Wa‘a Compline–Advent/Lent	Wa‘a Centered	
Wa‘a Youth D&D	Wa‘a Pa‘ahau Hālau	
Wa‘a Community Service	Wa‘a Youth-At-Risk	

\*Worship also on Fbook Live

### **Who we are ... and growing!!**

			<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>2022</u></b>
1/11/2020	7 ministry participants & worshipers	<b>Baptisms</b>	2	1	2
9/15/2021	59 ministry participants & worshipers	<b>Confirmations</b>	9	0	1
9/15/2022	101 ministry participants & worshipers	<b>Weddings</b>	0	2	1
		<b>Funerals</b>	1	1	3
Jan ‘20 -Aug ‘21	1,228 worshipers, 87 services, 14.1 average attendance				
Jan-Feb ‘22	447 worshipers, 23 services, 19.4 average attendance				
Mar-Aug ‘22	639 worshipers, 22 services, 29.0 average attendance				

**Use of Funds:** Church plant discernment, missionary salary and benefits, bi-monthly coaching sessions, planning and implementation of wa‘a and worship services, costs for confirmation programs, youth group meeting costs, printing costs, upkeep of Diocesan property, marketing, maintenance, registration, and safety check of trailer and van.

## Attachment 23: Reports from Subsidiary Organizations

The Diocese has three subsidiary organizations:

Camp Mokulē‘ia (Episcopal Camp and Conference Center at Mokulē‘ia)  
St. Andrew’s Schools  
A Cup of Cold Water (ACCW), a Community Care Van

### Camp Mokulē‘ia (Episcopal Camp and Conference Center at Mokulē‘ia)

Camp Mokulē‘ia opened in 1947 so this year we are celebrating our 75<sup>th</sup> Anniversary! As we look back over the camp’s last 75 years of ministry we believe we have much to celebrate.

Here are some of the things we are thankful for in 2022:

1. We are open - after being closed in the fall of 2021, we were able to fully reopen in January and have been busy running programs and hosting groups all year.
2. New Staff – in January we welcomed several new members to our team. Lynea Mitchell joined us as our new Assistant Director (primarily responsible for overseeing all of our programming). Kyle Mitchell came on board as our new Property Director (overseeing all our property and grounds needs). Libby Langford became our new Food Service Director. Jarena Madison started as our full-time Housekeeper. Two new Site Staff also began work in January.
3. Special Needs Camp – in May we ran a pilot camp program for young adults with developmental disabilities. We had 12 campers plus several family members participate. It was a wonderful weekend and plans are underway for a similar experience in 2023.
4. Summer Camp – our Summer Camp program continued to grow this year. We offered 4 weeks of residential camp and one week of day camp at Holy Apostles on the Big Island. We ended up with 266 campers for the summer which was up 20% over our 2021 Summer Camp numbers. This summer we also started a CIT program which we believe was very successful.
5. Property Upgrades – Camp has made many improvements to our facilities this year. Improvements include replacing a large section of our road fence, repairing wood on lodge, repainting exterior of lodge, building a new gathering area with firepit outside of lodge, completely renovating our Hale ‘Ohana house for use as staff housing, renovating a new laundry room with commercial washer & dryer, purchasing new ovens, stove, & walk-in fridge/freezer in Dining Hall, installing new fire suppressant system in our Dining Hall, repainting exterior of our Hale ‘Ohana house & Bishop’s Cottage, rebuilding a large section of our sea wall, and more.
6. Trinity Sunday – we held a special worship service at the camp in June on Trinity Sunday. We were grateful to have had Bishop Fitzpatrick lead this service.
7. Kapuakukui – On September 3<sup>rd</sup> we held our big 75<sup>th</sup> Anniversary celebration. About 200 people participated in the evening which included tours of the camp, games, live painting demonstration by Mark Brown, silent auction, dinner, and entertainment by Kamuela Kahoana and students from ‘Iolani School. A tree was planted in honor of the Rev. Canon David Kennedy for a lifetime of service and dedication to Camp Mokulē‘ia.

As you can see, 2022 is proving to be a year in which we have much to celebrate! As all camps, we still face many challenges but we continue to move forward trusting in God's faithfulness. It is our hope that all of our campers and guests this year have found Camp Mokuē'ia to be a place of rest, recreational, and renewal.

**Special thanks to everyone who has participated in any of our 75<sup>th</sup> Anniversary celebrations this year!**

Submitted by: Darrell Whitaker, Executive Director

\* \* \* \* \*

### St. Andrew's Schools

Contact: Dr. Ruth R. Fletcher, Head of School

Phone: 808-532-2411

Ms. Darlena Chadwick, Chair – Board of Trustees

Phone: 808-691-4742

*Gracious God, Source of all Wisdom, direct us on your path with open minds and hearts, ready to accept your guidance. Inspire us that we may strive together to cultivate an environment where all children are given the opportunity to learn, grow, and lead with their hearts, minds, and spirits to make their communities more humane and just.*

*-The Rev. Canon Heather Patton-Graham,  
St. Andrew's Schools Faculty & Staff Opening Cathedral*

In April 2022, our HAIS/WASC Accreditation Visiting Committee Team Members (Eric L Dustman, Head of School, Montessori School of Maui; Shana Tong, President, Maryknoll School; Reid Gushiken, Chief Financial Officer, 'Iolani School; and Stephanie Lopes, Dean of Studies and Community Engagement, Asia Pacific International School) had this to say about our school:

*Joyful, enthusiastic, and kind are three words that we would use to describe the students at St. Andrew's Schools. A visit to Queen Emma Preschool revealed an ambassadorship where the smallest of the small gave lei, offered hugs, repeatedly, and shared introductions of nearly all their friends and classmates in quick order. Step foot into The Prep and The Priory and you'll find equal confidence and tenacity. Attuned to their studies within their coordinate environments that meet their developmental needs and differences, the students, in the words shared by parents, are not stifled and instead given agency to be themselves where over time, they transform into engaged, empowered, and giving citizens of the world. It is a place where being yourself is what matters most and it is the gift received by all.*

*Queen Emma would certainly be proud. Noted in your Self-Study, she began St Andrew's Schools over 150 years ago to support the education of Hawai'i's young women and to ensure their prosperity in an uncertain future. Oh, how times have changed, or have they? Times are still uncertain, but St Andrew's students are surely more attuned. With programs that benefit the youngest to the oldest, be it Yale's RULER Program, Priory in the City, or Global Leadership to name a few, they are proactive in making uncertainty more manageable, unafraid in questioning injustice, mature in seeking resolve, and confident in speaking loud and clear. As faculty shared,*

*you are proud of the work you do. And while humbled by your return at times to the very chairs that your students occupy and learn from when you are also perplexed and learning, you are readying your students for launch. As one student commented, **St. Andrew's Schools is a launch pad, the base you need to get where you want to go.***

We agree with what was said and are delighted that the Accreditation Team recognized the extraordinary foundational work we do so our students can thrive in mind, body, and spirit and reach their greatest potential. We are pleased to share that the Accrediting Commission for Schools, Western Association of Schools and Colleges (ACS WASC) granted St. Andrew's Schools a seven-year accreditation status through June 30, 2029.

\* \* \* \* \*

### **A Cup of Cold Water (ACCW), a Community Care Van**

Board of Directors: Deb Lynch, President; Linda Decker, Recording Secretary; Jean Fiddes, Treasurer; John Decker, Advisor; Chuck Spence, Digital Information and Newsletter Editor; Amy Crowe, Chaplain Advisor; Kit Hart, Phone Manager; George Brown, Director; Andrew Walmisley, Ministry Director

Supply Team: Marilynn Hirashima, Manager; Susie Davis, Assistant Manager; Debbie Takahashi, Buyer; Jeanne Abe, Helper; Judy Thomson, Helper; Kit Hart, Helper; Linda Case Murphy, Helper; Toni Paul, Deposits

Run Leaders: John Hirashima, George Brown, Al Andrews, Keku Akana, Deb Lynch, Joseph Cascio.

Riders: Clay Logue, Amy Shim, Ruth Eisen, Mika Eisen, Deborah Vial, Kit Hart, Jimmy Echternach, Chuck Spence, Joan Barnes, Carol Allen, Albert Medeiros, Cindy Akana, Moki Hino, Dixie Kaestu, Hau'oli Tomoso, Andrew Walmisley, Heather Muller, Trip Lynch.

Also important: Lea Voss, Bookkeeper; Mary Lou Mellinger, Advisor.

A Cup of Cold Water is an all-volunteer Outreach Ministry of the Episcopal Churches of Maui and Friends delivering basic needs: water, food, hygiene, first aid, clothing, towels, blankets, and compassion to the unsheltered on Maui via a Van that goes to their locations. Volunteers come from the four Episcopal churches as well as Roman Catholic, Buddhist, Fundamental, and non-faith walks. ACCW accepts no government money and since ACCW is 100% volunteer, all funds go 100% towards purchasing the needed items and ordinary Van maintenance.

2022 has had regular Runs twice a week and as of September 2022 ACCW has served over 3000 desperate souls struggling to survive on the streets. (50% increase over 2022). Since Maui has no emergency shelter for the unsheltered, ACCW's ministry is desperately needed.

ACCW also now has Maui Episcopal priests joining the Runs at times to offer prayers, unction oil, and ministry to the unsheltered who request it.

I am honored to be part of their Team, Deb Lynch

An Outreach Ministry of the Episcopal Churches of Maui and Friends (808) 419-1637

[acupofcoldwatermaui@gmail.com](mailto:acupofcoldwatermaui@gmail.com)

EIN# 46-3174599

## Attachment 24: Clergy (in attendance) Delegate List

Albano, Randy	Jackson, David
Arakawa, Andrew	Johnson, Gregory
Arney, Carol	Keator, Marnie
Berman, Libby	Kennedy, David
Bostock, Jazzy	King, Giovan
Bowman, Lani	Latham, Jenn
Bridges, Christopher	Lentz, Preston
Brown, Dwight	Lillie, Paul
Browning, Charles	Lucas, Naho
Buller, Alberta	Lundgren, Linda
Chun, Frank	Lunn, John
Condello, II, Frank	Martinson, Diane
Costa, Steven	McCallister, Katlin
Crowe, Amy	McMullen, Andrew
Decker, Linda	Mueller, Heather
DeGooyer, Bruce	Murray, Austin
Dingley, Alison	Padasdao, Imelda
Fan, Peter	Pasalo, Annalise
Fitzpatrick, Bob	Pasalo, Jar
Gierlach, David	Shields, Richard
Golding, Christopher	Stout, David
Grieves, Brian	Swanson, Karen
Guanson, Ha'aheo	Tomoso, Hau'oli
Haworth, Mark	Wong, George
Hee, Keleawe	Woo, Ray
Hino, Moki	Wu, Peter
Holder Joffrion, Kerry	Yung, Bernard



## Attachment 25: Lay (in attendance) Delegate List

### All Saints

---

Morinishi, Ron  
Moses, Terry-Ann  
Shiramizu, Curtis  
Shiramizu, Faith

### Calvary

---

Mossman, Carolyn  
Parker, Cheryl

### Christ Church

---

Bockus, Jane  
Costa, Dennis

### Christ Memorial

---

Schilling, Bill  
Somers, Phyllis

### Emmanuel

---

Akana, Keola  
Nachtigall, Paul  
Tolbert-Smith, Colin

### Epiphany

---

Kusumoto, Ryan  
Sueoka, Mary

### Good Samaritan

---

Hata, Betsy  
Ichida, Faith  
Nishihira, Deborah

### Good Shepherd

---

Decker, John  
Lee, K Peter  
Riebling, Shelley  
Van Denburgh, Maureen

### Grace

---

Heise, Karen  
Kamakana, Jule  
Walker, Steven

### Hālau Wa'a

---

Brown, Doug  
Lowery St. John, Tonya  
Moyle, Philip

### Holy Apostles

---

Kraul, Dora  
Long, BJ  
Sheldon-Witter, Vernon  
Tamos, Evette  
Ziegler, Laurie

### Holy Innocents

---

Marsh, Jacob  
Ragsdale, Judy

### Holy Nativity

---

Eglinton, Eva  
Kittle, Alison  
Livingston, Nicholas  
Otani, Kathy

### St. Andrew, Cathedral

---

Brown, Matt  
Chang, Cheryl  
Conklin, Elizabeth  
Puahala, Roth  
Sakaguchi, Andrew

### St. Augustine's

---

La Gassa, Laura  
McDougall, Brendan

### St. Christopher

---

Beh, Walter  
Stamey, Larry  
Wasson, Beau

### St. Clement

---

Carpenter, Mary  
Finke, Beth  
Fordham, Cecilia  
Lino, Soane  
Lino, Tau'eva  
Taylor Kim, Carol

---

**St. Elizabeth's**

---

Arakawa, Collette  
Chock, Jaime  
Chun-Esaki, Caren Jean  
Langi, Ana  
Lowenberg, Cathy

---

**St. James'**

---

Acacio, Susan  
Jardine, Cathie  
Jardine, Jaisy  
Levins, Cecelia  
Massey, Martha

---

**St. John the Baptist**

---

Bernholz, U'i  
Kekua, Chabrynne  
Natividad, Mary Elizabeth

---

**St. John's (Kula)**

---

Lynch, Deb  
Moto, Brian  
Worthington, Karen

---

**St. John's BTS**

---

Chang, Phyllis  
Roggia, Sally

---

**St. Jude's**

---

Burt, Cordelia  
Garrett, Daniel

---

**St. Luke's**

---

Adams, Wanda  
Kramer, Fran  
Lee, Robert

---

**St. Mark's**

---

Leialoha, Sandra  
Reavis, Michel  
Schamber, John  
Wilson, Jesse

---

**St. Mary's**

---

Cortez III, Pablo  
Horimoto, Isaiah  
Mok, Jacqueline

---

**St. Matthew's**

---

Gomes, Chantel  
Skeen, Stason

---

**St. Michael**

---

Ellwood, Cheryl  
Megonnell, Deann  
Montgomery, Yuri  
Wall, Geoff

---

**St. Paul's**

---

Acopan, Jr., Marcelo  
DeJesus, Fay  
Duldulao, Maribel  
Dureg, Julie  
Miller, Phyllis  
Palaroan, Solah  
Ramelb, Yolly

---

**St. Peter's**

---

Baroza, Rose  
Chang, Haroldwyn  
Cox, Beth  
Eppink, Joseph  
Kau, Sim

---

**St. Stephen's**

---

Nalle, William  
Shawhan, Sandra

---

**St. Timothy's**

---

Eschbach, Kurt  
Mahuka, Joanne  
Neff, Kia`i

---

**Trinity BTS**

---

Krieger, Amy  
Serwatowski, Marty  
Werner, Lisa  
Wood, Bill

---

**West Kaua'i**

---

Barker, Lynn  
Kawane, Irene  
Lagazo, Julie  
Sagucio, Dailyn

## Attachment 26: Necrology List

September 1, 2021 – August 31, 2022

### All Saints



Joyce Anglemyer



Bill Caldwell



George Hiyane



Helen Teraoka

Stella Miyoshi  
Roy Morimoto

Paul Nakamura  
John Punua

### Calvary

No names to report

### Christ Church

Natsuko Oshiro Aoki  
Sara Elizabeth Wolfers Hodgins  
Carol A. Greenwell

Jim Bedingfield  
Tony Craven

### Christ Memorial

Daniel Oliveira

### Emmanuel



Jayden Daniel 'Aukai Remedios

### Epiphany



Edward N. Hayashi



Gerald S. Hanaoka



Harry M. Takane

Ralph L. Heidenreich

**Good Samaritan**

No names to report

**Good Shepherd**



Aline Rolaff



Joyce Van Zwalenburg



Cresencio Yadao Yagin

Blandina Andres Vinoray

Alberta Copeland

**Grace**



Lydia Kamakanoe Paikuli Ornellas Cluney

**Hālau Wa‘a**



Shandell Eames Brunson

**Holy Cross**

No report

### Holy Apostles



Carole Ishimuro



Kandy Bowers



Iwaloa Chilson



Fredista Manuel



George Curtis



Maile Yamanaka



Louis Leonard Maiero



Patrick Tan Kalani Chu

Amy Kubo Ross  
Haku Eads

Joyce Howell

### Holy Innocents

No names to report

### Holy Nativity



Robert Nelson



Rose Mary Thompson



Jeff Taylor

Mary Fong  
Henry Kuniyuki  
Aileen Ho Char

Emi Kuniyuki  
Lois Taylor

### St. Andrew

Blaise Jackman  
Henrietta "Hanki" Kanayama  
James Hastings

Cora Jay  
Michelle McPeck

**St. Augustine's**



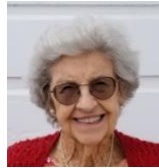
Patricia "Andi" Cameron



Ilona Guerrero



Hatsue Hayashi



Rosemary Rasmussen



Rosalia Duldulao

**St. Christopher**

Robert DeRyke

**St. Clement**



Sally McDermott

Dorsey Gibson

**St. Elizabeth's**



Shigero Awakuni

Kodey James Haruo Kim

Oyate Kolei Chong Rising Sun  
Wallace Far Won Tyau

Richard Yee

**St. James**



Mary Conley



Steve Lambuth



Dennis Brown



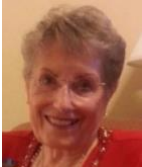
Vincent (Vinny) McTighe



Dick Solmssen



Ray Rosa



Patricia (Pat) Deter



Betty Hannah



Tapa Farias



Dianne Feeney

Judith (Judy) Halford  
Fran Tabor  
David Warner  
Michael Rose

Scot Plunkett  
Dawn Lahnum  
Jerry Nelson  
Robert Wayman

**St. John the Baptist**

No names to report

**St. John's, Kula**



Charles Lawrence Knobel



Marlene Lee Singlehurst



Margaret "Bazie" Brandt-Muller



Lucy Aina Mew Lan Fong



Harriet Hoopai Phillips

**St. John's By-the-Sea**



Ipolani Johnson



Ken Stricker

Diane S. Poirre-Stevens

**St. Jude's**

Tammie Ewers

**St. Luke's**



Adelaide Duarte Adams Rowland

Harry Kurosu

Edward LeRoy Graff

**St. Mark's**

No names to report

**St. Mary's**

Albert K. Nishikawa

**St. Matthew's**

No names to report

**St. Michael**



Nancy Null



Kate Roberts



**St. Paul's**



Ador R. Andres



Ray C. Andres



Benjamin Marquez, Sr.



Clemente P. Ancheta



Eugenia T. Castillo



Florencia R. Rasay



Gregoria P. Agapay



James Arcio



Jesusa M. Bumanglag



Jovencio K. Tadena



Marina A. Bolosan



Milagros Acosta



Petra D. Salvador



Renato Fernando

**St. Paul's (cont.)**



Rosario D. Ramiscal



Tomasa G. Rasay



Vicenta M. Labasan



Jack Isbell



Esperanza V. Arios



Reymundo A. Martin

Arthur C. Loquiao, Sr.

**St. Peter's**



Violet Sum Moi Ching Chew



Amelia Yuk Inn Lao



Lily Chut Moi Jung Ing

**St. Stephen's**



Bruce Kekoaokalani Sanborn



Elizabeth Rose "Libby"  
Pretzer Smithe

**St. Timothy's**



Eugene Franklin Smith

**Trinity By-the-Sea**



Cheryl Renee Hopper

**West Kaua'i**

Fay Hutton  
Sandra Leiko Sato

Marion Irene Foat Shotliff  
Baby Kanahela-Keala

**Diocese of Hawai'i**



George Lee



Viliami Langi



Donor Macneice

## Attachment 27: Courtesy Resolutions

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i send its greetings and aloha to our Primate and Presiding Bishop, the Most Reverend Michael B. Curry, and Mrs. Sharon Clement Curry, with deep gratitude and thankfulness for their ministry to The Episcopal Church and this Diocese;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i send its greetings and aloha to the Right Reverend Donald P. Hart, Third Bishop of Hawai‘i, and Mrs. Elizabeth Hart;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i send its greetings and aloha to Mrs. Patti Browning, widow of the Right Reverend Edmond L. Browning, Second Bishop of Hawai‘i and Twenty-fourth Presiding Bishop of the Episcopal Church;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i send its greetings and aloha to Mrs. Delia Chang, widow of the Right Reverend Richard S.O. Chang, Fourth Bishop of Hawai‘i;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i send its greetings and aloha to the Bishop of the Pacifica Synod of the Evangelical Lutheran Church in America, the Reverend David Nagler, with deep gratitude and thankfulness for our full Communion partnership and the ministry shared with the Episcopal Church here in Hawai‘i;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i send its greetings and aloha to the Sisters of the Community of the Transfiguration, giving thanks to Almighty God for their many years of devoted service at St. Andrew’s Priory School for Girls, and asking for the continued prayers of the Sisters for this Diocese;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i send its greetings and aloha to the Archbishop of Canterbury, the Most Reverend Justin Portal Welby, and Mrs. Caroline Eaton Welby, with deep gratitude and thankfulness for their ministry to the Anglican Communion;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i send its greetings and aloha to the Obispo Maximo of the Iglesia Filipina Independiente, the Most Reverend Rhee Timbang, and to the Right Reverend Raul Tobias, Bishop of the Western USA and Canada, in thanksgiving for the historic connection between this Diocese and the Iglesia Filipina Independiente;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i express its profound gratitude and deep appreciation to the Reverend Annalise Pasalo as Secretary of Convention; Ms. Evette Tamos as Chair of Dispatch of Business; all those assisting with credentials and registration; all those involved with elections; and all the volunteers who have made this Annual Meeting possible;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i express its profound gratitude and deep appreciation to the staff of ‘Iolani School for their assistance with the Annual Meeting;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i express its deepest thanks to Ms. Sharon Billingsley and Ms. Norma Chun who have faithfully volunteered in the Diocesan Support Center;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i express its profound gratitude and deep appreciation to the Chancellor, Mr. Wayne Yoshigai; to the Vice Chancellor, Mr. Kevin Herring; to the Chancellor Emeritus, Mr. Jack Lockwood; and to the Chancellor Emerita, Ms. Martha Im, for their faithful service to and care of this Diocese;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i express its profound gratitude and deep appreciation to the Historiographer of the Diocese, Mr. Stuart Ching;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i express its profound gratitude and deep appreciation to the Reverend Bruce DeGooyer as the head Chaplain to retired clergy, and Mrs. Delia Chang, the Reverend Canon Frank Chun and Mrs. Norma Chun, the Reverend Heather Mueller, and the Reverend Carol Arney for serving on the Chaplain team for our retired clergy;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i express its deep appreciation to the members of the Diocesan Support Center: Mr. Danny Casey, Ms. Rae Costa, Ms. Denise Esposito, the Reverend Canon Alexander Graham, Ms. Fatima Houchens, and Mr. Sonny Liu for their openness and availability to all of us in this Diocese for their devoted and long hours of faithful service which they have given in preparation for this Annual Meeting of the Convention and throughout the year;

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i express its deep appreciation to Ms. Sybil Nishioka, for her faithful service as the Communications Contractor for the Diocese; and Mr. Spencer Lum, for his faithful service as the Agreed Upon Procedures Contractor

RESOLVED, that this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i express its warm aloha and deep appreciation to the Treasurer of this Convention and of the Diocese, Ms. Dixie Kaetsu, and gives thanks to God for her diligent and faithful service to this Diocese;

AND RESOLVED, that the Secretary of this Convention communicate in writing these resolutions to those so commended on behalf of this the 54<sup>th</sup> Annual Meeting of the Convention of the Episcopal Diocese of Hawai‘i.

## Attachment 28: Teller's Report

### First Ballot

Ballot GC-C1: General Convention – Clergy Deputies 4 seats open. 169 ballots received. 85 votes necessary for election. Charles Browning received 42 votes. Steven Costa received 123 votes. Bruce DeGooyer received 31 votes. Christopher Golding received 36 votes. Brian Grieves received 53 votes. David “Kawika” Jackson received 80 votes. Jennifer Latham received 63 votes. Paul Lillie received 57 votes. Katlin McCallister received 69 votes. John A. Hou‘oli Tomoso received 83 votes. Steven Costa was elected.

Ballot GC-L1: General Convention – Lay Deputies 4 seats open. 169 ballots received. 85 votes necessary for election. Kim Arakawa received 96 votes. Mary Carpenter received 73 votes. John Decker received 55 votes. Sylvia H. DeGooyer received 20 votes. Faye Hee received 76 votes. Charles “Chaz” Hill received 16 votes. Ryan Kusumoto received 116 votes. Kenneth Peter Lee received 30 votes. Roth Puahala received 78 votes. Bill Schilling received 12 votes. Evette Tampos received 68 votes. Ryan Kusumoto and Kim Arakawa were elected.

Ballot A-1: Diocesan Council – Clergy Kaua‘i County 1 seat open for a Three-year term. 165 ballots received. 83 votes necessary for election. David “Kawika” Jackson received 165 votes. David “Kawika” Jackson was elected.

Ballot B-1: Diocesan Council – Clergy Honolulu County 1 seat open for a Three-Year Term. 164 ballots received. 83 votes necessary for election. Carol Arney received 39 votes. Frank Condello II received 50 votes. Mark Haworth received 75 votes. No one was elected.

Ballot C-1: Diocesan Council – Lay Hawai‘i County 1 seat for a Three-Year Term. 155 ballots received. 78 votes necessary for election. Chris Heyer received 43 votes. Evette Tampos received 112 votes. Evette Tampos was elected.

Ballot D-1: Diocesan Council – Lay At-Large 1 seat for a Three-Year Term. 151 ballots received. 76 votes necessary for election. Cheryl Corbiell received 82 votes. Trip Lynch received 69 votes. Cheryl Corbiell was elected.

Ballot E-1: Standing Committee – Clergy At-Large 1 seat for a Four-Year term. 164 ballots received. 83 votes necessary for election. Andrew McMullen received 164 votes. Andrew McMullen was elected.

Ballot Ea-1: Standing Committee – Clergy At-Large 1 seat for a One-Year term. 162 ballots received. 86 votes necessary for election. Giovan King received 162 votes. Giovan King was elected.

Ballot F-1: Standing Committee – Lay At-Large 1 seat for a Four-Year term. 161 ballots received. 81 votes necessary for election. Douglass Adams received 161 votes. Douglass Adams was elected.

Ballot G-1: Cathedral Chapter – Clergy At-Large 1 seat for a Two-Year Term. 160 ballots received. 81 votes necessary for election. Frank Condello II received 81 votes. Christopher Golding received 79 votes. Frank Condello II was elected.

Ballot H-1: Cathedral Chapter – Lay At-Large 1 seat for a Two-Year Term. 158 ballots received. 80 votes necessary for election. Marcelo Acopan Jr. received 57 votes. Mary Carpenter received 101 votes. Mary Carpenter was elected.

Ballot I-1: Secretary for a One-Year Term. 166 ballots received. 84 votes necessary for election. Annalise Pasalo received 166 votes. Annalise Pasalo was elected.

Ballot J-1. Confirmation of Bishop’s Appointments

164 ballots received. 83 votes necessary for appointment.

- Wayne Yoshigai, Chancellor: 157 votes.
- Kevin Herring, Vice Chancellor: 157 votes.
- Rae Costa, Registrar: 164 votes.
- Alberta Buller, Commission on Ministry – Clergy (4 years): 160 votes.
- Katlin McCallister, Disciplinary Board – Clergy (3 years): 157 votes.
- Kerry Holder Joffrion, Disciplinary Board – Clergy (2 years): 156 votes.
- Frank Condello II, Disciplinary Board – Clergy (1 years): 161 votes.
- Devin Alford, Disciplinary Board – Lay (3 years): 157 votes
- Laurie Luczak, Disciplinary Board – Lay (3 years): 157 votes

All Appointments confirmed.

## **Second Ballot**

Ballot GC-C2: General Convention – Clergy Deputies. 163 ballots received. 82 votes necessary for election. Charles Browning received 40 votes. Bruce DeGooyer received 20 votes. Christopher Golding received 40 votes. Brian Grieves received 47 votes. David “Kawika” Jackson received 67 votes. Jennifer Latham received 62 votes. Paul Lillie received 45 votes. Katlin McCallister received 61 votes. John A. Hou’oli Tomoso received 80 votes. None were elected.

Ballot GC-L2: General Convention – Lay Deputies. 163 ballots received. 82 votes necessary for election. Mary Carpenter received 67 votes. John Decker received 45 votes. Sylvia H. DeGooyer received 10 votes. Faye Hee received 54 votes. Charles “Chaz” Hill received 6 votes. . Kenneth Peter Lee received 11 votes. Roth Puahala received 73 votes. Bill Schilling received 2 votes. Evette Tampos received 45 votes. None were elected.

Ballot B-2: Diocesan Council – Clergy Honolulu County 1 seat open for a Three-Year Term. 163 ballots received. 82 votes necessary for election. Carol Arney received 26 votes. Frank Condello II received 50 votes. Mark Haworth received 84 votes. Mark Haworth was elected.

## **Third Ballot**

Ballot GC-C3: General Convention – Clergy Deputies. 156 ballots received. Charles Browning received 33 votes. Bruce DeGooyer received 11 votes. Christopher Golding received 32 votes. Brian Grieves received 47 votes. David “Kawika” Jackson received 70 votes. Jennifer Latham received 49 votes. Paul Lillie received 45 votes. Katlin McCallister received 56 votes. John A. Hou‘oli Tomoso received 84 votes. John A. Hauoli Tomoso, David “Kawika” Jackson, and Katlin McCallister were elected. Jennifer Latham, Brian Grieves, Paul Lillie, and Charles Browning were elected Alternates (in order).

Ballot GC-L2: General Convention – Lay Deputies. 156 ballots received. Mary Carpenter received 63 votes. John Decker received 23 votes. Sylvia H. DeGooyer received 8 votes. Faye Hee received 46 votes. Charles “Chaz” Hill received 4 votes. Kenneth Peter Lee received 8 votes. Roth Puahala received 75 votes. Bill Schilling received 5 votes. Evette Tampos received 49 votes. Roth Puahala and Mary Carpenter were elected. Evette Tampos, Faye Hee, John Decker, and Kenneth Peter Lee were elected Alternates (in order). NOTE: there was a tie for fourth alternate and Kenneth Peter Lee drew the longer straw.

## **Resolutions**

**Consideration of Resolution #1:** *2023 Minimum Clergy Compensation and Benefits Policy of the Episcopal Diocese of Hawai‘i*  
**Resolution #1 was adopted.**

**Consideration of Resolution #2:** *Civic Education For Greater Voter Participation*  
**The resolution was adopted.**