



Preventive Measures Against “Zoombombing”

There have been growing reports of "Zoombombing" where uninvited guests are crashing Zoom meetings and spreading hateful messages and graphics. These people get access to your meetings when they are posted to public domains such as websites, newsletters, or social media.

There are several measures hosts can take to avoid this from happening. The Communications Team wants to make you aware of this and share some hints:

- Turn off “Join before host.”
- Assign a co-host for each meeting who can monitor who is in the meeting, what is being shared in the chats, and on the screen. The host and the co-host have the ability to remove someone from a meeting should Zoom bombing occur. Be sure your settings are “Allow host to put attendee on hold” (on) and “Allow removed participants to rejoin” (off).
- Turn off the private chat feature, especially when minors are involved to prevent someone from having private conversations with a minor.
- Only allow the host (or co-host) to share their screen and disable “Remote control” setting.
- Disable “File transfer.”
- You can use a waiting room for attendees and the host or co-host can let people in so they know who is attending. However, remember that The Episcopal Church welcomes you and we do not want to become a private club that only allows members in.
- If it is a closed meeting such as Vestry or Bishop’s Committee, you can also use a password (or waiting room) and close the meeting once all the

members have joined to prevent others from joining. Send the meeting ID and link via not so public venues, such as email or text.

- Consider setting up a registration feature through Zoom so participants have to register to join in.
- Don't post screen shots of meetings online without permission of everyone in the photo. If possible, remove names from the photo before posting. Do not share screenshots of minors without permission from their guardian.

Zoom has created a video specifically addressing Zoombombing, and is available for viewing on YouTube here:

https://www.youtube.com/watch?time_continue=7&v=p1IMmOujc9c&feature=emb_logo

Wishing you all good things and lively group discussions!

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