

## Diocesan Assessments

Diocesan Assessments are levied by the Convention (as authorized by Article XII of the Constitution of the Diocese) on each congregation in the Diocese of Hawai'i to support the programs and expenses of the Diocese. The assessment rate is a percentage of each congregation's operating income, as shown on the parochial report on file from two years prior. The current percentage can be found in the current year's budget.

The national parochial report office provides the following definitions to help you calculate your operating income.

### **Operating Revenues and Expenses**

All funds, from whatever source, that are used for the general operation of the congregation are operating revenues. The general operation of the congregation includes such things as clergy and other staff compensation; building operations and insurance; program expenses; music and worship expenses; administrative expenses; and any payments toward your diocesan budget. Because operating revenues are defined as the funds that are used to pay operating expenses, Total Operating Revenue will typically equal or nearly equal Total Operating Expenses.

### **Money received from investments used for operations**

Any amounts transferred from your investments to your operating budget. Some congregations call this the "draw on investments."

### **Non-operating Revenue**

Funds included here are not part of a congregation's operating budget. All funds received that were used for a nonoperating purpose are also non-operating revenue, including donations to endowments, designated (sometimes called "pass-through") offerings, and surplus operating funds transferred to financial reserves or investments. Examples of non-operating revenue would be UTO or ERD collections, Bishop's Pastoral Fund donations, and Camp Mokule'ia Sunday collections. Examples of designated offerings that do not qualify (in other words, they belong under operating revenue) would be funds for your church such as flower fund, music fund, fellowship fund, outreach ministries that are operated by your church, and altar guild fund.